



Dear Councillor,

3rd May 2011

You are hereby summoned to the Annual Meeting of **Tarporley Parish Council** to be held in the **Community Centre Committee Room** on **Monday 9th May 2011** at or before **7:30 pm** (immediately following the Annual Parish Meeting that starts at 7:00pm) for the purpose of transacting the following business.

Yours faithfully

SIGNED

John Macdonald (Clerk to the Council)

AGENDA

(Regular Council Meeting open to the public)

1. Open Forum: Notification of additional late planning applications
Update by Cheshire West and Chester Councillor
Residents are invited to discuss any affairs affecting the Parish.
2. Start of formal business: The outgoing Chairman to open the meeting and councillors to sign their acceptance of office. Election of the Chairman and Vice-Chairman for the coming year and for the Chairman's to sign the Chairman's acceptance of office.
3. Apologies: To receive apologies and reasons for absence.
4. Declarations of interest: To receive any declarations of interest from Councillors
5. To approve and sign the minutes of the meeting of the 11th April 2011.
6. To confirm that all Councillors have completed a register of interests.
7. To elect members to the Planning Committee, Cemetery Committee, Infrastructure Working Group, Street Scene Working Group & Finance Working Group. To designate lead Councillors for Communications & Quality.
8. To review (and if necessary amend) and confirm the following Standing Orders, Council Standing Orders, Financial Standing Orders, Planning Standing Orders, Cemetery Standing Orders, Grants Standing Orders and confirm the contract terms and conditions statement.
9. To confirm the Clerk as Proper Officer and Responsible Financial Officer. To confirm the Clerk's contract is to be interpreted as being in accordance with the NALC/SLCC national model contract and note that an accumulating gratuity is agreed in lieu pension as per the contract.
10. To consider and agree who will attend external meetings and how consultations will be managed.
11. To update Parish Council surgery list
12. To receive an update on matters resolved at earlier meetings not on this Agenda.
13. PLANNING: a) To agree planning comments on the following under TCPA 1990 Sch1 s8:

APP No	Location	Proposal
11/01208/FUL	Springfield Farm Rhuddal Heath	COU residential barn annexe to live/work unit
11/ 01197/FUL	15 Rue de Bohars	Single storey rear extn

To agree planning or licensing comments on plans or documents received too late to be listed above.

- b) To note comments made between meetings by the Clerk under delegated authority
- c) To receive Cheshire West & Chester decisions and review appeals and enforcements.
- d) Review and update on planning obligations

14. The receive written reports on last years activities from the Chairman, Cemetery Committee, Infrastructure and Street Scene working group spokespersons and the Clerk's financial report for editing and consolidation by the Clerk to form the Annual Report of the Parish Council.
15. Councillor Vacancy: To agree the process for co-opting a person to fill the vacancy.
16. Insurance: To review quotations provided by different insurers and agree this years provider
17. Annual Contracts: To confirm and sign the handyman, litter picker and footpath contracts.
18. Chairman's allowance: To agree the allowance for the outgoing Chairman.
19. Footpath inspections: To consider and review the process and value of the councillor annual inspection.

- 20. ACCOUNTS:** a) To receive and approve the attached Councillor's expenditure and income statements.
b) To approve the following accounts for payment

J Macdonald	Net Wage Apr. (under LGA 1972, s112)	667.41
J Macdonald	Office expenses Apr. (under LGA 1972, s111, s133)	43.11
Aries	Bus Hire Apr. (under LGRA 1997, s27)	na
G Steele	Street Cleaning Apr (under LGA 1972, s137) standing order	320.00
R Johnson	Footpaths Mar (under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	737.00
-		-
Community Centre	Room Hire Mar (under LGA 1972, s133)	na
Tarporley Carnival	Carnival programme entry (under LGA 1972, s142)	80.00
G Rathbone	PAT Test charger (bowser) (under HA 1980, s 96)	15.00
Tarporley DIY	Paint for seats, bollards (PCA 1957 s1, RTRA1984,s72)	168.84
SLCC	Conference (under LGA 1972, s111)	48.00
Mid Cheshire FootpathsSoc'	Annual subscription (under LGA 1972, s111)	8.00
Cheshire Playing Fields Assn	Annual subscription (under LGA 1972, s111)	18.00
Playsafety Ltd	ROSPA playground inspection (under LG (MP) A 1976, s19)	90.00
ChALC	Annual Subscription (under LGA 1972, s143)	678.00

21. Infrastructure, Street Scene and Publicity

- a. To report any Infrastructure group matters for noting or action.
 - i. To receive the latest meeting notes.
- b. To report any Street Scene group matters for noting or action.
 - i. To receive the latest meeting notes..
- c. To agree the responsibility and theme for the next Tarporley Talk articles.

22. Correspondence and Any Other Business: for information only or to be placed on the next agenda.