

**MINUTES OF A MEETING OF THE TARPORLEY PARISH COUNCIL CEMETERY
MANAGEMENT COMMITTEE HELD IN THE COMMUNITY CENTRE COMMITTEE
ROOM ON Monday 2nd July 2007**

PRESENT: Councillors R Brierley, T Hill, T Spark.

1. Open Forum: No residents present.
2. Start of formal business, Apologies: apologies received from E Boynes, in the absence of the Chairman it was resolved that Cllr T Hill chair the meeting.
3. Declarations of interest: No declarations of interest from Councillors.
4. It was noted that the Parish Council is a Burial Authority under LGA 1972 s214 and that the cemetery is to be operated in accordance with SI 1977/204 and any subsequent amendments or statutes
5. It was resolved to approve the cemetery layout plan and recommend its adoption by the Council.
6. It was resolved to approve the schedule of charges as modified by the meeting and recommend their adoption by the Council noting that the fees are set with the object of recovering the start up costs, covering operating costs and providing a fund for maintenance costs following closure.
7. It was resolved to approve the rules and regulations and recommend their adoption by the Council noting that the rules allow for the pre purchase of 50 grave plots for exclusive right of burial and that the cemetery is restricted to residents or those with a close connection with Tarpорley as specified in the rules and determined by the Committee.
8. It was resolved to recommend to the Council that the Clerk be declared the designated officer as in statutes relating to cemeteries.
9. It was resolved to recommend to the Council that approval be given for the Clerk to purchase the necessary statutory record books and other necessary forms at an estimated cost of £500.
10. It was noted that income, expenditure and any accumulated reserves in relation to the cemetery will be identified in the accounts.
11. It was noted that the Diocese of Chester Registrar has been requested to arrange for part of the cemetery area to be consecrated.
12. It was noted that a letter has been sent to St Helen's PCC asking when closure of the churchyard to new burials is expected and expressing interest in sharing water supply and flower disposal facilities.
13. It was resolved to approve and sign the minutes of this meeting of the Cemetery Management Committee of the 2nd July 2007.

SIGNED: _____ DATE: _____