



Dear Councillor,

21st March 2009

You are hereby summoned to a meeting of the **Cemetery Management Committee** of Tarporley Parish Council to be held in the **Community Centre Committee Room** on **Thursday 26th March 2009 immediately following the Parish Council meeting held at 7:00pm and no later than 7:30pm** for the purpose of transacting the following business.

Yours faithfully

SIGNED

John Macdonald (Clerk to the Council)

CEMETERY MANAGEMENT COMMITTEE AGENDA

(Council Committee Meeting open to the public)

1. Open forum: residents are invited to discuss matters relating to Parish Council cemetery management.
2. Start of formal business, Apologies: To receive apologies and reasons for absence.
3. Declarations of interest: To receive any declarations of interest from Councillors.
4. To approve and sign the minutes of the meeting of the 17th December 2007.
5. To note that following consultation with Committee Members Cllr's Boynes, Hill and Spark the cemetery had been opened on the 29th February 2008 at the request of St Helen's Church to allow a burial, as the churchyard was full.
6. To receive an update by the Clerk on the management of the cemetery.
7. To consider revising the indemnity form for the exercising of exclusive rights to comply with the Statutory Declaration Act of 1825 as recommended in the guidance document prepared by the ICCM and SLCC.
8. To consider and note that difficulty in the management of burial plot widths would likely result in the loss of 1 or 2 plots per row. To note that the Clerk was now issuing strict instructions to funeral directors and the method of marking out had been revised to try to contain this problem.
9. To note that following the exercise of exclusive rights the rights ownership may then transfer to a non resident and to consider and agree that in such circumstances if the burial of a non resident is requested that this will be subject to consideration by the Cemetery Committee.
10. Finances:
 - a. To note and agree the cemetery establishment costs.
 - b. To note and agree the income to date held as cemetery reserves.
 - c. To note and agree running costs to date.
 - d. To consider netting off operation costs against income and the extent to which cemetery reserves could be made available for transfer by to the Council cash in hand account.
11. To review and if necessary amend the fees.
12. To consider the installation of a water tap by the cemetery gate at a cost of approximately £500.00
13. To consider initiating design and costing of a small garden area for the scattering of ashes and to include associated seats and pathway. This to be in the corner adjacent to the rectory on land that has not been consecrated.