

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING  
HELD IN THE CRAVEN ROOM, TARPORLEY COMMUNITY CENTRE  
ON MONDAY 10th JULY 2017**

**Parish Council**

Chairman – Cllr Gordon Pearson

Cllr Elaine Chapman

Cllr Julie Hall

Cllr Bill Mathers

Cllr John Millington

Cllr Jeremy Mills

Cllr Gordon Pearson

Cllr Nigel Taylor

Cllr Andrew Wallace

Clerk – Abigail Webb

Clerk – Delia Cox

CW&C Ward Councillor Eveleigh Moore Dutton

Public – 6

Press – 1

**Apologies**

Cllr Gill Clough – Personal Commitments

Cllr Richard Statham – Personal Commitments

Cllr Peter Tavernor – Personal Commitments

Declarations of Interest

No interests declared.

Public Participation

Hedges - Resident from Torr Rise highlighted the poor condition of the footpath from Torr Rise to Oathills Drive. The hedge is overgrown, the footpath surface is uneven and there is a large amount of litter and leaf foliage along the full length of the path. The resident has contacted CWAC to report the condition but to no avail. The resident asked if the Council could report this matter to CWAC for urgent attention. The resident also stated that he would be prepared to help clear the footpath if a working party was formed.

Several hedges in the village require cutting back as they are causing an obstruction on the pavements. As this issue is an agenda item, it was decided to discuss it as part of the main meeting.

Car Parking Charges – A committee member of Tarporley Community Centre raised concerns regarding the proposal for the introduction of car parking charges in the Village. Charges to the car park may cause a negative impact on the number of Community Centre users. Cllr Moore Dutton clarified that currently, this is only a proposal and has neither been ruled in or ruled out. Cllr Moore Dutton suggested that the Council should submit a comment as part of the CWAC consultation.

All Cllrs were asked to move the chairs and tables into the vestibule after the meeting as a new floor is being laid the next morning.

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Minutes and outstanding items not covered on the agenda

**Resolved 17/289** That the Chairman signs the Minutes held on 12<sup>th</sup> June as a true and proper record with a small amendment to minutes item 7, 20mph speed limit proposal. Change word from 'not' to 'not only'.

Cllr Clough and Cllr Wallace to develop landowners list and bring back to September meeting.

S106 grant – Tarporley High School. Clarification from High School regarding grant received. S106 grant from both Birch Heath Road and Brook Road developments but not Nantwich Road.

Refurbishment of A51 Roundabout – work has started to take place at the roundabout today. Some sections of the road have been coned off. This work will be reviewed at the next meeting before deciding what the next steps are.

Record Management Policy – Clerk to provide an update at the next meeting in September.

Minutes from working groups

**Resolved 17/290** That the Council notes the minutes of the working groups as circulated.

Time Limited Parking – Eaton Road

Following on from a meeting between CWAC Highways and members of the Council, an updated version of the plan was circulated. The only amendments to Eaton Road are from the Church to the High School. Under the proposal, this section of road will be no parking at any time between the hours of 8am and 6pm, Monday to Saturday. CWAC Highways cannot vary these times as under CWAC policy, any new Traffic Regulation Order must be consistent with regulations in the area. Councillors and residents are concerned that the main problem is between school hours, Monday to Friday. However, after pursuing all possible options with CWAC, the council decided that the CWAC policy is acceptable in that it addresses the Health and Safety issues with buses pulling out cutting across the pavement.

**Resolved 17/291** That the Council approve the draft CWAC plan for time limited parking and ask CWAC to move forward with a formal consultation.

Car parking

The letter written by the Council to Deputy Chief Executive and other key senior officers at CWAC has been received. Vanessa Griffiths has responded, acknowledging the car parking difficulties in the village and asking to meet with members of the Council to discuss this in more detail.

**Resolved 17/292** to meet with Vanessa, Clerk to arrange meeting.

A start date for the work to commence has been put on hold until after the meeting with CWAC. This work relates to the S106 grant that has been awarded to the Council for additional provision for car parking in Tarporley.

**Resolved 17/293** That the Council submit the comment of objection to the draft proposal on the introduction of car parking charges in the village at this time, based on the existing car parking facilities.

Planning

Planning register and applications.

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Councillors noted the planning register page 32, as circulated.

**Resolved 17/294** That the Council submit the following observations.

**17/02692/FUL** 12 Eaton Road, Erection of pair of semi-detached houses and detached garages and vehicular accesses – Support the redevelopment of the site with two properties however object to the height of the properties as it contravenes the Neighbourhood Plan, section TEH4.

**17/02569/FUL** 21 Forest Road, single storey rear extension – No objection.

**17/01997/FUL** 2 Park Road, dormer window to rear elevation – No objection.

Update from planning application 17/00760/FUL – Royal British Legion redevelopment. Cllr Pearson and Cllr Clough attended the planning committee meeting and CWAC voted 9 to 2 to approve application. The management of Bowling green and Allotments will be transferred to Tarporley Parish Council. Three out of 10 houses will need to be affordable housing for local people.

**Resolved 17/295** That the Council contact Mr Richard Lee and offer to meet with him to discuss the next steps.

### **Village Improvement**

Hedges - Urgent work needs to be carried out on the footpath from the High Street to Oathills and the hedge either side is nearly meeting in the middle. This is the responsibility of CWAC Street Scene and an urgent request will be placed to ask them to address this issue as a matter of priority. There are several other hedges that require attention within the village, some of these hedges used to be cut back by Roy Johnson.

**Res 17/296** That the Council contact a few local contractors for quotes on work to cut back the hedges. To help identify what hedges need cutting back, the Clerk will liaise with David Press, Footpath Officer.

**Res 17/297** That the Council will write to residents asking them to cut back their hedges if they encroach onto the pavements.

With the support of residents, a working party will be formed to address the issues relating to the footpath from Torr Rise and Oathills Drive.

Tarporley News to feature a 'Thought of the Week' written by Eveleigh Moore Dutton and Tarporley Talk will also promote the message about cutting back hedges on private properties.

Litter – The Council would like to adopt a litter picking scheme whereby residents and businesses take responsibility for a local area. A letter will be drafted by Cllr Mather which will be sent to local businesses about this issue.

Cash machines – Following on from an attempted burglary at the petrol station, the cash machine has been out of order. As there is only one other cash machine in the village, due to higher demand for cash, this is frequently out of order also. Cllr Taylor has been liaising with Yorkshire Bank to try and resolve this issue and the latest information is that it will be repaired as soon as possible.

Benches – Quotes for benches will be brought to the next meeting in September to be discussed.

Chestnut Tree Mound - There is a delay on this project due to identifying a landscape gardener, given their busyness at this time of year. It was suggested that a student from Reaseheath College may be able to assist with this work as part of a work experience project.

**Resolved 17/298** That the Council contact Reaseheath College asking for assistance with landscaping the Chestnut Tree Mound.

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Parish Councillor Vacancy

One application has been received so far and another resident has expressed an interest. The closing date is 4<sup>th</sup> September so this will be discussed at the next meeting.

CILCA Qualification/Professional Fees

Part of the Clerks' ongoing personal and professional development, membership is required for the Society of Local Clerk Council (SLCC) at a cost of £121 plus a £10 joining fee for each clerk. Also, as part of the conditions of employment, the clerks are required to study and achieve the CILCA qualification, which costs £250 per clerk.

**Resolved 17/299** That the Council approve total budget of £762 for CILCA and professional membership fees.

Play Area Inspection

The Council instruct an annual inspection of the play area and the latest report was circulated to the Councillors. The report highlights that the risk associated with the play area is either low or very low however there are several recommendations for consideration.

Cllr Millington highlighted that there are two sections in the play area, where the wet pour flooring is starting to come away and requires a repair.

There are a few minor repairs to the equipment to ensure that it is kept in the best and safest condition for children to play.

**Resolved 17/300** That the Council identify contractors who can carry out this work and discuss at the next meeting and a budget of £1,000 has been assigned for this work.

Direct Debit

**Resolved 17/301** That the Council approve setting up a direct debt to pay for the costs of two mobile phone contracts for both Clerks. The Clerks will identify the best solution or contract and report back at the next meeting.

Payments and Accounts

**Resolved 17/302** That the Council approve the accounts and payments as listed on page 40 of Cash Book.

**Res 17/303** That the Council approve the following payments:

Lengthmans work	£382.73
Mr Steward	£45 – installing planters on High Street
Mrs Taylor – High Street	£30 for electricity use for Christmas lights (cheque)
SP Landscaping	£384.00
Suez	£78.30
MB Travel	£300.00
Salary	£64.86
Salary	£797.71
Salary	£770.71

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HMRC	£42.18
Cheshire Woodlands	£288.00
Laptop	£349.95 (DC)
Microsoft Office	£59.99 (DC)
Microsoft Office	£59.99 (AW)
McAfee virus protection	£24.00 (AW)

Shires Accounting charges the Council £20 for their services every month and in some Parish Council areas, the Clerk undertakes this work. More information will be gathered to see if it is practical for the Clerks to take over this work.

Part 2

#### Chestnut Tree Inspection

Cheshire Woodland conducted an inspection in June and their recommendations suggest some dead branches should be cut down. 3 companies have been contacted however no quotes have been provided. Further companies to be identified to obtain a quote for the next meeting.

#### Council Insurance

A quote could not be retrieved as there are more than 30 days left on the policy. Quotes will be sought in August and brought back to the meeting in September.

#### Lychgate Quote

Quotes and barrier options for Lychgate Lane were reviewed. The parish council decided that the next step would be to call a residents' meeting to discuss the various options.

#### Clerk Contract

The staffing committee confirmed that they had read the clerk contracts.

**Resolved 17/304** That the Council approve the contract subject to a couple of minor wording changes.

Meeting closed at 10.12pm

Date of next meeting is Monday 11<sup>th</sup> September 2017 in the Craven Room, Tarporley Community Centre.

