

**MINUTES OF THE ANNUAL MEETING OF THE TARPORLEY PARISH COUNCIL  
HELD IN THE COMMUNITY CENTRE HALL ON Monday 12<sup>th</sup> May 2008**

**PRESENT:** Councillors J Blackford, E Boynes, R Brierley (Vice-Chairman), L Burrows, G Clough, R Craven, T Hill G Lees, H Nickson (Chairman). VRBC Cllr G Fairhurst in attendance

1. Open Forum: residents are invited to discuss any affairs affecting the Parish. Members of the public discussed the proposed care complex at Heatherways and a representative of the action group outlined some key objections in relation to need, scale, appearance, impact on the village and the need to consider alternative sites. A member of the public expressed continued concern regarding the risk of flooding in Eaton Road due to possible lack of capacity of the waste water system and infrequent gully cleaning.
2. Start of formal business: It was resolved to elect Cllr Nickson as Chairman and Cllr Brierley as Vice-Chairman for the coming year. Cllr Nickson signed the acceptance of office of Chairman. The outgoing Chairman Cllr Hill was thanked for his excellent service as Chairman over the past two years.
3. Apologies: Apologies received from Cllr's D Joyce (apologies from D Joyce due to illness approved) and K Parker. The retirement and resignation of Councillor Tom Spark was noted, the Council records its thanks to Tom for his many years service and contributions as Vice-Chairman and active member of the working groups.
4. Declarations of interest: Cllr Clough declared an interest in item 13a) 08/0779 and left the room during discussion and voting.
5. The minutes of the regular meeting of the 14<sup>th</sup> April 2008 were approved and signed.
6. It was resolved to receive the written reports from the Chairman, working groups, committees and the Clerk's financial report for editing and consolidation by the Clerk to form the Annual Report of the Parish Council.
7. It was resolved to elect members to the Planning Committee, Working Groups & councillors with special responsibilities, to agree attendance at external committees and surgery rota as on the attached sheets.
8. It was resolved to approve the following Standing Orders and pro-formas: Council Standing Orders, Financial Standing Orders, Planning Standing Orders (amended), Cemetery Standing Orders, Equipment Loan, T&C's. The Chairman signed the approved Standing Orders.
9. It was resolved to confirm the Clerk as Proper Officer and Responsible Financial Officer.
10. It was noted that Councillors registers of interests were up to date for those present.
11. Update on matters resolved at earlier meetings not on this Agenda: the newsletter now in Tarporley Talk, the PCSO fixed penalty books chased with VRBC, the Catholic Church wall is to be repaired, CAM meeting revised date to be publicised, the Chairman spoke on behalf of PC at the Collation and Induction of Reverend Keith Hine, waiting replies from UU re Eaton Rd Drains, still in correspondence with BT over the Telephone Exchange
12. Vale Royal Borough Councillor's Report on matters affecting the Parish. At the request of Cllr Joyce the Clerk related key points regarding LGR in Cheshire, the appointment of Cllr G Fairhurst as Deputy Mayor and the calling in of the Heatherways proposal to Planning Committee.
13. PLANNING: a) It was resolved that the following comments be made under TCPA 1990 Sch1 s8:

APP No	Location	Proposal	Comments
08 0390	HSBC High St	Replace windows, gates and garage doors	No.Obj
08 0601	Courtlands House, Forest Rd	Single storey ext'n (resub 07 0864)	No.Obj
08 0604	6 Fir Close	Extension to ridge height (amend 07 0667)	No.Obj
08 0779	Land at Heatherways	Erection of a Continuing Care Retirement Community (C2)	Obj.
08 0803	1 Orchard Gardens	Tiled roof sun room to rear	No.Obj

On application 08/0779 it was resolved that the notes prepared by the Clerk amended as per discussion at this meeting be submitted as comments.

b) The following VRBC / CCC decisions were received and noted.

APP No	Location	Proposal	Decision
08 0656	28 Bowmere Rd	Single storey kitchen extension	Granted
08 0595	Rupt Cottage Forest Rd	Ground floor ext'n, roof over balcony, convert garages to accommodation	Granted
08 0487	13 Burton Sq	Extension to rear	Refused
08 0366	Land East of Cromwell Cottage Back Lanes	Erection of agricultural building	Granted, conds
08 0287	Birch Heath Farm, Birch Heath Rd	Agricultural building	Granted, conds

**14. Parish Plan:** It was noted that the launch will be May 13<sup>th</sup> 3:00pm Community Centre, It was resolved to congratulate the Parish Plan Committee and all involved on reaching this milestone, to reconfirm the Parish Councils commitment to the Plan and to note the proposed formation of an implementation team that will work in partnership with the Parish Council towards the implementation of the Plan.

**15. R.S.S. changes consultation:** Cllr Boynes was thanked for reviewing the revised strategy and it was resolved to note and not comment on the changes.

**16. Public Toilets:** It was resolved to discuss options for the future servicing of the toilets with VRBC.

**17. LGR, Cheshire West and Chester Shadow Authority:** It was resolved to commit to work with the new authority to ensure the development of a close and effective partnership focused on meeting local needs, to acknowledge that such a commitment will involve extra work for both Councillors and the Clerk. That the Parish Council will endeavour to recover costs associated with this engagement as part of the overall cost of the formation of the unitary authority.

**18. High Street Planters:** It was resolved to approve the purchase of two planters (one sponsored, one part sponsored) for placement outside the new shops.

**19. Community Centre Clothing Bin:** The problem of repeated littering by those stealing from the bin was noted; the number of incidents will be monitored on a monthly basis.

**20. ACCOUNTS:** a) It was resolved to receive and approve the attached Councillor's expenditure and income statements.

b) It was resolved to approve the following accounts for payment

J Macdonald	Net Wage Apr. (under LGA 1972, s112)	Chq2382	691.23
J Macdonald	Office expenses Apr. (under LGA 1972, s111, s133)	2383	50.82
G Fowles	Handyman Apr. (under HA 1980, s43, 50,96,144, LGA 1972	2384	358.11
-	s214 PCA 1957 s1)	-	-
Aries	Bus Hire Apr. (under LGRA 1997, s27)	2385	144.56
G Steele	Street Cleaning Apr (under LGA 1972, s137) standing order	SO	300.00
R Johnson	Footpaths Apr (under HA 1980, s43, 50, 96)	2386	317.00
Community Centre	Room Hire Apr (under LGA 1972, s133)	2387	24.15
Playsafety Ltd	ROSPA playground inspection (under LG (MP) A 1976, s19)	2388	91.65
Talkabout Publishing	Newsletter printing (under LGA 1972, s142)	2389	123.37
Tarporley Carnival	Stand (under LGA 1972, s142)	2390	10.00
Allianz Insurance	Annual Insurance premium (under LGA 1972, s140, s111)	2391	2,167.29
VRBC	Printing Parish Plan & Summary (under LGA 1972, s111)	2392	3,318.00
ETC Grass Machinery	Mower hire for cemetery (under LGA 1972, s214 (2))	2393	164.50
VRBC	Newsletter printing (under LGA 1972, s142)	2394	136.00

It was resolved the street cleaning paid under LGA 1972 s137 as being in the interest of, and to the benefit of, local inhabitants and will benefit them in a manner commensurate with the expenditure.

Noted income of £27,000 precept and £450 cemetery fee

c) It was resolved to receive and approve claims for Parish Plan expenses in respect of printing the finalised plan and summary.

d) It was resolved to complete, approve and sign the Local Councils Annual Return (Audit)

**21. HIGHWAYS, STREET LIGHTING, STREET SCENE and FINANCE**

a. To report any Infrastructure group matters for noting or action.

b. To report any Street Scene group matters for noting or action.

**22. Correspondence and Any Other Business:** for information only or to be placed on the next agenda.

Annual ROSPA Report re the play area received with no items for action

Police Authority independent members recruitment noted

Revenue Local Authority event noted

Groundworks something beautiful event noted

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

The Annual Parish Meeting followed this meeting.