

**MINUTES OF THE ANNUAL MEETING OF THE TARPORLEY PARISH COUNCIL
HELD IN THE COMMUNITY CENTRE COMMITTEE ROOM ON Monday 11th May 2009**

PRESENT: Councillors J Blackford, E Boynes, R Brierley (Chairman), G Clough (Vice Chairman), R Craven, T Hill, G Lees, J Mills, H Nickson and K Parker.

1. Open Forum: PCSO Emily Benson introduced new CAT PC Ged Gigg. A discussion on local police matters took place with concern being raised over two recent burglaries of commercial premises.
2. Start of formal business: The outgoing Chairman Cllr Nickson opened the meeting. It was resolved to elect Cllr Brierley as Chairman and Cllr Clough as Vice-Chairman for the coming year, the Chairman signed the Chairman's acceptance of office. The Chairman and Councillors thanked Cllr Nickson for her contribution to Council effectiveness during her year as Chairman.
3. Apologies: apologies received from Cllr's L Burrows and C Whincup
4. Declarations of interest: Cllr's Boynes and Brierley declared personal interests in item 16 due to their connections with the church.
5. The minutes of the meeting of the 6th April 2009 were approved and signed.
6. All Cllr's present confirmed that their registers of interests were up to date.
7. It was resolved that all Cllr's be members of the Planning Committee and that Cllr's E. Boynes (chairman), R Brierley, L Burrows and T. Hill be members of the Cemetery Committee; Cllr's J Blackford, E Boynes, G Clough (Spokesperson), J Mills, H Nickson and K Parker be members of the Village Infrastructure Working Group; Cllr's R Brierley (Spokesperson), L Burrows, R Craven, T Hill, G Lees and C Whincup be members of the Village Street Scene Working Group; Cllr's E. Boynes, G Lees, H Nickson, K. Parker (spokesperson) and the Clerk be members of the Finance and Forward Planning Working Group and Councillors with special responsibilities were confirmed as, Affordable Housing Cllr Boynes, Communications Cllr Boynes, Quality Cllr's Boynes Clough and Whincup.
8. It was resolved to confirm the following standing orders without amendment, Council Standing Orders, Financial Standing Orders, Planning Standing Orders and Cemetery Standing Orders. It was resolved to confirm the contract terms and conditions statement without amendment.
9. It was resolved to confirm the Clerk John Macdonald as Proper Officer and Responsible Financial Officer.
10. It was resolved to defer amending the "attendees at external meetings" list until the CW&C meeting arrangements are better known.
11. It was resolved to accept the Parish Council surgery list without amendment
12. Update on matters resolved at earlier meetings not on this Agenda: latest information suggests that the CW&C Community Forum for Tarporley will fall across two Area Programme Boards, the Clerk will write to CW&C expressing concern over this apparently unsatisfactory arrangement.
13. PLANNING: a) It was resolved that the following comments be made under TCPA 1990 Sch1 s8:

APP No	Location	Proposal	Comments
09/00594/FUL	13 Burton Ave	Single storey ext'n	No Objections
09/00708/LBC	31 High St	Reposition gas meter	No Objections

b) No comments made between meetings by the Clerk under delegated authority

c) The following CW&C decisions were received and noted.

APP No	Location	Proposal	Decision
08/2866/FUM	Land at Heatherways	Continuing care retirement community	Refused
09/00349/FUL	Doves Church Walk	Extension and alterations	Granted
09/00361/FUL	9 Pearwood Close	First floor extn over garage	Granted
09/00406/FUL	Tarporley High School	Single storey extension and parking areas	Granted
90/00462/FUL	9 Henry St	Boundary fence front and side	Granted
09/00501/FUL	Foresters, 92-94 High St	Second storey terraces above flat roof	Granted, cond's

14. It was resolved to receive written reports on last years activities from the Chairman, Cemetery Committee, working group spokespersons, lead councillors and the Clerk's financial report for editing and consolidation by the Clerk to form the Annual Report of the Parish Council.

15. Play Area Reserve: It was resolved to increase the asset reserves to cover the possible costs of play surfaces or other equipment likely to require replacement in the medium term. This will be done by combing the Asset Reserve and Play Area Reserve and setting the combined figure at £20,000. It was also resolved to merge the contingency sum with the cash in hand to avoid the confusion over these allocations.

16. St Helen's Church Tower Restoration Fund: It was resolved to make an initial donation of £1,500 towards the estimated cost of £110,000 for essential repairs to the tower of this historic local landmark and tourist attraction. This donation to be made under LGA 1972 s137 as being in the interest of, and to the benefit of, local inhabitants and will benefit them in a manner commensurate with the expenditure.

17. Grant Procedure: It was resolved that a formal procedure along the lines proposed would be adopted and that the draft proposal be amended to take in to account the discussion on overall annual grant sum and maximum individual grants and then be presented for endorsement at a future meeting.

18. Parish Council Website: It was resolved that a decision to put out to tender the design and maintenance of the website be deferred pending a more full investigation of requirements including the possible enhancements to the present site is undertaken.

19. Bus shelters: It was resolved that locations at the Chestnut Pavilion and New Shops should be proposed to CW&C for funding from the S106 money from the new shops. It was noted that the more expensive Community Centre location would need to be subject to a new proposal to CW&C.

20. ACCOUNTS: a) It was resolved to receive and approve the Councillor's expenditure and income statements and note that Cllr Nickson has checked the accounts. It was noted that the budget for the year was £53,272, pro rata for 1 month £4,439 current actual approved expenditure to date £2,448 bank balance £89,421 of which £68,841 is not reserved.

b) The following accounts were approved for payment

J Macdonald	Net Wage Apr. (under LGA 1972, s112)	Chq2524	620.96
J Macdonald	Office expenses Apr. (under LGA 1972, s111, s133)	2525	49.56
J Macdonald	Carnival Programme advert (under LGA 1972, s142)	2526	80.00
G Fowles	Handyman Apr. (under HA 1980, s43, 50,96,144, LGA 1972	2527	202.00
-	s214 PCA 1957 s1)	-	-
Aries	Bus Hire Apr. (under LGRA 1997, s27)	2528	199.75
G Steele	Street Cleaning Apr (under LGA 1972, s137) standing order	SO	300.00
R Johnson	Footpaths Apr (under HA 1980, s43, 50, 96)	2529	361.00
ETC Grass Machinery	Mower hire for cemetery (under LGA 1972, s214 (2))	2530	172.50
JDH Business Services	Internal Audit (under ACA 1998 s7)	2531	170.40
Spotcheck Valeting Ltd	Cleaning teen shelter (under LG (MP) A 1976, s19)	2532	30.00
Top Line Ltd	Tables for Community Centre (under LGA 1972, s133)	2533	508.53
Keep it Local	Newsletter May (under LGA 1972, s142)	2534	120.75
Playsafety Ltd	ROSPA playground inspection (under LG (MP) A 1976, s19)	2535	93.15
Tarporley Carnival	Stand (under LGA 1972, s142)	2536	10.00
Community Centre	Room Hire Apr (under LGA 1972, s133)	2537	8.05

It was resolved the street cleaning be paid under LGA 1972 s137 as being in the interest of, and to the benefit of, local inhabitants and will benefit them in a manner commensurate with the expenditure.

To note income £250 Rotary Club grant for Burton Square, £54,000 precept, £890.58 VAT refund £100.00, bus grant, £800 cemetery fees. To note the Clerk's back pay for the pay increase shown on the April pay slip but not included in total calculated to be paid is included here in May pay. The budget figures have been updated to show the £6,250 initiatives funding as two equal sums under initiatives.

c) No claims for Parish Plan expenses, resolved to remove this standing agenda item

d) It was resolved that bank mandate to be updated to remove the listing of councillors who have left the council since the mandate was signed leaving Cllr's Blackford, Boynes, Brierley, Burrows, Clough, Craven, Hill, Lees and Parker as authorised signatories.

e) It was resolved to note a clean report on the annual audit by the internal auditor JD Henry and to note the recommendations to increase the fidelity insurance and to amend the bank balance on the annual return to take account of an un-cleared cheque have been implemented. The Allianz Insurance fidelity form was signed for insurance of £90,000.

21. Infrastructure, Street Scene and Publicity

- a. Infrastructure Group matters for noting or action.
 - i. The latest meeting notes were received and reviewed.
- b. Street Scene Group matters for noting or action: play area needs minor attention after the ROSPA inspection, teen shelter cleaned, clothes dumping noted, chestnut tree square to be improved, installation of a finger post by St Helen's to be progressed.
- c. Responsibility and theme for the next Tarporley Talk article: the Clerk will provide content for the July newsletter based on the annual report.

It was resolved to continue the meeting to 9:45 to deal with agenda items.

22. Correspondence and Any Other Business: for information only or to be placed on the next agenda:

An item of the Annual Parish Meeting of 11 May 2009 concerning the difficulty for residents on Nantwich Road who do not have off street parking in trying to find space to park their vehicles and the view that this due primarily to parking related to businesses on Nantwich Road is here brought to the attention of the Parish Council for urgent consideration including consideration of a residents parking scheme.

Highways issues re trees on Utkinton Road and backing out Utkinton Rd , thanks from Community Centre for Tables, Human Rights Commission Equality Bill to be considered by Cllr Blackford.