

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING  
HELD IN THE TARPORLEY COMMUNITY CENTRE ON MONDAY 8th JUNE 2015**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman     Gill Clough             James Kennedy             John Millington             Jeremy Mills

Gordon Pearson     Peter Tavernor             Nigel Taylor

Clerk - Ann Wright.

Public - 9

Apologies

Cllr. Julie Hall - Holiday.

Cllr. Richard Statham - Holiday.

Cllr. Andrew Wallace - Holiday.

CW&C Ward Councillor Eveleigh Moore Dutton.

Declaration of Interests

Cllr. Parker declared an interest in Item 16, Grants as his wife had submitted a grant application for the Guides.

Cllr. Pearson declared an interest in Item 16, Grants in relation to the PTA, WI and Guides applications.

Cllr. Pearson noted that he lives adjacent to the Brook Road site.

Councillor Vacancy

**15/018 Resolved** - That the council co-opt James Kennedy to fill the vacancy, James Kennedy signed the acceptance of office and participated in the meeting.

Public Participation

A resident provided her contact details and volunteered to get involved in planting around the village.

Mr Harrison from the allotments asked that the Council to consider their request for a grant to cover part of the cost to replace equipment which had been stolen over the weekend.

A volunteer from the Tarporley Youth Club raised concerns that the youth club had been taken over by Connexions through CW&C and had been advised that local volunteers were no longer required. She was disappointed local people were no longer involved with their local knowledge and also expressed disappointment at the limited activities now being offered by the club. It was agreed the Clerk should contact Connexions and the ward Councillor to obtain more information.

A resident suggested that a defibrillator should be available at the Community Centre, it was agreed the Clerk should contact the Community Centre to see if they would be willing to house a defibrillator. Cllr. Mills as a First Responder confirmed that the Responders would be able to offer a talk on defibrillators and offer training free of charge.

Residents asked for an update on various planning applications and appeals, it was noted there was nothing further to report and that the Rode Street application appeal (100 houses) had been delayed until later in the year.

James Blackford raised concerns about the ability of the Neighbourhood Plan to deliver affordable housing at 65% market value, he had been advised that a 'Local Housing Allowance Scheme' could be introduced which would cover a wider area than Tarporley and would help to level out the peak prices in Tarporley however he was struggling to get an update from Alison Amesbury at CW&C or the ward councillor, It was agreed the clerk would pursue this matter.

He also stated that the Brook Road sports and leisure field is a very valuable community asset but stressed that the Committee should not be unduly weighted by people living by the site.

### Minutes

**15/019 Resolved** - That the Chairman signs the Minutes, as circulated, of the meeting held on 11th May noting the following clarification to the discussions regarding the Brook Road sports and recreation field, page 3 of the minutes, that the suggestion of access off Brook Road onto the site had been suggested by Groundworks, and that the community should have access to the football pitches as well as the whole site and that the pitches should not be fenced off.

### Special Responsibilities

It was noted that the school had agreed that Victoria Adshead should act as the link between the Council and the Primary School. It was confirmed that Julie Hall will be on the Streetscene working group and that James Kennedy will be on the infrastructure group.

### Outdoor Sports & Recreation Committee

It was noted that the committee appointed needs to consider possible changes on the British Legion site and also the aspirations of the school to provide an artificial pitch. The committee must also consider the provision of leisure facilities for the community as well as a range of sports facilities.

**15/020 Resolved** - That the Council appoint the following people to the committee and leave one vacancy to be filled at a later date:-

Andrew Wallace - Parish Council Representative  
John Millington - Parish Council Representative  
James Kennedy - Parish Council Representative  
Angie Yeates - Tarporley Community Centre Representative  
Nigel Taylor - High School Representative  
John Clark - Tarporley Victoria FC (Football)  
Richard Line - Brook Road Representative  
Charles Du Pre  
Paul Adamson

It was agreed the committee should be asked to consult widely with the community to fill the final vacancy with a representative with connections to other sports in the village e.g. netball, tennis, bowls.

### Council Regulations

**15/021 Resolved** - That the Council agreed the amended planning regulations, page 17 of the minutes book. Standing orders and Financial standing orders to be deferred until future meeting, Councillors agreed to forward any questions relating to the draft regulations already circulated to the clerk before the next meeting.

### Lychgate Update

It was noted that there had been a site meeting at the Lychgate with Councillors Chapman, Clough, the Deputy Clerk and a local resident to discuss concerns, the Clerk is pursuing who, if anyone owns the land and obtain prices for improvements to the surface to be considered at the July meeting.

### Communications

It was noted there are two websites maintained by the Parish Council itself plus the neighbourhood plan website, it was noted that the Tarporley.net needs updating.

It was agreed a working group should be established to review the website and produce a recommendation as to how they can be combined to produce one website where a range of information can be accessed.

Working Group to include Gordon Pearson, Peter Tavernor and Nigel Taylor.

Cllr. Clough agreed to produce the Tarporley Talk article for this month. It was agreed the Clerk would obtain a list of deadlines for the year and that Councillors will be allocated a month each to produce the article.

### Village Parking

It was confirmed that a number of Councillors are to meet with Ken Prior head of Parking Services at CW&C regarding parking and ticketing issues.

The Council confirmed the plan showing double yellow lines on Park Road.

### Village PCSO

The Chairman read a response from Inspector Curbishley which stated that Tarporley was now covered by Chief Inspector Meegan who would respond to the Council's queries and concerns about the PCSO.

It was agreed the Clerk should write to Chief Inspector Meegan raising the Council's concerns about the level of service that is being received in the area the PCSO is now covering and that a copy of the letter be sent to PCC<sup>1</sup> Dwyer.

### Grit Bins

It was agreed the Clerk should report on the quote by CW&C to supply and fill the two grit bins to be located at each end of Walkers Lane at the next meeting.

### Speeding Issues

The Council consider information relating to speeding issues on a number of different roads in the village noting that the speed limits on some of these roads would be subject to change if current planning applications are approved.

As such it was agreed that no further action be taken at this time but that the Infrastructure working group could look at speeding in the village as a whole in the future.

### Accounts

**15/022 Resolved** - That the Council confirm page 2 of the cashbook as circulated including all payments listed and the following additional payments:-

Mr. I Diskin reimbursement of printing costs for Brook Road (Sports & Rec. Field) consultation £39.99.

Information Commissioners Office (ICO) for data protection registration £35.00 by direct debit.  
CW&C (uncontested) election fee £197.00

It was agreed the Clerk would obtain an update on S106 money for Tarporley including amounts available, restrictions on spending, and how it can be claimed.

### Grant Applications

**15/023 Resolved** - That the Council give a grant of £400 to Tarporley Allotments for replacement equipment.

**15/024 Resolved** - That the Council give a grant of £200 to Tarporley Guides for an event shelter.

**15/025 Resolved** - That the Council contact U3A and agree to purchase the radio microphone system for the Community Centre for use by the whole community.

**15/026 Resolved** - That the Council purchase the two mini ipads for Tarporley Primary School/PTA max budget £398.

### Neighbourhood Plan

It was reported that work is still on-going to review consultation responses, it had been agreed the settlement boundary should not be changed from that in the last consultation and that there is a meeting with Lyndsay Jennings of CW&C spatial planning to discuss possible amendments to the plan on Thursday. The Group requested funding to allow Kirkwell's to carry out assessments of the five sites put forward as part of the consultation to identify if any would be suitable for development. Information on the number of houses built in the last five years in Tarporley on

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<sup>1</sup> Police & Crime Commissioner.

garden plots is being gathered to evidence the ability to build within the settlement boundary. Green spaces are being reviewed. A preface will be included in the plan to explain changes that are made to the plan at this stage.

**15/027 Resolved** - That the Council agree £500 (plus vat) for Kirkwell's to undertake the site assessments.

Landscaping & Best Kept Village

It was noted that a number of concerns had been raised regarding various planting schemes throughout the village and their maintenance, it was agreed a number of the streetscene working group would review all works undertaken.

Planning

The Council noted the planning register page 2 as circulated.

**15/028 Resolved** - That the Council submits the following observations:-

15/01973/FUL, Single storey rear extension including loft and partial garage conversion, 3 Orchard Gardens, Tarporley - No Objection.

15/02228/FUL, Conversion of Old Estate Office to granny annex, including raising height of ridge and weaves 600mm and rear extension, 83 Eaton Road, Tarporley - No Objection so long as roof materials remain the same, white washed exterior is maintained and a suitable construction vehicles plan is provided to ensure vehicles are not parked on the hazardous junction and that any damage done to verges during construction is rectified.

Note Informal Meetings

No meetings have taken place.

Meeting closed 9.40pm.

**Next Scheduled Parish Council Meeting**

**Monday 13th July, 7pm, Tarporley Community Centre Committee Room.**

Signed .....

Dated .....

Ann Wright  
10/06/15

## Tarporley Parish Council Planning Standing Orders

- 1) These Standing Orders (except those which are obligatory by law, as ruled by the Clerk) can be suspended, revoked or altered by resolution of the Parish Council.
- 2) Planning applications will be available for viewing at the Tarporley Public Library at the High School. Applications will be available for inspection by Councillors and members of the public.
- 3) An ad-hoc group of Councillors as agreed at a Council meeting will meet at the library the Friday (or other agreed day) before the regular Council meeting to inspect the planning applications. Members of the group should endeavour to make objective unbiased notes for use when briefing the Council. The members of the ad-hoc group will bring any paper copies of applications to the next regular Council meeting 30 minutes before the start of the meeting.
- 4) At the regular Council meeting the Clerk will advise councillors on any comments on an application made by members of the public. The ad-hoc Councillor group will brief the Council on the detail of each application without expressing a preference; Councillors will discuss, comment and vote on the application.
- 5) The Clerk will report any suspected infringements of Planning or Building Regulations that are brought to his attention to the Planning Authority.
- 6) When a planning application must be commented upon in a time scale that precludes its consideration at a regular council meeting then the following process will be followed.
- 7) When the proposal for a new development, change of use (other than permitted shop changes) or affecting the visible frontage in the conservation area is due for comment prior to the next regular Council meeting and the clerk is unable to obtain an extension to the deadline for comment. Then the Clerk will contact the Chairman to ask that extraordinary meeting of the Parish Council be called.
- 8) When the proposal is due for comment prior to the next regular Council meeting and the application is not for a new development, change of use (other than permitted changes) or affecting the visible frontage in the conservation area. The Clerk will give a view on objection or acceptance of the proposal and make comments on the planning application based on the majority view of councillors made by e-mail.
- 9) When the application is due for comment prior to the next regular Council meeting and the Clerk has expressed a view on objection or acceptance under paragraph 10 above any Councillor who believes a meeting is necessary to resolve the Council comments may contact the Chairman or Clerk to call for a Planning Committee meeting.
- 10) Requests for applications to be called to CW&C Planning Committee to be confirmed in writing including the planning grounds for the request to the clerk who will forward the request to the ward councillor for consideration.
- 11) A Parish Council Planning Meeting will be called to allow for the public expression of views on any planning applications for more than 4 dwellings on one site