

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE COMMITTEE ROOM, TARPORLEY COMMUNITY CENTRE
ON MONDAY 8TH OCTOBER 2018**

Parish Council

Chairman – Cllr Gordon Pearson

Cllr Toni Burke	Cllr Elaine Chapman	Cllr Gill Clough	Cllr Bill Mather
Cllr Jeremy Mills	Cllr Peter Tavernor	Cllr Nigel Taylor	Cllr Andrew Wallace

Clerk – Delia Cox

Deputy Clerk (Maternity Cover) – Ann Wright (minute taker)

Other

CW&C Ward Councillor – E. Moore Dutton

Public - 7

Press - 1

It was agreed that Ann Wright would act as Clerk for the meeting.

1. Apologies for Absence

Cllr. J. Millington – work commitment.
Cllr. M. Ravenscroft – family commitment.
Cllr. R. Statham – prior commitment.
Cllr. A. Wallace – attending other meeting on behalf of the Council.

2. Declaration of Interests

Cllr. Pearson declared a pecuniary interest in relation to planning application 18/03590/FUL, change of use from office (B1) to beauty clinic (D1), First Floor 1 Portal Business Park, Eaton Lane, Eaton, Tarporley, CW6 9DL and confirmed he would leave the meeting when this item was discussed taking no part in the discussions.

3. Presentation – Social Prescribing Service - Brightlife

Katherine Hussey explained that Brightlife is a nationally funded body funded by the National Lottery from 2015 until 2020 with the aim of helping people in ‘ageing better’ and that its lead partner is Age UK Cheshire.

Brightlife are running a pilot scheme around social prescribing, in Chester, Winsford and Malpas, the scheme has now been rolled out in Tarporley.

Anyone over 50 can be referred to the scheme by a health care professional or other body, family member or can self-refer. Katherine Hussey will meet with the person where they feel comfortable for around 2 hours to get to know them, she will then identify groups and activities in the community the individual may enjoy and can even attend their first session at the group with them. She confirmed the scheme connects people with existing groups and that she was aware of U3A’s plans.

It was reported the scheme has been very successful in Malpas reducing isolation and loneliness which in turn has reduced people visiting the doctors.

For more information people can contact Katherine Hussey on 01606 884 444 or 07736 168 342 or email Katherine.hussey@brightlifecheshire.org.uk.

4. Public Participation

Tarporley Community Centre (TCC) Playing Field Access

The Chairman read a letter from a resident who was unable to attend the meeting raising concerns regarding accessibility from the playing field onto TCC car park due to the steps on the slope. It was noted that those with pushchairs are forced to walk up the slope next to the steps which becomes muddy and is steep. It was confirmed the contents of the letter had been forwarded to the Community Centre Committee. It was noted when TCC had sought permission from CW&C for the pram path they had looked at putting in some form of ramp, however to comply with regulations this would have needed to have been a long zig zagged path which would have intruded onto the playing field and would cost approximately £20k. CW&C granted permission for the path without the ramp as there was suitable alternative access for wheelchairs etc via Eaton Road.

It was noted that although TCC understand the concerns and frustrations of the resident they do not have the funding to carry out these changes and are currently having to concentrate on raising funds to replace the Community Centre's roof to keep the building water tight.

It was noted that that the real issue which needs tackling is the fact the footway along Eaton Road is seen as being dangerous.

It was agreed to investigate to see if anything could be done to the area by the steps to see if the situation can be improved.

Grant Applications

Decibellas – a member of the Decibellas reported that in the past the Parish Council had generously funded a keyboard and staging, this year the Decibellas were requesting funding for microphones. She confirmed that the group is the community's choir which attends community events and promotes Tarporley when they are performing.

Badminton Club – it was reported that the Badminton Club has been running for approximately 50 years, the club usually plays at the High School and membership covers room hire, membership of a national body and also consumables like shuttlecocks. The club is requesting funding to replace the badminton nets which are approximately 28 years old and have been repaired on a number of occasions.

Tarporley Primary PTA – it was confirmed the PTA is requesting a small amount of funding which will contribute to a larger project.

Cllr Clough declared an outside bodies interest as a trustee of Opal and confirmed she would leave the room when grants were discussed.

5. Parish Council Grants

1) Grants Procedure

Resolved 18/529 – That the Council agree the amendments to the grant procedure to specify that large grants are considered at the start of the financial year typically at the April meeting and that smaller grants, maximum of £250 or £500 in exceptional circumstances will be considered in the second half of the financial year typically at the October meeting.

2) Grant Applications

Cllr. Clough left the meeting and took no part in the following discussion.

Resolved 18/530 – That the Council agree the following grants:

1.	Cotebrook Pre-school	Wooden Play House	£250.00
2.	NCT (National Childbirth Trust)	Pregnancy & Baby Fair & Equipment	£250.00
3.	St Helen's Bellringers	Maintenance	£120.00
4.	Tarporley Allotments Holders	Purchase hedge cutter	£170.00
5.	Tarporley Badminton Club	New nets x5 (£30 each)	£150.00

6.	Tarporley B&M Church	Holiday Club	£200.00
7.	Tarporley Bowling Club	Fence behind pavilion	£250.00
8.	Tarporley 2 nd Guides	I-pad	£250.00
9.	Decibellas Women's Choir	Microphones	£250.00
10.	Tarporley Done Room Pre-school	Water tray & wooden tray	£250.00
11.	Tarporley Primary PTA	New dining tables	£380.00
12.	Tarporley Scouts	Electric hand driers	£250.00
13.	Tarporley Silver Band	Toilet & basin	£250.00
14.	Tarporley Twinning Association	Towards insurance & publicity	£250.00
15.	Tarporley & District U3A	Sound equipment for presentations	£250.00
16.	Park Run LTD	Equipment	£250.00
17.	Opal	Outings	£250.00
		Total	4020.00

Cllr. Clough re-joined the meeting.

6. Minutes

Resolved 18/531 – That the Chairman signs the Minutes of the Parish Council Meeting held 10th September 2018 as a true and proper record.

7. Actions List

The Council noted the action list as circulated.

8. Minutes of Working Groups and Other Meetings

Resolved 18/532 – That the Council approve the minute of the working groups and other meetings minutes book from pages 534 to page 543.

9. Oathills Lea & Housing Needs Survey (HNS)

Housing Needs Survey

The Council noted the notes of the meeting to discuss the housing needs survey, and that amendments are being made to the draft survey which will be circulated and reviewed for further amendments before circulation. It was planned that the survey would be distributed to every household in the Tarporley Ward and also employers in Tarporley for their employees to complete, it will also be available online.

It was noted that the results of the survey will be used by Weaver Vale Housing Trust (WVHT) to help decide the future of the Oathills Lea sheltered housing development, CW&C require the results to identify what development should be built on the land owned by CW&C on Brook Road which has lapsed permission for 10 affordable houses. As such it was suggested that CW&C and WVHT should be responsible for covering the majority of the costs for the survey.

Resolved 18/533 – That the Council delegate authority to the deputy clerk to agree the Council's contribution to the survey in consultation with councillors.

Drop-in Session

It was noted that the drop-in session with WVHT will take place at the Community Centre on Saturday 20th October between 11 and 3pm, it was agreed the deputy clerk would email all councillors to confirm their availability to attend the event.

Resolved 18/534 – That the council produce a flier to be distributed with the WVHT flier emphasising the link between the drop-in session and the future of Oathills Lea and that the Parish Council is not the deciding body in the future of Oathills Lea.

10. Planning

1) Planning Register

The Council noted the planning register pages 52 and 53 as circulated.

2) Planning Applications

Resolved 18/535 - That the Council submits the following observations:

18/03553/CAT, Felling of callery pear tree situated on the patio, The Swan Hotel, 50 High Street, Tarporley, CW6 0AG

No Objection.

Cllr. Pearson left the meeting and took no part in the following discussion.

18/03590/FUL, Change of use from office (B1) to beauty clinic (D1), First Floor 1 Portal Business Park, Eaton Lane, Eaton, Tarporley, CW6 9DL.

No objection.

Cllr. Pearson re-joined the meeting.

18/03644/CAT, T1 Holly: Fell. This tree is in decline, and has sparse foliage, 10 Bell Meadow Court, Tarporley, CW6 0DT.

No objection.

11. Former RBL Land

It was noted no progress has been made on the transfer of the car park, the area is still being used for deliveries and also there are soil mounds still to be removed, the developer does not expect the car park to be made available until into the new year. However, he has given permission for the site to be open for the night of the Christmas lights switch on. It was noted that the transfer is not required to take place until before the first house is occupied.

It was suggested that before the transfer takes place the tarmac be inspected for any damage.

The adopted or otherwise status of the access road on the site has still not been decided. A meeting is proposed between CW&C, the developer and the Parish Council to resolve this issue.

It was noted there had been a good meeting with the Allotments Committee and that work had started on the draft agreement with the Allotments Society which will form the basis for the agreement with the bowling club.

The deputy clerk reported that she had requested quotes from a number of companies for the planting of the RBL land and despite chasing these quotes had only received 1 by the deadline. It was agreed that the council was happy with the quote supplied by Northwich Town Council and that the works be discussed with the developer at the next meeting with him.

It was noted that if the Parish Council cannot get access to the site the works may need to be postponed until Spring 2019 and that the quote will need to be renewed and that there should be a site meeting to discuss the plants and planting before work commences.

12. CW&C Consultations

Resolved 18/536 - That the Council submit the responses as circulated to the Council Tax Empty Homes Premium Consultation and the Planning for Traveller Sites – Traveller DPD Issues consultation as circulated with the following amendments to the Travellers site document:

Q3 – All policy considerations for residential properties should also be taken into account.

Q4 – Brownfield sites and redundant land should be considered, priority should be given to extending existing sites.

Q5 – Open Countryside should be included.

Q6 – Should include that open countryside, sites of special scientific interest and areas of special landscape merit should not be considered.

Q7 – There are no sites within the Tarporley Settlement boundary.

Q8 – Use of existing sites which already have in place facilities and management.

13. Highways Concerns inc. Eaton Road/High School Access

It was noted that the concerns raised by the resident following a recent minor road traffic accident on Eaton Road outside the school entrance had been raised with CW&C highways who had responded that while they appreciated residents concerns they had not seen any incidents where school buses had caused a danger to pedestrians.

The deputy clerk had also contacted the school who had confirmed that that they had contacted Cheshire West and Chester around the routing of two contracts that were using Eaton Road to access the school site from the Eaton direction. Subsequently, Cheshire West have asked both contracts to amend their route and this has been followed by the bus operators.

It was noted in publication participation that safety concerns regarding the use of the pavement need to be addressed.

It was agreed that the deputy clerk contact CW&C Highways to request they visit the site on a number of occasions to witness the situation since the changes to the school gates, and that the request be copied to CW&C Cllr Moore Dutton, PCSO Williamson and the High School for their involvement. It was noted the meetings should not be scheduled for Wednesday afternoons.

14. Parish Council Communications

Resolved 18/537 - That the Council agree that Tarporley News produce a quarterly newsletter for the Parish Council and that the April/May edition will contain the Council's Annual Report.

15. School Transport

The Council agreed that the Council would write an open letter to the Chief Executive of CW&C supporting the motion proposed by CW&C Ward Cllr. Moore Dutton emphasising issues of congestion and road safety at Tarporley High School.

16. Tarporley Shuttle Bus

It was reported that the CW&C online survey is now live until 10 November and the link has been publicised on Facebook. Printed copies with freepost envelopes are expected to be dropped off on the 9th October and will be distributed to key locations in Tarporley.

17. Christmas Lights & Event

The Council noted the documents and plan as circulated.

Resolved 18/538 - That the Council ask Northwich Town Council to provide a price for supply and installation of new lights on the 2/3 trees at Burton House and that authority to be delegated to the clerk to agree the quote in consultation with councillors.

18. Play Area Maintenance

Resolved 18/539 - That the Council agree Northwich Town Council to jet wash the play area including the surface and the youth shelter at a cost of £294 (+vat).

It was agreed that painting requirements would be reviewed in Spring 2019.

19. Accounts & Payments

1) Second Quarter Budget

Resolved 18/540 - That the Council note the accounts and budget for the second quarter, page 64 of cashbook.

2) Accounts & Payments

Resolved 18/541 – That the Council approve the accounts and payments as listed on page 65 of the cash book including:

Glasdon	Gritter - pulley belt kit	34.48
R. Johnson	Lengthsman	357.00
SP Landscaping	Grounds, Street & Cem. Maint. (Sep)	969.60
Tarp Community Centre	Room hire	47.97
J. Stewart	Forest Rd Heathfields fpath; gravemark x1	401.00
HMRC	NI/PAYE	138.05
A. Webb	Salary/Maternity Pay	628.47
D. Cox	Salary	785.17
A. Wright	Salary	444.32
A. Wright	Reimb. - Mobile phone topups	25.00
D. Cox	Reimb. - Mileage (SLCC conference)	11.97
Mrs Taylor	Reimb. Xmas lights electricity (2017)	25.00
NEST	Pension x2	21.68

Resolved 18/542 – That the Council approve payment to Gaskells of £64.80.

Resolved 18/543 – That the Council purchase litter pickers up to the value of £100, if they are unable to obtain any through CW&C.

It was also noted that Cheshire Joinery would carry out an initial repair of the damaged benches before the Remembrance Day events at a cost of £540 + vat.

20. Tarporley Community Centre (TCC)

The Council agreed the recommendation of the working group not to seek to move the play area onto the playing field and extend the TCC car park, and that a small working group be formed in the new year to review the existing play area, it was noted that the annual inspection includes information regarding the life expectancy of the equipment which can be taken into account.

Resolved 18/544 - That the Council ask The Play Inspection Company to undertake a play value report when carrying out the next inspection at a cost of £50 (+vat) to be considered by the working group.

Resolved 18/545 - That the Council move into private session to consider the following agenda items.

21. Council Storage

It was agreed that the deputy clerk continue discussions with CW&C regarding the possibility of obtaining the disused toilets for council storage and obtain a valuation of the site and costs of possible works. It was agreed the matter will be addressed again after Christmas.

22. Review Gritting Contract

It was agreed the deputy clerk obtain quotes for gritting.

23. Car Parking Options

It was agreed that the Council would take part in meetings to pursue the creation of additional parking in Tarporley as identified in the Neighbourhood plan, where these meetings can be minuted, in line with the Council's planning protocol, however the Council could not be involved in secret meetings with developers.

It was agreed the Council would contact CW&C officers to encourage them to support this process but note the Parish Council's position regarding the above and that emails should be addressed to the Clerk rather than individual councillors.

Meeting closed: 9.50pm

Next Scheduled Parish Council Meeting:
Monday 12th November 2018, 7pm.
The Committee Room, Tarporley Community Centre.

Signed:

Dated:

Ann Wright
09-10-18