

**MINUTES OF A MEETING OF THE TARPORLEY PARISH COUNCIL CEMETERY
MANAGEMENT COMMITTEE HELD IN TARPORLEY COMMUNITY CENTRE
COMMITTEE ROOM ON Monday 5th August 2013**

PRESENT: Councillors R Brierley (Chairman), L Burrows, E Chapman, K Parker, J Blackford, Rev. K Hine.

1. Open forum: no residents present.
2. Start of meeting, apologies from G Lees, no declarations of interest, it was resolved to co-opt Cllr J Blackford and Rev. K Hine as speaking but not voting members.
3. The Standing Orders and Regulations in relation to the conditions imposed for the acceptance for interment of Tarporley Civil Parish residents were reviewed.

It was resolved that a process for confirming eligibility for burial that did not involve the delay of a formal meeting was necessary. The current process was considered adequate however the Clerk is to address the ambiguity between Standing Order clause 6 and Rule 2.3 and present an amended set of words.

It was resolved that there should be no absolute rules for determining eligibility for burial but that individual Councillors should use their own judgement and take in to account such available information about the deceased as they think appropriate. The Clerk is to maintain an informal and non-mandatory list of potential eligibility criteria for the benefit of councillors. It was agreed that in some instances it would be appropriate to meet the representatives of the deceased or request a written statement.

It was resolved that the period of residence criteria be extended from one year to five years.

4. No other business related to the cemetery for noting or consideration at the next meeting.

SIGNED: _____ DATE: