

# Tarporley Parish Council

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Dear Councillor,

3 May 2005

You are hereby summoned to the **Annual Meeting** of the **Tarporley Parish Council** to be held in the **Community Centre Committee Room** on **Monday 9<sup>th</sup> May 2005** commencing at **7:30 pm**.

Yours faithfully

SIGNED *J C Macdonald*

John Macdonald (Clerk to the Tarporley Parish Council)

## AGENDA OF THE TARPORLEY PARISH COUNCIL ANNUAL MEETING

(This meeting is open to members of the public)

1. To elect the Chairman of the Parish Council for the coming year
2. Apologies: To receive apologies and reasons for absence.
3. Declarations of interest: To receive any declarations of interest from Councillors
4. Open Forum, residents are invited to discuss any affairs affecting the Parish. Should an election not have been called each applicant for the casual vacancy will be invited to address those present.
5. Casual Vacancy: Should an election not have been called to select a councillor by co-option from the applicants, Mrs G Clough, Mrs S Green, Mr G. Lees and Mrs A Leith. Voting in accordance with Standing Orders and selection by overall majority.
6. To receive the written reports from the Chairman, VRBC Councillors, working groups and Clerk as presented to the Annual Parish Meeting for editing and consolidation by the Clerk to form the Annual Report of the Parish Council.
7. To elect members to the Planning Committee.
8. To elect members to the following Working Groups & councillors with special responsibilities. Traffic and Highways, Quality Parish Council, Publicity, Affordable Housing, Newsletter, Community Security, Best Kept Village, Cemetery, Christmas Lights, Footpaths & Trees, Primary School, High School, Community Centre, Budget and Forward Planning, Parish Plan, Monthly Finance, Arthur Meredith Trust, Rowcliffe Homes Trust.
9. To review, and if necessary amend, the following Standing Orders: Council Standing Orders, Financial Standing Orders, Planning Standing Orders
10. To confirm the Clerk as Proper Officer and Responsible Financial Officer.
11. To confirm that councillors registers of interests are up to date.
12. To approve and sign the minutes of the regular meeting of the 14th Apr 2005
13. To receive an update on matters resolved at earlier meetings not on this Agenda.
14. PLANNING: a) To agree TPC planning comments on the following under TCPA 1990 Sch1 s8,

APP No	Location	Proposal
05-0625	21 Bowmere Rd	Extension
05-0651	11 Nantwich Rd	Two & single storey rear ext'n
05-0632	29A Forest Rd	Variation (to include a nutritionist)

b) To receive VRBC decisions and review appeals and enforcements.

15. Vale Royal Borough Councillor's Report on matters affecting the parish.
16. To consider how to commemorate the significant contribution to the work of the Council made by the late Chairman Helen Watson. To note the thankyou card from Penny Watson.
17. Contracts: To consider matters relating to the footpaths and handyman contracts. This item to be taken as confidential under standing orders and with press and public excluded under PB(AtM)A 1960 1(2).
18. Insurance: To consider and approve the Parish Council insurance for 2005/06, premium £901.86
19. St Helen's churchyard grant: To consider the annual request for a grant towards churchyard maintenance.
20. Community Centre: To consider a request to provide replacement chairs under LGA 1972, s133.
21. Street Scene: In the light of recent enforcement visits regarding possible footway obstruction by trader's displays and signs to consider requesting the highway authority to adopt well defined but pragmatic guidelines on this custom and practise similar to the guidelines of other highway authorities.
22. Surgeries: Given the relatively low demand made on the security and council surgeries To consider having the CSO join the council surgery to allow an interchange of information on local matters.
23. Youth Club: To accept the funds and assets of the closed Youth Club for use for the youth of the Parish.
24. Affordable housing: an update on recent meetings by Cllr Wall

- 25. ACCOUNTS:** a) To receive and approve the attached Councillor's expenditure and income statements  
b) To approve and sign a standing order for the street cleaning contractor  
c) To approve the following accounts for payment.

J Macdonald	Net Wage Apr. (under LGA 1972, s112)	566.79
J Macdonald	Office expenses Apr. (under LGA 1972, s111)	80.00
J Phillips	Footpaths Apr. (under HA 1980, s43,50,96)	119.25
G Fowles	Handyman Apr. (under HA 1980, s43,50,96,144, LGA 1972 s214 PCA 1957 s1)	200.00
Aries	Bus Hire Apr. (under LGRA 1997, s27)	na
G Steele	Street Cleaning Apr (under LGA 1972, s137)	300.00
Community Centre	Room Hire Apr (under LGA 1972, s133)	na
Allianz Cornhill	Parish Council Insurance 2005/06 (under LGA 1972, s140, s111)	901.86
VRBC	Christmas Lights Check, Install, Remove (under LGA 1972 s 144)	3882.09
VRBC	Community Centre Groundwork (under LGA 1972, s133)	2,937.50
Plastic Omnium	Street Cleaning Truck (under LGA 1972, s137)	464.13
Community Council	Annual Subscription (under LGA 1972, s143)	57.00

To note income in the form of a grant of £1,912.88 from the Tarporley Youth Club and confirm the establishment of a youth club reserve relating to this grant.

To note, pending the agreement of budget proposals, the establishment of a Parish Plan Reserve of £6,000.

To note that £2,000 has been transferred to the asset replacement reserve.

To note the establishment of the Clerk's gratuity reserve with a retrospective amount of £259.70

**26. HIGHWAYS, STREET LIGHTING & STREET SCENE:**

- a. Tarporley Transport Study: To agree the response to the plan recommendations and to adopt the recommendations subject to any proposed amendments.
- b. To notify the Clerk of any highway or lighting matters to be reported to CCC
- c. To notify the Clerk of any street scene matters for action by parish contractors.

**27. Correspondence, Any Other Business and items from the Annual Parish Meeting:** for information only or to be considered for a future agenda.

The Annual Parish Council Meeting follows the Annual Parish Meeting. Members of the public are welcome to attend both meetings. Parishioners of Tarporley have the right to speak on any affairs affecting the Parish during the Annual Parish Meeting.