

Tarporley Parish Council Meeting

You are hereby summoned to attend the meeting of **Tarporley Parish Council** to be held in the **Committee Room, Tarporley Community Centre** on **Monday 14th May at 7.00 pm**

AGENDA

(Regular Council Meeting open to the public)

1	Chairman 2018 - 2019	To elect the Chairman for the forthcoming year.
2	Vice Chairman 2018 - 2019	To elect the Vice Chairman for the forthcoming year.
3	Apologies	With explanation.
4	Declaration of Interests	Members to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close association interest.
5	Minutes	To approve minutes of the Parish Council meeting held 9 th April 2018.
6	Minutes of Working Groups and other meetings	To approve the minutes of working groups and other meetings and receive updates from working groups.
7	Report of the Internal Auditor	To note the annual internal audit report 2017 -2018.
8	Annual Governance and Accountability Return 2017-2018	External Audit for Financial Year 2017-2018 <ol style="list-style-type: none">1) To approve Section 1 - Annual Governance Statement 2017-2018.2) To approve Section 2 - Accounting Statements 2017-2018.
9	Annual Parish Council Report	To note annual Parish Council Report.
10	Planning	To note the planning register page 042 as circulated and comment on additional applications received since publication of the agenda.
11	Accounts and Payments	To agree accounts/payment and to consider any additional invoices received.

12	Chairman's Allowance	To agree the Chairman's allowance for the year 2018 – 2019.
13	Council Dates, Rotas and Committees	To confirm the dates of the Council meetings. To confirm the planning, surgeries and Tarporley Talk rota for 2018 – 2019. To confirm membership of Committees and working groups.
14	General Data Protection Legislation	1) To approve Document Retention and Disposal Policy and Privacy Notice 2) To note Data Audit Schedule
15	Cemetery Committee	To approve minutes of Cemetery committee meeting. To approve fees and charges for Cemetery.
16	Council Administration	To approve the following policies and procedures Standing Orders Cemetery Standing Orders Grievance Disciplinary Media
17	RBL Site	To receive an update from Clerk of Works To receive an update from Storrar Cowdry and agree actions to ensure exchange of contracts for land within the 3 months of commencement, i.e. 16th May 2018.
18	Tarporley Remembers	To approve any actions following presentation from Tarporley Remembers 2018 at Annual Meeting.
	Part 2	
19	Quote for village improvement projects	To receive quotes from SP Landscaping for new projects in the village. Decide which items to add

		to their routine maintenance schedule and decide how/if to proceed with the one-off projects.
20	Quote for cemetery bin	To receive quotes for cemetery bin.
21	Quote for Footpath 11	To receive a quote for footpath 11.
22	Clerk Arrangements	To discuss maternity leave arrangements and replacement Clerk.
23	Clerk Salary	To discuss NALC/SLCC pay rate for point 22 from 1 April 2018

Signed *Abigail Webb* **Date** 07 05 18

Ms. Abigail Webb Clerk to the Council

For more information contact the Clerk:

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