



Dear Councillor,

6 May 2008

You are hereby summoned to the annual meeting of the **Tarporley Parish Council** to be held in the **Community Centre Club Room** on the **12th May 2008** and starting at **6.00 pm** for the purpose of transacting the following business. The meeting will close at 9:00pm to be followed by the Annual Parish Meeting.

SIGNED

John Macdonald (Clerk to the Council)

AGENDA ANNUAL MEETING

(Regular Council Meeting open to the public)

1. Open Forum: residents are invited to discuss any affairs affecting the Parish.
(The open forum will be closed at or prior to 7:30pm at the discretion of the Chairman.)
2. Start of formal business: To elect the Chairman and Vice-Chairman for the coming year
3. Apologies: To receive apologies and reasons for absence.
4. Declarations of interest: To receive any declarations of interest from Councillors
(At the discretion of the Chairman item 13a) 08-0779 may be dealt with at this point)
5. To approve and sign the minutes of the regular meeting of the 14th April 2008
6. To receive written reports from the Chairman, working groups, committees and the Clerk's financial report for editing and consolidation by the Clerk to form the Annual Report of the Parish Council.
7. To elect members to the Planning Committee, Working Groups & councillors with special responsibilities, to agree attendance at external committees and surgery rota.
8. To review (and if necessary amend) and confirm the following Standing Orders and pro-formas: Council Standing Orders, Financial Standing Orders, Planning Standing Orders, Equipment Loan, T&C's
9. To confirm the Clerk as Proper Officer and Responsible Financial Officer.
10. To confirm that Councillors registers of interests are up to date.
11. To receive an update on matters resolved at earlier meetings not on this Agenda.
12. Vale Royal Borough Councillor's Report on matters affecting the Parish.
13. PLANNING: a) To agree TPC planning comments on the following under TCPA 1990 Sch1 s8:

APP No	Location	Proposal
08 0390	HSBC High St	Replace windows, gates and garage doors
08 0601	Courtlands House, Forest Rd	Single storey ext'n (resub 07 0864)
08 0604	6 Fir Close	Extension to ridge height (amend 07 0667)
08 0779	Land at Heatherways	Erection of a Continuing Care Retirement Community (C2)
08 0803	1 Orchard Gardens	Tiled roof sun room to rear

To agree T.P.C. planning or licensing comments on plans or documents circulated too late to be listed above.

- b) To receive VRBC decisions and review appeals and enforcement.
14. Parish Plan: To note the launch will be May 13th 3:00pm Community Centre, to congratulate the Parish Plan Committee and all involved on reaching this milestone, to reconfirm the Parish Councils commitment to the Plan and to note the proposed formation of an implementation team that will work in partnership with the Parish Council towards the implementation of the Plan.
15. R.S.S. changes consultation: To agree comments following a review of the changes by Cllr Boynes.
16. Public Toilets: To agree to discuss options for the future servicing of the toilets with VRBC.
17. LGR, Cheshire West and Chester Shadow Authority; to agree to commit to work with the new authority to ensure the development of a close and effective partnership focused on meeting local needs, to acknowledge that such a commitment will involve extra work for both Councillors and the Clerk. That the Parish Council will endeavour to recover costs associated with this engagement as part of the overall cost of the formation of the unitary authority.
18. High Street Planters: To approve the purchase of two planters (one sponsored, one part sponsored) for placement outside the new shops.
19. Community Centre Clothing Bin: To request the removal of the bin due to repeated littering by those stealing from the bin, usable clothing can now be donated via the kerbside collection.

20. ACCOUNTS: a) To receive and approve the attached Councillor's expenditure and income statements.

b) To approve the following accounts for payment

J Macdonald	Net Wage Apr. (under LGA 1972, s112)	691.23
J Macdonald	Office expenses Apr. (under LGA 1972, s111, s133)	50.82
G Fowles	Handyman Apr. (under HA 1980, s43, 50,96,144, LGA 1972 s214	358.11
-	PCA 1957 s1)	-
Aries	Bus Hire Apr. (under LGRA 1997, s27)	144.56
G Steele	Street Cleaning Apr (under LGA 1972, s137) standing order	300.00
R Johnson	Footpaths Apr (under HA 1980, s43, 50, 96)	371.00
Community Centre	Room Hire Apr (under LGA 1972, s133)	na
Playsafety Ltd	ROSPA playground inspection (under LG (MP) A 1976, s19)	91.65
Talkabout Publishing	Newsletter printing (under LGA 1972, s142)	123.37
Tarporley Carnival	Stand (under LGA 1972, s142)	10.00
Allianz Insurance	Annual Insurance premium (under LGA 1972, s140, s111)	2,167.29
VRBC	Printing Parish Plan & Summary (under LGA 1972, s111)	3,318.00

c) To receive and approve claims for Parish Plan expenses.

d) To approve and sign the Local Councils Annual Return (Audit)

21. HIGHWAYS, STREET LIGHTING, STREET SCENE and FINANCE

a. To report any Infrastructure group matters for noting or action.

b. To report any Street Scene group matters for noting or action.

22. Correspondence and Any Other Business: for information only or to be placed on the next agenda.

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Members of the public are welcome to attend both meetings.