

**MINUTES OF A MEETING OF THE TARPORLEY PARISH COUNCIL HELD IN THE COMMUNITY CENTRE MEREDITH ROOM ON MONDAY 12th JULY 2004**

**PRESENT:** Cllr H Watson (Chairman), E Boynes, R Brierley (second part), R Craven, J Foden, T Hill, C Topping, and J Wall.

**1.APOLOGIES:** Apologies for absence received and accepted from Cllrs J Greenwood, H Melliush, K Parker, T Spark.

**2.DECLARATIONS OF INTEREST:** No declarations of interest.

**3.OPEN FORUM:** A member of the public was in attendance and the contact point for the playground was discussed.

**4.MINUTES:** RESOLVED that the draft minutes of the regular meeting held on the 14 June 2004 be signed by the Chairman as a correct record.

**5.UPDATE ON MATTERS FROM THE LAST MEETING NOT ON THIS AGENDA:** Lack of a weekly residual waste collection is still a cause for concern. BKV, hanging baskets late and poor, Clerk to write to VRBC requesting a fulsome compliment be supplied early next June. The next newsletter is to go out in October, working groups to submit articles by September meeting. Dog Fouling and bin provision still waiting for VRBC.

**6.PLAYGROUND CONTACT POINT:** The need for a contact name to be displayed on a notice in the refurbished Community Centre playground was discussed and it was noted Cllr Craven in his role as Community Centre Chairman would be the contact.

**7.PLANNING:** a) The minutes of the Planning Committee of the 30 June 2004 were received.  
b) It was RESOLVED that the following comments be made

| APPNo     | Location                  | Proposal                              | Resolution |
|-----------|---------------------------|---------------------------------------|------------|
| 2004/1177 | The Blythings Utkinton Rd | Erect one dwelling (reserved matters) | N.O.       |
| 2004/1060 | 109A High St Tarporley    | New shop front                        | N.O.       |
| 2004/1061 | 39 Oathills Tarporley     | Extension                             | N.O.       |

**Decisions Received from VRBC**

|           |                         |   |                    |
|-----------|-------------------------|---|--------------------|
| 2004/0676 | 1 Foxhill Court         | Extension                               | Granted/Conditions |
| 0691      | 109A High St            | C.O.U. Florist to Offices               | Granted/Conditions |
| 0740      | 2 Bell Meadow Court     | Conservatory                            | Granted/Conditions |
| 0758      | 6 Pearwood Close        | Extension over Garage                   | Granted/Conditions |
| 0759      | 5 The Paddock           | Rear extension                          | Granted/Conditions |
| 0773      | 5 Heatherways           | Conservatory                            | Granted            |
| 0782      | Oakstone,Cobblers Cross | Conservatory                            | Granted/Conditions |
| 0796      | Brambles,Birch Heath Rd | Extension                               | Granted            |
| 0815      | 2 Woodlands Way         | Demolish garage, new garage & extension | Granted/Conditions |

**8.VRBC UPDATE:** Cllr T. Hill reported on issues raised and led a discussion on topics from local meetings and forums.

**9.SECURITY:** Progress with the deployment of the C.S.O. was reviewed and Cllr Hill reported on his joint patrol of the village with the C.S.O. The option to participate in a speed monitoring exercise was considered and it was RESOLVED that the Clerk would register the Councils interest and advertise for volunteers to join Cllrs in this exercise.

**10. BUILDINGS AT RISK STRATEGY:** Cllr Brierley reported on the VRBC draft strategy and it was RESOLVED that the strategy be supported and the Clerk write to VRBC accordingly.

**11.VILLAGE INITIATIVES:** It was RESOLVED that the notice board and milestone maintenance costs would come from this budget. The costs for missing waste bins and bench repairs or replacement should be sought with a view to these costs being from this budget. Cllr Craven will inspect benches identified by the handyman as being in poor repair.

**12.FOOTPATHS:** It was RESOLVED that the Clerk identify the costs and procedures involved with reinstating the footpath access from the Rising Sun car park with a view to supporting the reinstatement of the access. It was RESOLVED that a sum of up to £100 be made available under s.137 of the Local Government Act 1972 to cover costs associated with the Step in to Cheshire walk to be organised by Mr M. Hunt. It was RESOLVED that the Clerk would write to the Cheshire Community Council and CCC Cllr A Needham regarding the excessive bureaucracy surrounding the organisation of the walk.

**13. SURGERY:** A rota was received from Cllr Watson and it was RESOLVED that it be adopted and that Cllrs finding difficulty in meeting dates would arrange their own cover.

**14.ASSET INSPECTION:** The asset inspection by the handyman was received, no urgent items had been recorded, some benches in need of repair would be inspected by Cllr Craven.

**15.ACCOUNTS:**

- ACCOUNTS: a) The Councillor's expenditure and income statements were received.  
 b) Forward expenditure plans to be an item on the September agenda.  
 c) The internal auditors report was received and reviewed and it was RESOLVED that the recommended action plan provided by the internal auditor be adopted and that the Clerk will follow up the recommendations and discuss with the Budget and Forward Planning Working Group prior to report back. The Clerk will obtain a quotation from the insurer for a fidelity cover of £50,000. The Clerk will note the powers in the minutes for significant or unusual payments and produce a list of budget headings against powers for approval.  
 d) It was RESOLVED that the annual return of statement of accounts and statement of assurance for the year-end 31 March 2004 be approved and signed.  
 It was noted that Cllrs confirmed that they did not employ the external auditor Hacker Young in a personal capacity.  
 e) It was RESOLVED that the requests from the external auditor for supplementary information and additional documents for the intermediate audit be approved.  
 f) The following payments were approved.

|                       |  |          |         |
|-----------------------|--|----------|---------|
| J Macdonald           | Phone,photocopy,clerks manual,stamps,paper | Chq 1847 | 97.29   |
| J Macdonald           | Net Wage June.                             | 1848     | 360.75  |
| J Phillips            | Footpaths June.                            | 1849     | 220.73  |
| G Fowles              | Handyman June.                             | 1850     | 222.20  |
| Aries                 | Bus Hire June.                             | 1851     | 150.55  |
| G Steele              | Street Cleaning June                       | 1852     | 150.00  |
| Community Centre      | Room Hire June                             | 1853     | 33.50*  |
| H Watson              | Mobile phone for C.S.O.                    | 1854     | 59.99   |
| JDH Business Services | Internal Audit & Intermediate review       | 1855     | 209.12  |
| P Willis              | Re paint village notice boards             | 1856     | 234.00* |

\* Changes from Agenda noted.

It was RESOLVED that under s.137 of the Local Government Act 1972 the Council will make a payment of £150 for Street Cleaning. It was RESOLVED that £59.99 for the mobile phone for use by the C.S.O. be made under the Crime & Disorder Act 1988.

g) The following income was noted

|                          |                                |        |
|--------------------------|--------------------------------|--------|
| Rotary Club of Tarporley | Grant for Burton Square 9.7.04 | 250.00 |
|--------------------------|--------------------------------|--------|

**16.HIGHWAYS & STREET LIGHTING:** The Highways Working Group had met with CCC and VRBC representatives and a broad range of issues had been reviewed and plans for progress agreed.

**17.CORRESPONDENCE:** Pre planning consultation by Hutchinson 3G for a new mast at Eaton Hall Driving Range was received and the Clerk to enquire why the existing mast cannot be used.

**18.A.O.B.:** No AOB items.

**SIGNED:**

**DATE:**