

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE TARPORLEY COMMUNITY CENTRE
ON MONDAY 9th NOVEMBER 2015**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman Gill Clough Julie Hall James Kennedy John Millington

Gordon Pearson Richard Statham Peter Tavernor Nigel Taylor Andrew Wallace

Clerk - Ann Wright.

CW&C Ward Councillor Eveleigh Moore Dutton.

Public - 2 & PC Wayne Thomas.

Apologies

Cllr Jeremy Mills family commitment.

Declaration of Interests

Councillors noted dispensations granted to Councillors Chapman, Kennedy, Millington, Pearson and Tavernor in relation to the Brook Road sports field.

No further interests were declared.

Eaton Primary School Proposed Expansion Consultation

Mr Paul Mitchell spoke as Head of Eaton Primary School, he stated the schools expansion was part of the Department for Education's national programme to expand schools. Recently Oulton Park had applied to build a new school however this had been refused by CW&C and had not been put forward by the school itself.

The foundation/reception class currently has 17 children, 9 from catchment which includes Eaton, Rushton, Little Budworth, Tarporley, Wettenhall and Cotebrook and 8 from outside catchment including Darnhall and Winsford.

The school has developed a travel plan to mitigate the increased traffic to the school and has applied for two minibuses from CW&C to transport children to and from school.

The schools pupil admission number (PAN) is 105, they currently have 114 children, with a Foundation class, and shared classes for years 1/2, 3/4, 5/6.

The proposal is to increase the PAN to 214 with 1 form entry (no shared classes).

There will also be scope to introduce a nursery on site in the future.

If planning is approved the building, which will be done in two phases, will start in July 2016 for completion September 2016. The second phase is a two storey, four classroom block behind the school which will not exceed the height of the existing school.

It was agreed the Parish Council would strongly support the proposal to expand the school and support the use of minibuses to transport the children to school to reduce congestion.

It was further agreed the Clerk should write to CW&C Education Department stating their support for a timely expansion of Tarporley Primary School.

Dog Fouling

The Council noted that two residents of Tarporley had volunteered to monitor and report dog fouling around the village and to use pink chalk spray to mark dog mess which has not been picked up by dog owners.

Public Participation

PC Thomas reported that PCSO Williamson had not been in Tarporley for the last few weeks as he had been involved in an anti-social behaviour operation in the Winsford and Northwich areas but was now back in Tarporley. It was noted that a break-in had been attempted in the HSBC bank but the intruders had been disturbed. There had been a spate of burglaries in the rural area in and around Tarporley, as such night patrols were paying particular attention to the area.

PC Thomas was thanked for attending the meeting.

A resident and allotment holder asked if there was any further information relating to the former RBL site, it was confirmed that no further information had been received.

Penny Watson confirmed she had been in contact with CW&C regarding the Youth Club and it had been confirmed local volunteers could get involved in the club, it was understood CW&C would be looking for locals to take over the club in March 2016 and that it was suggested this needed advertising widely. The Clerk reported that a representative of the CW&C youth service who runs the club had offered to attend the December Council meeting to provide an update, it was agreed she should be asked to attend.

It was noted a resident had contacted the Council highlighting that the new fibre broadband was no longer available in Tarporley as the connections had reached capacity and that pressure needed to be applied to providers to get the capacity increased. It was agreed this item would be discussed at the Council's December meeting and that the Clerk would investigate the matter and raise the issue with developers in Tarporley to seek their support.

Minutes

15/056 Resolved - That the Chairman signs the Minutes, as circulated, of the parish council meeting held on 12th October 2015 as a true and proper record.

OS&R Committee

The Council agreed the amended terms of reference as amended by the Tarporley Community Centre Committee, page 93 of the minutes book.

Village Maintenance

It was agreed that a meeting be arranged with CW&C street-scene team to discuss what cleansing and maintenance street-scene are providing in Tarporley and start discussions regarding the Parish Council possibly taking over some of these functions if funding was provided. It was agreed Cllr Parker and the Clerk attend this meeting.

It was also agreed that the Cllr Parker draw up specifications to go out to tender for maintenance in Tarporley including the cutting of the Community Centre field for consideration at the Council's January meeting.

It was agreed that three lists will be circulated to Councillors, work done by CW&C, work to be done by R. Johnson and jobs to go out to tender.

It was noted that the Cllr. Parker and the Clerk had met with R. Johnson regarding work he is currently undertaking and possible changes to his contract in the next financial year. It had been noted that he was currently undertaking work that should be being done by CW&C.

Play Area

Councillors noted the play area safety report as circulated and the increasing number of faults which are developing on the site all of which are low risk. It was agreed a small working group including Councillors Millington, Tavernor and Taylor meet J. Stewart at the play area to discuss faults and consider a programme of maintenance. It was also agreed that David Wilson Homes be contacted to see if they can offer any financial support or expertise.

High School Buses and Congestion

Councillors noted the letter from Tarporley High School in response to concerns raised at the September meeting. It was agreed that the Clerk should write stating that the Council is working with CW&C to implement new double yellow lines on Eaton Road and that the Council will request that PCSO focuses on parking around the school and that the Council supports in principle the creation of a school bus park in the future. It was also agreed that the letter should suggest a meeting in the future to discuss both the school's and Council's aspirations as a whole.

Website

It was confirmed that work had begun on creating a wordpress based website which will be developed and populated in phases, the majority of information and content had already been transferred from the existing website. Councillors were asked to review the website and forward any comments or suggestion by Friday 13th November after which the new site will go live. Councillors were asked to provide photographs for the new website.

The Council thanked Cllr Pearson for all the time and hard work he had put into creating the new website.

Grants Applications

The Council agreed not to provide funding for the 'Leading Ladies' project as the application did not fulfil the council's funding criteria.

15/057 Resolved - That the purchase the wireless microphone and installation for Tarporley Community Centre as requested by U3A at a cost of £342 plus vat.

15/058 Resolved - That the council provide a donation of £700 to the Tarporley Baptist and Methodist Chapel for graveyard maintenance.

Planning

15/059 Resolved - That the Council submits the following observations

15/04255/FUL, conversion & extension of existing double garage into dwelling, creation of parking area for Heesch & alterations to vehicular access (resubmission of 15/02537/FUL), Heesch, Eaton Road, Tarporley, CW6 0BJ - No Objection.

15/04321/FUL, replacement of all windows, 101 Park Road, Tarporley, CW6 0AN - No objection.

15/04343/FUL , single storey rear extension, 11 Rue De Bohars, Tarporley, CW6 9HF - No objection.

15/04410/FUL, single storey front extension, 9 Burton Avenue Tarporley, CW6 0HT - No objection.

15/04152/FUL, change of use of A1 shop to A3 food and drink establishment, 69 High Street, Tarporley, CW6 0DP - No objection.

The Council noted the planning register page 7 as circulated.

The following Councillors will review planning for the December meeting Councillors Chapman, Kennedy and Taylor for December and Councillors Millington, Statham, and Wallace for January.

Accounts

15/060 Resolved - That the Council confirm page 8 of the cashbook as circulated including all payments listed and agreed the following additional payments:-

MB Travel £243.50 inc vat

Mr J Stewart for maintenance and play area inspections £62.50

Ann Wright reimbursements £203.66 (inc vat) including web hosting, locks and chains and postage. Tarporley DIY £3.75

Tilston Parish Council for SLCC conference £24.50

Ann Wright salary for October £675.86 plus back payment for September £80.54

15/061 Resolved - That the Clerk's salary be paid, £675.86, by standing order on the 10th of each.

It was noted that the budget working group had not yet had chance to met but would meet before the December meeting.

Pension Provision

15/062 Resolved - That the Council establishes a pension scheme with NEST.

PCSO Funding

It was noted the invoices had been received from the Cheshire Police Constabulary for the PCSO totalling £11,800. It was agreed the Clerk contact the Constabulary highlighting the fact the contract the Council has states the PCSO will serve the 'parish of Tarporley' and not the wider area and as

such the Council is unable to play the invoices until this matter is resolved and also that until recently the PCSO had been absent due to ill health and compassionate leave.

Note Informal Meetings

Councillors noted the notes of the informal meeting with Andrew Taylor of David Wilson Homes (Nantwich Road Development) pages 94 and 95 of the minutes book.

It was noted there has been an informal meeting to discuss the Christmas lights, since the meeting it was established that CW&C had raised a 'special expense' on the Council tax to pay for installation of the Christmas lights and that this would be raise again in the 2016-2017 council tax and that the Council would need to decide if that should be levied on the 2017-2018 council tax during 2016.As such all the lights will be installed as usual.

It was agreed the 'Ways of Working' meeting would take place in January 2016.

It was reported that a complaint had been received regarding the location of the new grit bin on Walkers lane, it was agreed CW&C should be asked to move it as far away from the residential fence as possible but retain the pedestrian access.

It was noted a resident had raised concerns about the visibility at the pedestrian crossing/traffic lights on the High Street.

Meeting closed 9.30pm.

Next Parish Council Meeting

Monday 14th December, 7pm, Tarporley Community Centre Committee Room.

Signed

Dated

**Ann Wright
11/11/15**

Tarporley Parish Council

Outdoor Sports & Recreation Committee Terms of Reference

Comments by TCC mgmt committee date 26 Oct 2015

1. The purpose of Outdoor Sports & Recreation Committee (referred to henceforth as the 'Committee') has two purposes: (1) to oversee the development of Outdoor Sports and Recreation facilities based at the Brook Road field and (2) to oversee the development of the Tarporley Community Centre field, in co-operation with the Tarporley and District Community Centre Management Committee. All Committee members must be given a copy of these terms of reference and confirm that they have read, understood and agree to abide by them by returning a signed copy to the Clerk of the Parish Council.

2. The Committee will develop, monitor and review a plan, processes and budget necessary to deliver (1) an outdoor sports and recreation facility at Brook Road that meets identified community needs and (2) recreational development of the Tarporley and District Community Centre field that meets identified community needs. In doing so the Committee will work to establish a charitable trust (name?) that will manage all activities associated with the development and use of the two areas. The Parish Council role in the trust (name?) will be limited to councillor membership of the trust and that of custodian trustee holding title to the land at Brook Road. Ownership of the Tarporley Community Centre field will continue to be vested in Charity Commission Official Custodian on behalf of the Trustees of the Tarporley and District Community Centre. The trustees of the Tarporley and District Community Centre field will lease the field to the trust (name?) under conditions such that the objectives of the trust (name?) can be achieved. Prior to the establishment of the trust all substantive proposals by the Committee will be subject to ratification by the Tarporley Parish Council.

3. The Committee will consist of a maximum of ten persons covering a broad representation of community sporting and recreational organisations that are potential users of the sites. At least three members will be Parish Councillors, one member will be a Tarporley and District Community Centre representative and one member will be a non sporting organisation representative of those dwelling immediately adjacent to the site. No more than one representative or person with close connection to any one outdoor sports or recreational club will be a member of the committee. The Parish Council will agree membership of the Committee. Representatives from Cheshire West and Chester Borough Council will be invited to meetings in a contributing but none voting capacity.

4. The Group shall elect a Chairman and Deputy Chairman from their number, one of which must be a Parish Council member. If the Chairman is not present, the Deputy Chairman shall take the meeting. If neither is present, members shall elect a Chairman for the meeting from amongst their number. A secretary will be appointed to ensure the proper taking of minutes. The quorum for the Committee will be five members at least one of whom must be a Parish Councillor.

5. The Committee will publish agendas, advertise its meetings with 3 days notice, (meetings are to be open to the public) and agree and publish minutes. Copies of the agendas and minutes will be provided to Tarporley Parish Council. A time will be set-aside at the start of each meeting for members of the public to address the Committee.

6. Members of the Committee who have a prejudicial interest in a matter on the agenda must declare that interest and if the interest is of significant pecuniary value to themselves or the club/organisation that they represent then they must not vote on that item.

7. The Committee must solicit views from the broadest range of interested parties including parishioners, outdoor sports, recreational and other organisations.

8. The Chairman, a Parish Councillor Member and the Parish Council Clerk can jointly agree expenditure of up to £100. Expenditure over £100 must be referred to Tarporley Parish Council. For items over £500 three separate quotations must be obtained and the lower selected unless sound justification can be provided for a higher priced quotation.

9. The Committee may initiate working groups for specific tasks reporting back to the Committee. A member of the Committee will normally be a member of the working group. The working group should keep a record of its activities but is not required to publish formal agendas etc.

David Wilson Homes Liaison Group
Monday 26th October 2015 - Tarporley Community Centre.

Present :

Parish Council - Elaine Chapman, Julie Hall, Jeremy Mills, Peter Tavernor, Nigel Taylor, Andrew Wallace.

David Wilson Homes - Andrew Taylor.

Clerk - Ann Wright.

The following points were raised during informal discussions:-

The Group discussed site height levels noting the floor level of the show home has been raised 300mm to allow for drainage and to make the public open space more useable by reducing the gradient. Height levels have been reduced adjacent to Spring Hill.

It was noted that from Nantwich Road the view would be of the front row of houses with glimpses of the houses behind.

The scheme is low density with a slightly higher density towards the centre of the site. The design specifications met on the site are far higher than are required by CW&C due to Suzanna Posnett's involvement.

Top soil has been stripped from the site and mounded up to be reused, large amounts of earth will be removed from site, bedrock is also being dug out to achieve required ground levels.

The first phase of development will be along Nantwich Road and will include the show houses and down to the new pond then working up the site.

95 dwellings are to be built which are bespoke ranging from 1 to 5 bedrooms, with over 20 designs being used on the site. It was noted that a number have chimneys included in the design, small hedges and iron railings. The site will include different character areas with 'affordable' houses integrated into the site. Other similar sites include Stapeley Water Gardens and Wilmslow but they are not quite of the quality of the Tarporley site.

It was noted the road names had been proposed by Suzanna Posnett.

It was asked if the view of Beeston and Peckforton Castles from homes on Nantwich Road will be retained. It was confirmed these views are not retained as there is no direct line of sight through the site and that the layout has been approved by CW&C.

Land which is not within the curtilage of the property will be maintained by a management company appointed by DWH. This includes the paths which connect to existing PROW and will be open to all to use.

Dog fouling was emphasized as an issue in Tarporley and it was requested that DWH take this into account and put in measures on their site to prevent it including installing bins.

ACTION - Andrew Taylor agreed to investigate this.

It is expected that approximately 30 homes will be built and sold per year with first occupations around May/June 2016, as such the development is likely to take 3.5 to 4 years to complete.

It was asked if the Nantwich Road traffic lights could be installed as soon as possible, it was suggested these might be installed in May/June 2016. It was noted these are to be installed before first occupation although it is likely this condition might be wavered slightly. It was stated that the section 278 agreement process is a long process and that negotiations with CW&C as well as doing the actual work takes the time.

ACTION - Andrew Taylor to look if anything can be done to speed up the lights and notify the Parish Council of officers that can be contacted at CW&C to ask for the process to be speeded up.

It was welcomed that the street sweeper is keeping Nantwich Road clear of mud, and that after it was highlighted that he was parking on the pavement blocking it he had been moved and has not parked on it since.

It was also noted that the site is being well managed with attention being paid to preventing pollution going into the pond and also preventing unauthorised access onto the site.

Site plans showing landscaping and ground levels were provided for future reference.

Next Meeting

It was agreed the next meeting will take place once the show homes are completed and that the meeting can take place in the show homes, January/February 2016.

Tarporley Parish Council

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