

**MINUTES OF THE ANNUAL MEETING OF THE TARPORLEY PARISH COUNCIL HELD IN THE COMMUNITY CENTRE COMMITTEE ROOM ON MONDAY 9<sup>th</sup> MAY 2005**

**PRESENT:** Cllr's E Boynes, R Brierley, R Craven, J Greenwood, H Melliush, K Parker, T Spark, C Topping and J Wall. Cllr Lees from item 5 onwards.

1. Cllr Boynes was elected the Chairman of the Parish Council for the coming year and signed the acceptance of office; Cllr Spark was elected as Vice-Chair; Cllr Boynes sought support from Councillors on a number of matters to improve procedure during his year as Chairman.
2. Apologies: Apologies accepted from Cllr's Foden and Hill.
3. Declarations of interest: No declarations of interest from Councillors
4. Open Forum; An update on the good progress with the FLAG playground initiative was presented..
5. Casual Vacancy: Following short presentations by the candidates Mr G Lees was elected as co-opted Parish Councillor and signed the declaration of acceptance and was asked to return a completed register of interests to the Clerk within 2 weeks. Other candidates were warmly thanked for their interest and encouraged to continue their support for Council activities by joining one of the working groups.
6. It was RESOLVED that the written reports from the Chairman, VRBC Councillors, working groups and Clerk as presented to the Annual Parish Meeting be received for editing and consolidation by the Clerk to form the Annual Report of the Parish Council.
7. It was RESOLVED that that all Councillors be members to the Planning Committee.
8. It was RESOLVED that Cllr Boynes would be appointed to the Arthur Meredith Trust and Cllr's Foden and Wall to the Rowcliffe Homes Trust. Membership of other Working Groups & appointment of Councillors with special responsibilities was considered and it was RESOLVED to defer full consideration of these appointments to the next meeting.
9. Standing Orders: It was RESOLVED to accept and sign the revised Council Standing Orders and Financial Standing Orders and that the Planning Standing Orders remain unchanged.
10. It was RESOLVED to confirm the Clerk as Proper Officer and Responsible Financial Officer.
11. It was noted that Cllrs present (and Cllr Hill via a written note) confirmed that their register of interests entries were up to date.
12. The minutes of the regular meeting of the 14th Apr 2005 were approved and signed
13. Update on matters resolved at earlier meetings not on this Agenda: Discussion had taken place with the regional manager of the neighbours co-op store and satisfactory agreement reached on the management of waste trucks and delivery trucks outside the store; Discussion had taken place with a resident in Utkinton Rd regarding the seat and litter bin and the situation resolved.
14. PLANNING: a) To agree TPC planning comments on the following under TCPA 1990 Sch1 s8,

APP No	Location	Proposal	Comment
05-0625	21 Bowmere Rd	Extension	No Obj.
05-0651	11 Nantwich Rd	Two & single storey rear ext'n	No Obj.
05-0632	29A Forest Rd	Variation (to include a nutritionist)	No Obj.

b) The following VRBC decisions were received and noted.

App	Location	Proposal	VRBC Decision
05-0355	45 Nantwich Rd	Two storey extension	Refused
05-0333	Rode St Farm, Rode St	Two storey extension	Withdrawn
05-0276	14 Bowmere Rd	Replacement roof to extension	Granted
05_0249	5-6 Chestnut Terrace	Extensions, porch, windows and walls	Granted\conds
05-0217	Gable House, High St	Internal alterations and demolish and part rebuild stack	Granted\conds
05-0154	53 High St	Shop sign (illumination)	Granted
05-0153	53 High St	Extension, ATM, satellite dishes, condenser units	Granted\conds

15. Vale Royal Borough Councillor's Report: in the absence of the VRBC Councillor this was deferred to the next meeting.

16. RESOLVED that Cllr's Brierley, Melliush, Spark and Wall form a working group to consider how to commemorate the significant contribution to the work of the Council made by the late Chairman Helen Watson; the Clerk to write and thank Penny Watson for her card.

**17. Contracts:** The press and public were excluded for this item under PB(AtM)A 1960 1(2). It was RESOLVED that the Handyman must not undertake any work until public liability insurance is in place and to delegate to the Clerk to discuss and agree with the Handyman appropriate compensation in relation to significantly increased insurance costs.

**18. Insurance:** It was RESOLVED to pay the Council annual insurance premium of £901.86

**19. St Helen's churchyard grant:** It was RESOLVED to make a grant of £750 towards churchyard maintenance under LGA 1972, s214(6).

**20. Community Centre:** It was RESOLVED to purchase and donate chairs up to the value of £2,500 under LGA 1972, s133 to be matched by a purchase of Chairs by the Community Centre.

**21. Street Scene:** It was RESOLVED that in the light of recent enforcement visits regarding possible footway obstruction by trader's displays and signs to request the highway authority to adopt well defined but pragmatic guidelines on this custom and practice similar to the guidelines of other highway authorities.

**22. Surgeries:** It was RESOLVED that given the relatively low demand made on the security and council surgeries the Police be requested that the CSO join the council surgery to allow an interchange of information on local matters.

**23. Youth Club:** It was RESOLVED to accept the funds of £1,912.88 and assets of the closed Youth Club for use for the benefit of the youth of the Parish.

**24. Affordable housing:** Cllr Wall gave an update on recent meetings with VRBC; locations for affordable housing were being considered and further discussion was taking place with the Police regarding the future of the Police Station.

**25. ACCOUNTS:** a) RESOLVED: To receive and approve the attached Councillor's expenditure and income statements and note the accounts had been inspected by Cllr Spark.

b) RESOLVED: To sign a standing order for the street cleaning contractor

c) RESOLVED: The following accounts approved for payment.

J Macdonald	Net Wage Apr. (under LGA 1972, s112)	Chq 1949	566.79
J Macdonald	Office expenses Apr. (under LGA 1972, s111)	1950	88.00
J Phillips	Footpaths Apr. (under HA 1980, s43,50,96)	1951	119.25
G Fowles	Handyman Apr. (under HA 1980, s43,50,96,144, LGA 1972 s214	1952	200.00
-	PCA 1957 s1)	-	-
Aries	Bus Hire Apr. (under LGRA 1997, s27)	1953	145.76
G Steele	Street Cleaning Apr (under LGA 1972, s137)	1954	300.00
Community Centre	Room Hire Apr (under LGA 1972, s133)	1955	33.00
Allianz Cornhill	Parish Council Insurance 2005/06 (under LGA 1972, s140, s111)	1956	901.86
-	Cheque void	1957	-
VRBC	Community Centre Groundwork (under LGA 1972, s133)	1958	2,937.50
Plastic Omnium	Street Cleaning Truck (under LGA 1972, s137)	1959	464.13
Community Council	Annual Subscription (under LGA 1972, s143)	1960	57.00
ChALC	Annual Subscription (under LGA 1972, s143)	1961	16.00
VRBC	Newsletter Printing (under LGA 1972, s142)	1962	200.00
VRBC	Christmas Lights Check, Install, Remove (under LGA 1972 s 144)	1963	3,882.09

It was RESOLVED that street cleaning be paid under LGA 1972 s137 as being in the interest of, and to the benefit of, local inhabitants and will benefit them in a manner commensurate with the expenditure.

Noted; income in the form of a grant of £1,912.88 from the Tarporley Youth Club and that a reserve relating to this grant will be established.

Noted; pending the agreement of budget proposals, the establishment of a Parish Plan Reserve of £6,000.

Noted; that £2,000 has been transferred to the asset replacement reserve.

Noted; the establishment of the Clerk's gratuity reserve with a retrospective amount of £259.70.

**26. HIGHWAYS, STREET LIGHTING & STREET SCENE:**

- a. Tarporley Transport Study: It was RESOLVED that Subject to further detail discussion the Parish Council broadly support the local transport survey recommendations as part of the Cheshire County Council Local Transport Plan.
- b. No highway or lighting matters to be reported to CCC
- c. No street scene matters for action by parish contractors.

**27. Correspondence, Any Other Business and items from the Annual Parish Meeting:** An application from the Tennis Club for a grant will be placed on the next agenda.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_