

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE TARPORLEY COMMUNITY CENTRE
ON MONDAY 9TH FEBRUARY 2016**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman Gill Clough Julie Hall (7.35) James Kennedy John Millington

Jeremy Mills Gordon Pearson Richard Statham Nigel Taylor Andrew Wallace

Clerk - Ann Wright.

CW&C Ward Councillor Eveleigh Moore Dutton.

Public - 8

Apologies

Cllr Peter Tavernor - family commitment.

Declaration of Interests

Dispensations granted to Councillors Chapman, Kennedy, Millington, Pearson and Tavernor in relation to the Brook Road sports field and Councillor Mills in relation to the Nantwich Road development were noted.

No further interests were declared.

Minutes

16/076 Resolved - That the Chairman signs the Minutes, as circulated, of the Parish Council meeting held on 11th January 2016 as a true and proper record.

Community Land Trust Presentation & Discussion

Trevor Parker introduced himself as the Chairman of the Malpas and District Community Land Trust (CLT). He explained a CLT is a not for profit business or commercial entity (Community Interest Company) which owns or holds assets for perpetuity on behalf of the community these assets can be virtually anything including houses, village halls etc.

CLTs can obtain land/property as gifts from residents or developers or purchased. Land and property needs to be obtained as cheaply as possible so that houses etc can be rented below the market value at a rate set by the CLT.

The CLT can borrow money to build/purchase properties.

CLTs are run by the members, usually a board of directors elected by all the members.

The Malpas CLT is charging £1 for lifetime membership, the membership is not about raising money but developing community ownership.

When forming a CLT you need to look for members with skills which can help, architects, builders, electricians, accountants etc as well as interested community members.

The main ambition of the Malpas & District CLT is to develop and manage local houses for local people, as the CW&C allocations policy does not always result in local people getting homes they can afford in the village where they have grown up or work. However allocation of properties is still a commercial decision.

CLTs can bid to manage properties on larger developments in the same way housing associations/trust do.

It was confirmed that the Malpas CLT will have to employ people at some point to carry out work. Malpas have not set any objectives in terms of the number of properties it wants to establish it is focusing on attracting members and appointing a board of directors and seeing what options are available.

More information can be found at www.communitylandtrust.org.uk

The Chairman thanked Mr Parker for attending the meeting.

Public Participation

Resident Mr David Press noted that the Councillors had received a copy of the letter sent from RBL to Antoinette Sandbach in which it had been stated that a notice of disposal of the site had been put on the club house door, they had also provided a copy of the notice published in the Chronicle although it was noted the paper provided was not dated and had no heading and did not look like the Chester Chronicle. Mr Press requested that the Parish Council write to the RBL stating that the situation was causing a large amount of reputational damage to the Legion in and around Tarporley, as well as highlighting the questionable nature of the information provided about the advertising of the disposal of the land, and the CEO's failure to understand the RBL's Centenary Field initiative. It was also noted that the notice that had been provided only advertised the disposal of the former RBL site and did not include the allotments or bowling green.

A member of the Allotments Association stated at a meeting with Laurence Herring at the beginning of July it had been asked if a sale notice would be erected on the site, it was made clear it would not and that that was a deliberate policy. It was suggested that this would not comply with the need to obtain the best price if the site was not widely advertised.

Penny Watson, resident of Tarporley informed the meeting she had met with the Lucy Phillips, CW&C youth worker who had advised the tender to run the Monday night youth club would run until September 2016. Ms Watson stated there was a need to advertise for volunteers to run the youth club after September so that it is not lost.

Mr David Press spoke on the footpaths report he had submitted for the Council's consideration, he stated that there was a need to address the muddy surface on FP13 between Park Road and Cobblers Cross, as this was now very muddy and dangerous. He also reported that recommendation 5 of the report has already been actioned.

He reported that enquires had been made with regard to altering the route of the footpath past Moss Cottage to the other side of the pond, he asked if a formal application is received that the Council objects to the proposal as it is likely to lead to the path being fenced off, losing its rural open nature.

Public Rights of Way (PROW)

The Council noted the report as circulated, pages 134 to 140 of the minutes book and agreed the following actions with regard to the recommendations:-

- 1) David Press to manage FP18 wooden sign, clerk to see if finger post is available from storage and get sign erected for FP26.
- 2) It was agreed this should be discussed in more detail with CW&C.
- 3) The Council agreed to support the removal of stiles.
- 4) It was agreed FP13 should be reported to CW&C as being dangerous and in need of urgent action.
- 5) It was noted RB9 had been resolved and that David Press would raised FP 18 with the PROW officer.
- 6) David Press to undertake.
- 7) It was agreed the Clerk would write to the property owners.
- 8) Previously identified under recommendation 1.
- 9) The Clerk to write to landowner.

OS&R Committee

The Council noted the minutes of the OS&R meetings, pages 141 to 149, specification is now being drawn up for the club house to meet FA requirements. The Chairman of the Committee thanked Councillor Millington for all his hard work on the project.

The Council considered an application to join the committee, the Council agreed they would not appoint the applicant due to his involvement with football teams and the need to attract representatives from other sports, the Council asked that the applicant be notified of the Council's

decision stating that he would be very welcome to attend the committee as a member of the public and get involved.

New Council Structure

The Council agreed the following committees and working groups

Committees

- 1) Outdoors Sports & Recreation Committee (OS&R) - also to consider Play Area.
Paul Adamson, John Clark, James Kennedy, Richard Line, John Millington (Vice Chairman), Nigel Taylor, Angie Yeates, Andrew Wallace (chair).
- 2) Cemetery Committee
Elaine Chapman, Ken Parker, John Millington, Peter Tavernor

Working Groups

- 3) Strategy - look at neighbourhood plan priorities and develop strategy also identify necessary liaison areas.
John Millington, Gordon Pearson, Nigel Taylor, Peter Tavernor
- 4) Village Square/Public Art
Gill Clough, Richard Statham, Peter Tavernor
- 5) Christmas Lights
Karen Urmston (Fundraising Co-ordinator, Tarporley War Memorial Hospital), Elaine Chapman, Gill Clough, Andrew Wallace. Jeremy Mills to manage risk assessments.
- 6) Village Improvement - cover best kept village, landscaping, village maintenance, footpaths, planters and baskets.
Julie Hall, Ken Parker, Richard Statham.
- 7) Traffic & Parking
Charles Hardy, Gill Rutherford, Elaine Chapman, Gill Clough, Jeremy Mills, Ken Parker.
- 8) Parish Partnership
Elaine Chapman, Gill Clough
- 9) Website/Local Council Award Scheme
Gordon Pearson, Peter Tavernor, Nigel Taylor
- 10) Dog Fouling
Julie Hall, James Kennedy, Gordon Pearson

It was noted that all working groups will produce minutes to be noted by Council, any decisions to be made by the Council must be included on the council's agenda and written reports which require consideration must be circulated with the Council agendas.

High Street Parking

The Council accepted the minutes of the meeting held 15th January, pages 150 to 152 of the minutes book, and agreed the working group should proceed to organise an initial consultation with High Street businesses and residents and the findings from that survey would then be put before the wider community. The Clerk will draw up letters to go out to residents and businesses and then the working group can review them at a meeting and agree further actions.

It was noted that there is \$106 money allocated to parking from the Nantwich Road scheme which might contribute to this project.

General Competence

16/078 Resolved - That until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

Accounts

16/079 Resolved - That the Council approve all payments as listed on page 11 of the Cash book. The Council were asked to note a 50p discrepancy in the accounts which will be addressed.

Speed Limit Request

The Council considered the request to make a 50% contribution towards new speed limits on the A51 and C620 at a cost of £2235. The Council agreed it would not fund the required £2235 as it had not requested the speed limit reviews and that a time of limited resources with the possible loss of the New Homes Bonus payments these were not identified as a Parish Council priority. Councillors noted a request which had been submitted to CW&C to extend the 30mph speed limit from Cobblers Cross to the junction with Eaton Lane.

PCSO Funding

The Council accepted the notes of the meeting held with Chief Inspector Meegan on the 18th January 2016, pages 153 and 154 of the minutes books.

16/080 Resolved - That the Council pay £7867.00 for the PCSO for 2015-2016 financial year noting the reduction of £3933.00. It was agreed the Clerk should confirm that the Council was not making any commitment towards the funding of a PCSO for the forthcoming year.

Planning

The Council noted the planning register page 10 as circulated, and agreed the following comments, 16/00204/S73, Variation of condition 2 (approved plans) of 14/04422/FUL to alter front elevation including removal of disability ramp and lowering of new entrance door to street level, Tarporley Baptist and Methodist Church, Support.

16/00409/FUL, External seating area and parasol covering existing smoking area, 90 High Street Tarporley Cheshire CW6 0AX, no objection.

APP/A0655/W/15/3139848, Removal of buildings and structures and development of up to 45 dwellings, Arderne Home Farm, Eaton Road, Tarporley, CW6 0DQ, it was agreed that the Clerk resubmit the Council's original objections and provide an update on the neighbourhood plan and related policies.

The Clerk reported she had received no response to date from the Charity Commission or RBL following letters sent since the last meeting. It was agreed the Clerk should write again requesting a full response and highlighting the concerns raised by residents during public participation.

No further information had been received regarding the Aldi proposal although it was noted a different developer had requested a meeting with Councillors regarding the same site.

Councillors agreed to review the Community Infrastructure Levy (Cil) consultation once more information had been obtained and to agree a response at the informal planning meeting on the 22nd January with CW&C officers.

Councillors Parker, Pearson and Tavernor were noted as the planners for March.

Neighbourhood Plan

The draft neighbourhood plan is undergoing examination by the inspector.

Queens 90th Birthday

A number of suggestions were made to mark the Queen's 90th Birthday including erecting the High Street bunting at the beginning of June, and planting the planters in red, white and blue. It was agreed the possibility of a royal themed scare crow trail could be investigated.

It was noted the Allotments will be holding a party on the allotments on the 11th June to mark the occasion.

Lychgate Update

It was noted only one response committing funding towards the project had been received to date. The clerk will contact neighbouring landowners again and suggest a meeting.

Parish Meeting

It was agreed the Parish Meeting be held on Monday 16th May, and that a number of interesting speakers be invited to attend to encourage greater public attendance. The meeting may include a consultation regarding possible time limited parking restrictions on the High Street.

Note Informal Meetings

The Council accepted notes of the meeting with Elan Homes on the 29th January 2016 pages 155 to 157 of the minutes book, it was noted the Clerk had circulated further information about the 5 shared ownership (affordable) houses on the site, and that Elan Homes had been forwarded a copy of the Neighbourhood Plan which includes policies relating to the allocation of affordable homes. The Clerk was asked to contact CW&C to obtain an update in the affordable homes to be built on Brook Road and ask if the Parish Council could be involved in their development.

Meeting closed 9.25pm.

Next Parish Council Meeting

Monday 14th March 2016, 7pm, Tarporley Community Centre Committee Room.

Signed

Dated

Ann Wright 10/02/16

TARPORLEY FOOTPATHS IN DECEMBER 2015 AND JANUARY 2016 REPORT BY DAVID PRESS, PARISH COUNCIL FOOTPATH WARDEN

INTRODUCTION

In December 2015 and January this year I have walked all the Tarporley paths to audit the condition of our rights of way and identify changes since my last audit in November/December 2014 and up date in June 2015. I have also looked at footways which may be thought of as footpaths.

This report:

- summarises the overall condition of paths and notes developments since my last annual report in January 2015
- records my findings for each path
- Makes recommendations for decisions and actions

SUMMARY OF OVERALL CONDITION AND ACTION DURING THE LAST YEAR

Over the last year all of our paths have been successfully signposted, except for several paths which came into the Parish as a result of the boundary changes in April. Those paths which need signposting are identified in the detailed audit.

No progress has been made on replacing the sign from the Sandstone trail for FP18 to say "Tarporley". The Public Rights of Way (PROW) officer has offered to source a suitable finger post and James Blackford has offered to rout it.

No paths are currently overgrown although the usual culprits have been ploughed and planted without reinstatement (FP3, FP8, FP23). The crops planted allow unobstructed walking, but mean that the path is not distinct. Although the crop on FP8 as it grows may present a problem.

All the redundant stiles in the Heathfields development have been removed as has the stile at Forest Road on FP11. All FP10 stiles have been replaced or supplemented by gates. There remain about 30 stiles on our paths which the Parish Council has previously said it wishes, over time, to remove/replace with gates.

Whilst the PROW officer at CWAC has obtained permission to replace stiles on FP4 with gates and he had hoped to arrange a date when I could help him carry out the work this summer, this has not happened. We hope to do it in 2016. The historic iron and stone stile at the far corner of the Daffodil Field will be retained.

Whilst a budget of £3100 was set last year to make footpath improvements, very little has been spent (solely the purchase of stone for FP11), since CWAC and volunteer labour has been used for the works done.

I met with Suzanna Posnett and the PROW officer to discuss dedicating a route through the underpass at the south end of the David Wilson Homes development. Suzanna said to ask again when the development was complete. I suggest we write to her soon to keep the request in play.

I've met with the Director of Golf at Portal and the PROW officer to discuss routing, signposting, replacing stiles with gates and providing some permissive routes. He was sympathetic and is asking for permission from his head office.

I have made no further progress with my Facebook page (www.facebook.com/tarporleywalks), so it has just one walk described. I plan to make progress in 2016, especially now it could link to the new Parish Council website

I had in my report a few years ago suggested organising event(s) that use our footpaths. I've made no progress on this front.

REPORT ON EACH PATH

FP 1 from Captains Walk to junction with Tiverton FP21 (south of Birch Heath and west of by-pass)

This path is in reasonably good order. Earlier in the year when some residents raised issues about David Wilson Homes obstructing the path, I checked it and it was open. I wonder whether some residents have become used to walking the perimeter of the field which is being developed and misunderstand the route of the Public Right of Way (PROW)?

FP 2 from St Helen's churchyard to Birch Heath Road/Redhill (between Redhill cottages and Redhill farm)

The path is OK, apart from some very muddy gateways and as a result of new fencing and the removal of some other fences the first stiles coming north east from Birch Heath are now redundant. It would only involve replacing a few stiles to make the whole route much more accessible.

FP 3 from car park behind Rising Sun to west of the Sandstone trail and junction with Iddinshall FP1/FP2

Last year the bank beside the section immediately west of the by-pass was grubbed out and a new fence installed alongside the path, which will have encouraged walkers to stick to the PROW. The path has stayed clear of brambles and is more clearly trodden.

The section of the path to the east of the Sandstone Trail was extremely wet in December and the gateway used by cattle calf deep in mud.

As is always the case, the path headed north west beyond the Sandstone Trail toward Iddinshall is planted without any reinstatement but the ground is perfectly ok to walk.

FP 4 from High Street next to The Close to the junction with the branch of restricted bridleway 5 which loops around cottages on Back Lanes west of by pass.

This path is in good condition and the short length on the west of the bypass seems to have been kept clear of vegetation this year.

The PROW officer has obtained permission from the landowner to replace stiles with gates on this route. He had hoped to do the work this summer (2015). I will remind him to tackle it in 2016.

RB 5 from south east of roundabout on A51/A49 on SE side of by-pass to North of Moss Cottage and junction with FP3 (and also semi-circular loop on NW side of by-pass)

This restricted bridleway has two routes: one directly from the roundabout to Moss Cottage and the other following back lanes and looping around Cromwell cottage on the north west side of the by-pass.

This route seems to have been kept clear this year.

The drainage channel alongside Moss Lane is currently not coping with the volume of water which is overflowing across the path, but there is still a dryish route.

FP 6 from north of Rode Street (A51) opposite Rode Street Farm following the Sandstone Trail route south to junction with Tiverton FP 13 (a few fields north of Crib Lane/Pudding Lane junction)

The route is generally in good condition, but extremely muddy in late December. During the year I replaced several of the yellow sandstone trail discs.

FP 7 from Rode Street (A51) next to Rode Street Farm following the Sandstone Trail route north to junction with Utkinton FP11

The first kissing gate headed north from the A51 was flooded, probably because of a blocked culvert.

FP 8 from A51 NW of roundabout to Utkinton Road between bridge over By-pass and Heath Green

The field is ploughed every year with no restitution of footpath, and it is the same this year. To improve access from Utkinton Road as a result of the Parish Council's request CWAC built some steps. At the A51/Rode Street they have cut back the hedge to ensure a reasonable gap beside the field gate

RB 9 From SE of roundabout on A51 following south side of By-pass to Utkinton Road

The path has is currently in good order and has been better maintained in terms of vegetation throughout the year. However, towards the A51 end of the path the drainage channel is blocked and flooding the path.

FP 10 from Utkinton Road between Rose Mount Farm and Newlands to Oswalds way, junction with FP 11 and on to Heath Green

The redundant stiles have finally been removed and stiles leading up to Heath Green have been replaced by pedestrian gates. The middle of these gates is approached by a very steep

ramp which the Parish Council has been asked to consider rebuilding to improve the gradient.

The hedge/small trees beside the section of path from Utkinton Road to The Blythings badly need cutting. I suggest writing to the householders on each side of the path.

FP 11 from Forest Road opposite Woodlands Way to junction with FP 10 at north east end of Oswalds Way

The landowner has removed the stile and relocate the gate by Forest Road. The Parish Council has laid stone on the path. Whilst very greatly improved, more finely graded stone would complete the job. Nevertheless the route has been made much more useable for young families going to the Primary School..

FP 12 from Forest Road (south of Forest House) to Park Road

This is in fair condition although I believe it's a little while since its grit surface was renewed and it's currently fairly muddy.

FP13 from Park Road to Cobblers Cross

This is a very well used path and in good order, although it gets very muddy after rain. It could be considered as a candidate for laying down stone chippings

FP 14 from High Street beside entrance to British Legion to Oathills Close and then following roads (Oathill Drive/Churchill Drive) to Eaton Road

In good order.

FP 15 from Tilstone Lane (the lane between Eaton Road and the A51) to wettenhall brook where it becomes a Tilstone Fearnal path

Although muddy the path is distinct and unobstructed. The sign at the junction with the lane is still overgrown by the hedge – I must try harder to get out here with secateurs!

FP 16 from Birch Heath by Birch Heath Farm north to FP2

The route of the path continues to be indistinct as it leaves the area by the farm buildings and heads toward FP2. A new marker post would be useful.

FP 17 from junction with FP 2 behind St Helens to junction with FP 3/RB5 N of Moss Cottage

The PROW officer has obtained permission from the landowner to replace stiles with gates on this route. He had hoped to do the work this summer (2015). I hope to help him to tackle it in 2016.

There are drainage issues on this path where it passes below the grounds of the Old Rectory. I suggest that we ask the landowner to investigate.

I believe that an enquiry may have been made about the possibility of a diversion to skirt the west of the pond in front of Moss cottage instead of the current route past the front door. I don't believe any formal request has been made. In the event of such a request I suggest that the Parish Council should object since it would dramatically affect the character of the path.

FP 18 from RB5 on Back Lane at west of By-pass to FP6 (Sandstone Trail)

As usual, walking this path in January was like paddling up a stream. The sign at the junction with the Sandstone Trail remains as it was last year with the path to Tarporley signed with no destination named whilst all three other directions indicate the destination!

FP 19 from FP3 behind the Rising Sun to FP4 behind the Silver Band

This path is in good order.

RB 20/Utkinton RB 10 from Heath Green to top of Forest Road /By-pass to

In good order.

FP 21/ Rushton 30/32 from north end of Cobblers Cross through Portal Golf to Eaton Lane

The path is in good order.

I met with the Director of Golf and the PROW officer to discuss the signing and diversion of routes across the golf course and the replacement of stiles by gates. We also proposed the creation of a few additional permissive routes, chiefly around the perimeter of the course. He was sympathetic, but needs the authority of his head office. I am waiting a response.

FP 22/Rushton FP31 from Cobblers Cross west of the hotel to the golf course and across the course past the 18th hole and then to Saplings Lane

The path is in good order. It needs signposting from Saplings Lane. Where the path leaves the drive for garden house and cottage and turns onto the golf course there is a surprisingly large pile of leaves across the path, given that the drive is clean of leaves.

Also see comments for FP21

FP 23 & Tiverton FP14 from junction of FP1 (south of Birch Heath)/Tiverton FP24/26 to Nantwich Road south of the By-pass and north of Tiresford Farm

There has been a longstanding drainage problem where the path skirts the pond north of Tiresford Farm, but this year the landowner has carried out some works which have considerably improved matters.

As is the case most years, the field has been planted to grass and the route of the path is indistinct but easy to roughly follow. The marker posts near the junction with FP1 have been made good.

FP 26 Tiverton from Birch Heath toward Captains Walk.

Footpath is OK although in the summer it was a little overgrown. There is no sign from the junction with the road. The short stretch between the cottages on Birch Heath and the paths is not shown on the definitive map. I have had an inconclusive discussion with the PROW officer about how we could claim the right of way. We might consider signing it in any case.

Utkinton FP9 A49 Luddington Hill onto golf course.

I have discussed the need for a sign and possible diversion with the PROW officer and the Director of Golf.

Footway Torr Rise to Oathills Drive

There are two sections of footway: one runs alongside the allotments and the other a short section from the east end of Oathills Drive.

On the day I walked them both were reasonably clean and in good order.

Pram Path

Looks Ok except for the unsightly and apparently redundant concrete posts alongside the path. Maybe we should have asked the Community centre to tidy this up when they constructed the new path.

Footway Heath Green to Utkinton Road

This is signposted for the Delamere loop but its status is a part of the highway rather than a right of way.

It is in good condition and seems to have been better maintained during the year.

New Community centre path

It is in good condition.

It's a shame we didn't get a ramp alongside the steps!

RECOMMENDATIONS

It is recommended that the Parish Council:

1. Commission a new sign for FP18 at its junction with the Sandstone Trail, and install a sign on Birch Heath for Tiverton FP26.
2. Obtain quotes for improving the gradient on the approach to the middle gate on FP10.
3. Re-commit to the ongoing programme to ultimately replace all stiles which currently obstruct our paths.
4. Further treat the surface of FP11 with stone chips, apply fresh chippings to FP12 and treat the surface of FP13.
5. Use the Parish Council contractor to clear drainage channel on RB9 and speak to PROW officer about possible creation of drainage channel on FP18.

6. Speak to PROW about crop obstruction on FP8
7. Write to the householders either side of FP10 near Utkinton Road asking them to cut back the hedges encroaching the path.
8. Erect a sign on Birch Heath indicating the route to Tiverton FP26/3
9. Write to the landowner reminding her to consider dedicating a route through the underpass at the south of the DWH development.

David Press, Tarporley Parish Council Footpath Warden, January 2016

**Minutes of the Outdoor Sports & Recreation Committee
Thursday 14th January, Tarporley Community Centre.**

Present :

Paul Adamson, John Clark, Peter Heberlet (Groundwork), James Kennedy, Richard Line, John Millington, Nigel Taylor, Angela Yeates.

Clerk - Ann Wright.

Public - 0

Councillor John Millington took the Chair in the absence of the Chairman.

Apologies

Andrew Wallace - unwell.

Minutes

The Chairman signed the Minutes, as circulated, of the committee meeting held on 24th November 2015 as a true and proper record.

Declaration of Interests

Councillors Millington and Kennedy noted their dispensations to allow them to take part in discussions in relation to the development of the Brook Road sports and recreation facilities as they live in close proximity to the site. Angela Yeates recorded that she lives close to the Brook Road site.

Public Participation

No members of the public in attendance.

Vacancy

No applications had been received to join the committee.

Grant Applications & Funding

The Clerk reported that the Committee was not eligible to apply for funding from the Steve Morgan Foundation and that she had also contacted George Ablett at CW&C regarding grants for green energy for the Brook Road site he had confirmed that this type of funding is infrequent and highly sought after, as such he was unable to offer any new funding sources. He had suggested considering air and ground source heat pumps if the capital is available upfront due to the Renewable Heat Incentive Tariff payments rather than solar panels.

John Clark reported that Cheshire FA was still interested in supporting the Brook Road scheme and had requested more information. It was reported the current funding round is due to close soon, it was not known when it will reopen.

ACTION - Provide answers to Neil Macfarlane, Cheshire County Football Asso. (John Millington, John Clark and Clerk).

It was noted discussions were continuing regarding the allocation of S106 money, Sarah Dobbins, CW&C Localities Team had verbally stated it was likely the funding could be used to fund preliminary works on the Brook Road site.

ACTION - It was agreed the funding table would be updated including linking different funds to either the playing field or Brook Road sites and the updated costs. (John Millington, John Clark and Clerk)

The Committee discussed appointing a professional to complete and apply for funding, it agreed proposals and references should be obtained for consideration at the next meeting.

ACTION - That a short brief including a list of possible funding sources be supplied to professionals to obtain quotes/proposals for the next meeting. (John Millington and Clerk)

It was noted that some of the developers working in Tarporley might be able to provide support to both the Brook Road and playing field sites, this might be in terms of construction and expertise rather than funding.

It was noted that letters of support would help funding applications and that letters should be obtained from a wide range of groups and organisations in Tarporley to show wide ranging community support, it was noted that evidence can be provided from the Neighbourhood Plan survey results.

ACTION - To obtain evidence of support from Neighbourhood Plan surveys (Nigel Taylor).

Progress Report & Costings Update

The Committee noted the notes of the informal meeting which had taken place with Groundwork representatives on the 6th January 2016, pages 30 and 31 of the minutes. It was noted that three quotes had now been obtained for the drainage and cut and fill surveys, it was agreed these would be circulated to all committee members, it was noted that the Parish Council had delegated the decision to appoint a contractor to Councillors Kennedy, Millington, Pearson, Wallace and the Clerk.

ACTION - All committee members to review quotes and forward any comments to John Millington, councillors to make recommendation by 22nd January.

Ste Allan to provide brief that was used to obtain quotes and identify any areas which have been missed in the quotes.

ACTION - Ste Allan to provide an updated costing for both sites to be circulate to all Committee members. Including separate alternative costing for a 3 or 4G surface on the multi games area as well as a standard solid surface, plus an indication of maintenance costs.

ACTION - Brook Road drawing to be updated to show pedestrian access and pavilion based on Ashton Hayes design orientation altered so that windows look out over pitches rather than the car park.

The committee discussed whether pitches would be hired out to generate an income and how this would be balanced with providing community use for residents of Tarporley, it was agreed a booking management system would be required.

ACTION - To collect data regarding demand for pitches and costs. (Paul Adamson)

The Committee confirmed it was happy with the design for the Brook Road site, page 32 of the minutes, taking into account previous comments noted about the orientation of the pavilion.

It was noted that the plans had not included services to the site and that the road to site had not yet been constructed.

The Committee confirmed it was happy with the amended design for the Community Centre playing field, page 33 of the minutes. It was noted that the Community Centre will have to charge for the use of the Pitch.

It was noted that the new footpath which was completed in 2015 has a reinforced section to allow a tractor to cross the path and that a second reinforced area will be needed on the new path to be constructed as part of the plans.

It was noted the proposed equipment on the playing field has been located away from residential properties.

Consultation

It was agreed to postpone the consultation until the costs could be updated to include the drainage and cut and fill works and that a date for the consultation be decided once a quote has been accepted for the surveys and the timescales for the information coming back are known.

Date of Next Meeting

Saturday 16th January, 11am, meeting at Ashton Hayes Playing field with Mike Powers, Chairman of the Ashton Hayes Sports and Recreation Association.

Next committee meeting Thursday 25th February 2016.

**The next scheduled OS&R COMMITTEE MEETING is on
Thursday 25th February 2016, 7.30pm
Tarpoley Community Centre Committee Room.**

Ann Wright
18/01/16.

**Informal Meeting with Groundworks
Wednesday 6th January 2016.**

Present :

Parish Council: John Millington, Andrew Wallace (Chairman)

Groundworks: Ste Allan, Peter Heberlet (Groundworks),

Clerk - Ann Wright

It was noted the meeting had been called due to concerns regarding lack of progress on the project.

It was asked if quotes had now been obtained for drainage and cut and fill works, it was noted that only one quote had been obtained to date however Mr Allan confirmed he would chase up other quotes as a matter of urgency. He stated that 5 companies had been contacted to provide quotes.

It was noted that little progress can be made until these quotes have been obtained as these works will need completing before any other works are undertaken and the costs will impact on what facilities are developed.

It was noted the planning application must be submitted before June 2016, also village expectations are high as the project has been going on for a number of years, with a consultation at the Fete last year.

It was agreed that quotes should be provided on letter headed paper rather than as informal e-mails and should be like for like.

Once these costs have been obtained it will be clear what budget is available for further works and the community should be given a say as to what facilities are given priority.

It was agreed that the pavilion at Ashton Hayes is a good starting point for the pavilion and it was agreed that the Clerk would arrange a visit to the pavilion and to meet representatives of their committee.

It was suggested that the orientation of the pavilion needs examining so that windows look out over the pitch etc rather than the car park.

It was suggested the pavilion should be as 'sustainable' as possible to attract grants for green infrastructure.

It was confirmed the pitch size and position on the Brook Road site is correct following the topographical survey.

It was noted discussions need to take place with Highways regarding the location of the access road taking into account the residential development neighbouring the site has not yet taken place.

Both Mr Allan and Mr Heberlet expressed confidence the project can be completed and planning application submitted on time once the drainage and cut and fill quotes are agreed as these are the only outstanding issues.

It was asked if there was any warranty regarding the drainage survey, design and works, if the drainage fails the cost of any corrective works need to be covered.

It was asked that the preparation of the drainage plans will include discussions about attenuation and discussions with United Utilities.

It was asked if boreholes will be carried out as part of the drainage survey works, it was noted that discussions need to take place with those providing quotes on how they are determining the subsoil structure before any appointment is made.

It was noted the Committee will need to consider costs to provide power and sewerage drains to the site.

Generic play equipment will be included on the planning application.

The site will need at least 4 bins.

The Committee will need to consider how the site will be managed including pitch preparation, removal of litter.

GROUNDWORK

 CHANDRAPUR CITY MUNICIPAL CORPORATION CHANGING PLACES CHANGING LIVES	Project	Drawing Title				
	Tarporley Recreational Space	Sketch Layout Plan				
Scale	Date	Drawing No.	Rev	Drawn By	Checked By	
1:500 @ A1	08.04.15	LTAR-005	B	SA	GO	

B	Further details added: Incl. Play area, Brook Road crossing, & building.	SA	LQ	09.12.15
A	Topographic survey information added to drawing with proposed levels.	SA	LQ	23.11.15

Groundwork Cheshire Lancashire & Merseyside
Tel: 01642 821444 Email: info@groundwork-ccm.co.uk Web: groundwork-ccm.co.uk/default.asp



Key:



Teenage Climbing Area
Timber agility and social play piece



Social Space
Quiet zone to sit and relax. Potential to incorporate memorial benches and incidental pieces of art within paving.



Playing Field
Land drainage introduced to improve usability and condition for informal sports, recreation, and events.



Wheeled Sport Area
Hard surfaced bowl built into the embankment will allow for children on scooters, rollerblades and bikes.



Seasonal Bulb Planting Areas
Focused around footpath areas to provide seasonal interest, colour, and biodiversity.



Basketball Area
Adjacent Teenage Climbing Area to provide a shooting hoop and basketball "3-point" area.



Footpath Routes
Perimeter route will allow for all year round walking, jogging, and cycling around the playing field.



Planning Approved Footpath
Proposal will link in with planning approved footpath route currently being developed.



Sketch Layout Plan - Playing Fields Tarporley Recreational Space

GROUNDWORK

Project: Tarporley Recreational Space
Drawing Title: Sketch Layout Plan
Scale: 1:250 @ A1
Date: 08.04.15
Drawing No: LTAR-004
Rev: A
Drawn by: SA
Checked by: GO

A Layout updated following feedback from Parish Council. SA LQ 10-12-15
Rev: Nil Date: 10-12-15

Groundwork Cheshire Lancashire & Merseyside
Tel: 0161 251 1444 Email: info@groundwork-uk.org.uk Website: www.groundwork-uk.org.uk

Ashton Hayes Visit – 16th January 2016.

Present: Mike Powers, Richard Line, James Kennedy, Angie Yeates, John Millington, Andrew Wallace.

Things to consider at visit:

- Costs/Grants?
- Maintenance?
- How it Works?
- Any improvements the committee would have done to the current design?
- Day to Day Management?
- Income?

John M showed Mike Powers our “Field Plan”.

Ashton used CWAC for the Design work and also their Land Department.
It was opened in 2010 for the Queens Jubilee.

The actual Fordingbridge Building appeared “over night” and went up in a month.
It is a carbon neutral building – Cost to the field – Nil.
Estimated cost would have been £300,000.
It is Timber/solid polystyrene construction, and has under floor heating.

Problems:

It is a bit “too cutting edge” “everything is automatic”.
The Solar Panels do however bring in about £2,000 p.a.
Panels/roof rented from the Ashton Hayes carbon neutral group to adhere to “Regulations”

The building is a “Pavilion” technically and not really a “permanent structure”
We have charitable status and the small café is for the benefit of the Village and “not necessarily a business activity. It is run by Volunteers.

The sport groups tend not to use the café area for viewing due to the mess left and no one wanting to clear it up or take any responsibility.

After matches a cleaner comes in to tidy up the changing rooms about once a week (£20-£30)

Ashton Football Team pay £35 per match to use the pitch.

The pitch is used by two teams, one on Saturday and one on Sunday.

Grass cutting is done by a contractor. The pitch condition “could be better”. It costs £80 to mow the grass. For an extra £30 they will do the play area and strim round.

Who lines out the pitch?

The Hedge maintenance costs about £180 p.a.

How does the field finance work?

- Our income is £5,000/£6,000 Total.

Viz: £1,000 precept £2,000 Café, £2,000/£3,000 solar Panels plus extra football money

The annual running costs for the site are about £5,000/£6,000.
You therefore need some fund raising events to put money into a contingency fund.

Grants received – Wren.

- Sitta.
- Lottery - £10,000 for car park to help elderly.

Adult Gym – well used by kids and adults.
It cost about £10,000 from “Caloo” and has a £300 maintenance which includes painting.

Walking Circuit – Used a lot by young cyclists.

Playground Equipment – Zip Wire V. Popular (largest in the area so far)

Requests for other facilities by the Village – Tennis Court, a Mugga Court and Cricket Nets.
The girls also need to have something to do in any design.

Drainage – Big factor to deal with, and must be done right first time.

Ashton field is self draining due to sand underneath.
They spend £400 p.a. to “vertidrain” it to heave the ground. Also it is “sliced” for £120 p.a.
Ashton used a Drainage expert from Telford who was very helpful.
County Landscapes were the contractors (now not in business). Who did the work?
Cost for the “groundworks” was about £75,000.

NB. It needed better supervision of the contractors particularly on levelling the site to see the soil was treated correctly.

We then looked at the rest of the pavilion –

There was a Tiled Floor throughout which could take studs.

The Changing rooms were a bit small with only 13 hooks, a bench, a table and a Notice Board.

The bench was too deep. Ideally 2 rows of pegs needed.

There were 4 good single unisex showers with “Legionnaire protection” on them.

There was a storage area in the roof space.

When providing wash basin fittings – Don’t have them too elaborate – Some taps are too fancy and grit gets in the mechanism.

A standard tap and plug will do!

The track is Self Binding Gravel.

Dogs – None allowed on the grass field and certainly not in the play area.

- However it is ok to walk round with dogs on a lead around the track.

The Play Area Chippings and Edging can be an issue. The edging tends to break off and is a trip hazard.

There are Child Proof Locks on the Gate.

Meeting closed 12.10. Mikepowers23@hotmail.co.uk

**Informal Meeting with CW&C Highways Representatives regarding Parking Friday
15th January 2016 - Tarporley Community Centre.**

Present :

Parish Council - Gill Clough, Elaine Chapman, Julie Hall, Ken Parker (Chairman), Gordon Pearson, Richard Statham, Peter Tavernor.

Cheshire West & Chester Highways - Jerry Gibbs, Ian Lovatt.

Cheshire West & Chester - Councillor Eveleigh Moore Dutton.

Tarporley Business Owners - Charles Hardy, Gill Rutherford,

Clerk - Ann Wright.

The following topics were discussed:-

It was suggested the parking issue in Tarporley has got worse in the last two years and particularly in the last six months. It was noted that only about 1/3 of the development which has been approved has taken place so the situation is likely to get worse.

Mr Rutherford stated if the Aldi store was constructed a community car park would be a windfall for Tarporley, however if it was behind the store it would not be used by shoppers as it would be too far to walk.

It was noted that one of the major issues is all day parking on the High Street which prevents shoppers parking and popping into shops, long stay parking should be shifted into car parks. It was suggested there are often spaces in the car parks, particularly the British Legion car park, although they fill up around 10am.

It was suggested the Community Centre would lose bookings if their car park was full most days. Their car park is already well used and when events are on there are often cars parked along the front of the Hall on the road, there is also an issue with sixth form students parking in their car park.

It was asked if CW&C proposed to charge for parking in places like Tarporley, as it was thought the Parish Council would not support such a move. Mr Gibbs confirmed that this (charging in Tarporley) had not been decided as yet. It was hoped this would not be introduced as it would be expensive to implement.

It was suggested that the meeting consider time limited parking on the High Street, and whether that would be possible.

It was noted that the September 2014 parking survey funded by the Parish Council identified that there was not enough long stay parking in Tarporley and identified a shortage of 77 parking spaces by 10.30am. It was noted by the meeting that the survey had not identified commuters who were parking in car parks and on the High Street and then getting buses into Chester etc. as such it was possible more than 77 places are required (even at 2014 population levels).

It was noted that long stay parking on the High Street is highly damaging to local businesses but that this needs balancing with the needs of residents living on the High Street.

It was suggested that longer stay parking should be further away from the shops and businesses.

It was suggested the Council should look at developing long term and short term plans, the long term plan would be to look at costing solutions including building a new car park.

It was stated by business representatives that shops are losing customers due to the lack of parking.

It was noted that any parking restrictions that might be introduced must be enforced.

Recent consultations for the Neighbourhood Plan, and for the Aldi consultation have shown a mood change in Tarporley regarding parking and congestion and that this is now a major issue for residents.

It was suggested that if residents and businesses supported time limited parking that it could be introduced as a trial although it may not be a complete or perfect solution.

It was noted that if there are not enough long stay parking spaces available time limited parking could exasperate the situation.

It was recommended that the Parish Council should carry out its own consultation to identify the levels of support for time limited parking amongst residents and businesses. It was suggested the CW&C Localities team would provide support for the consultation.

The following steps were identified:-

- 1) Parish Council to carry out informal consultation with residents and businesses.
- 2) If consultation supports time limited parking, identify sections of High Street to be included and also time limit.
- 3) Highways will draw up and provide a price for the scheme.
- 4) Formal consultation by CW&C lasting 3 weeks, any objections received at this stage must be considered.
- 5) If no objections received or objections are overcome a legal order is created.
- 6) Formal notice is published, making of the order. Parish Council should informally publicise this as well.
- 7) New regulations and signage are put in place.
- 8) Notify parking services to carryout enforcement.

It was noted that CW&C have rationalised parking regulations and the parking restrictions outside the Co-op are an anomaly, restrictions are limited to double yellow lines or time limited parking.

It was noted any restrictions imposed need to be consistent so they can be easily understood by drivers.

It was suggested any restrictions if supported by residents and businesses could run from the flower shop by the path to St Helen's to the Natwest which already includes areas where parking is prohibited including the zig zags by the pedestrian crossing.

An 'Experimental' or trial ~~trail~~ order could be introduced which would last for six months with a review after 4 months, a second order would need to be introduced to make the order permanent if it was successful, this would be an additional cost.

Highways officers agreed to provide a list of standard time limited parking times for consideration plus plans of the High Street (electronically and on paper) for consultation purposes. Highways agreed to draw up a plan for consultation purposes which can be compared with existing restrictions following the initial consultation with businesses and residents.

It was noted 'joint orders' can be produced which can be both time limited and residents parking.

It was noted if parking restrictions are introduced the Parish Council would notify businesses and residents when the restrictions will come into force as there is no intention to catch people out and get them ticketed.

It was emphasised that no decision would be made on introducing parking restrictions on the High Street without consultation with businesses and residents before any formal consultation or processes are undertaken by CW&C.

**Informal Meeting with Chief Inspector Simon Meegan
regarding PCSO Funding.**

Present :

Parish Council - Elaine Chapman, Gill Clough, Jeremy Mills, Ken Parker (chairman), Gordon Pearson, Peter Tavernor.

Clerk - Ann Wright.

Chief Inspector Meegan reported that the Cheshire Police Authority is following the principle of priority based budgeting and as such money spent on neighbourhood policing has increased.

The Police and Crime Commissioner (PCC) has pledged a PCSO for every electoral ward.

It was noted the PCC is up for election in May 2016, if the PCC changes so could the priorities.

New Service Level Agreements (SLAs) for the PCSOs will be put in place from April 2016 when the existing ones expire, these are not yet available but will be forwarded for consideration by the Council as soon as possible.

It was thought that the SLA's will include the commitment to provide a ward based PCSO in each ward but this could not be confirmed.

The current PCSO Ken Williamson covers the Tarporley and Oulton Ward which includes Eaton, Little Budworth and Utkinton, he no longer covers parts of Winsford. It was noted that PCSO Williamson was appointed to cover Tarporley on the 22nd August 2015. Chief Inspector Meegan confirmed that PCSO Williamson has access to a vehicle to get to Tarporley and that his role is to be visible and engaged in Tarporley and walk round the village.

Ward based PCSOs are expected to cover the whole ward but are demand led, when looking at Tarporley Ward the greatest demand comes from the area with greatest population which is Tarporley.

It was noted that PCSOs do not routinely respond to emergency or 999 calls this is usually done by patrols or the beat officer who are not ward based. However PCSOs usually have a high level of local knowledge which can assist the police officers.

It was suggested there was confusion between the following types of PCSO:

- 1) Original SLAs where PCSOs were funded to serve a 'Parish'.
- 2) Current Ward based PCSOs
- 3) Other old SLAs
- 4) Where PCSOs are funded by the PCC

It was noted the existing SLAs are confusing and contradictory and that the new SLAs must be much clearer so Parish Councils are aware of what they get for their funding.

It was noted that the service received from the previous PCSO was not acceptable, although he had been absent from work for a long period of time, he had not been visible or engaged with the community when he had been working. Previous PCSOs had worked on average 30 hours a week in Tarporley and produced reports providing hours worked and details of activities undertaken.

Currently the PCSO is spending less hours in Tarporley and is no longer able to undertake the duties which were originally undertaken due to the decriminalisation of parking.

It was asked if the Council continues to fund the PCSO would there be a ward PCSO plus an additional Parish Council funded PCSO, it was stated this would not be the case there would only be 1 Ward PCSO. It was stated Tarporley would not receive an enhanced service if it funded the PCSO. It was also stated a Ward PCSO would continue if the Parish Council did not provide funding.

It was understood the new SLAs will be available in February, and will cover a one year period. Councillors asked that the following information be provide with or included in the new SLA:

- 1) What benefits the Parish Council would get by funding a PCSO above the universal service.
- 2) What Councils can expected from funded PCSOs.
- 3) How all other PCSOs are funded e.g. special expense on the Council tax.

A request was made that the current PCSO is visible in Tarporley during school dropping off and collection times and early on a Monday to help with congestion caused by the refuse lorries. It was also asked that he walks and makes himself visible around Brook Road and Churchill Drive and other roads not just the High Street. The PCSO will be asked to provide reports of activities undertaken.

Chief Inspector Meegan agreed to discount the PCSO bill for 2015-2016 by 4 months to reflect the PCSO's absence and a new invoice will be issued, Councillors agreed to recommend this to the Council for approval at its February meeting.

On a separate matter Chief Inspector Meegan agreed to obtain information about the use of By-Laws in the area by Parish Councils.

Tarporley Parish Council

Informal Meeting with Annemarie Sheehy, Group Customer Care Manager, Elan Homes on Friday 29th January 2016, Tarporley Community Centre, Arthur Meredith Room.

Present: Parish Council - Gill Clough, Elaine Chapman, Ken Parker (chairman), Julie Hall
Elan Homes - Annemarie Sheehy.

The meeting focused on the new houses being built by Elan Homes in Tarporley. The following points were raised during discussions: -

1. That the height of the 2 ½ storey buildings appear to be higher than the ridge height of the last house in Bridgedown. Jill Stephens (a CWaC Planning officer) had indicated to a local resident that this height would not be exceeded in the development.

Annemarie will check the elevation site drawings and the height on the approved planning permission, to ensure they match the height of the new buildings on the site.

2. That Houses 1 and 2 appear to be closer to 3 Birch Heath Bank than the 23m indicated on the approved plans.

Annemarie will check the approved plans and the distance on site.

3. That vehicles coming to the site were not using the turkey farm access road as a waiting area. Large vehicles and cars are parked/waiting on Birch Heath Road, some parking astride the pavement causing unnecessary traffic issues and problems for pedestrians.

Annemarie will request the commercial manager, to issue another instruction to the delivery companies, to use the permitted waiting area.

Anne Marie stated that from her experience, this will be an ongoing issue and will need constant reminders to the delivery companies. She asked for PC's to take photographs and inform her of any issues, so Elan Homes could be extremely robust with the delivery companies.

4. Please could you request that large vehicles coming to your site do not come down the High St (from the roundabout at the northern end of the village) but use the by-pass and come to the site from the southern end. Using the by-pass is a quicker route for large vehicles and avoids the congestion that large vehicles cause in the High St. This same request has been asked of David Wilson Homes (for their site off Nantwich Rd) and it is being complied with, and there are road signs up accordingly.

Annemarie will review the delivery route into the village, to ensure access instructions are from the dual carriageway.

5. That Work/machinery regularly start before 8am and occasionally on-site deliveries as early as 7.30. am have been allowed

Annemarie informed Councilor's that planning permission stated work should only take place on Monday to –Friday between 8.00am-6.00pm and on Saturday between 8.00am until 1.00pm. She will check these are the working hours on this site.

6.A bricklayer was recently observed peeing outside rather than walking to the on-site facilities.

Annemarie gave her sincere apologies and stated there was no excuse for such behavior. She will ask Mike Cook, the senior site manager to restate in his morning briefing the site code of conduct.

7.That there are serious concerns about how the 3 gardens of residents' properties in the bottom section on the site are to be retained, because there is about 1 -½ metres of earth between the height of their gardens and the new ones. They have been informed that a log wall is to be installed, but this is not a permanent solution (with an approx. life of 30 years) and consider that a brick/concrete wall should be built, as has been required in similar circumstances elsewhere in the village.

Annemarie informed the PC's that a resident had already been in touch with Elan Homes about this matter.

She confirmed Elan Homes do use specially treated retaining logs, which come with a with 30-year warranty.

Annemarie, asked if the PC's would ask the resident if they could pass on their details. She would then link them with the technical team, to discuss their concerns and identify a way forward.

8.That there are 3 identical Elan Home flags at the entrance to the site which are causing a noise problem for the neighbouring properties which are very close by. Are 3 really necessary?

Annemarie responded that it was usual to have 3 flags on site: - Elan Homes, land site & NHBC flags. She will look into which flags are being displayed on this site.

9.What are the plans for the local play area? What play facilities are to be provided?

Annemarie will request a copy of the content and design of the play area and get back to the PC with the information.

The PC's requested that dog-dirt bins were installed.

The PC's also informed Annmarie that there were issues with super broadband access. They asked if Elan Homes could have discussions with BT and apply pressure for increased coverage.

10.What are the arrangements re. the affordable homes. Who will be the housing provider?

The PC's stated that they would like the affordables to be available for local people and that they would be willing to work with Elan Homes to identify tenants.

Annemarie was not sure on the selection criteria or the housing association who will manage the affordable houses.

11.When will the homes be available for sale. What's the build schedule?

Annemarie informed the group that there was a Board meeting scheduled for the

9th February, who will determine the sale timeline. She will provide the PC with the information once it has been finalised. Annemarie confirmed there will be an onsite sales office.

Finally, the PC's informed Annemarie of the need to replace Tarporley's Christmas lights and requested a contribution from Elan Homes. Annemarie said she will ask the Board about available funding.

Annemarie informed the meeting that she would provide responses to all the questions raised, by Friday 5th February 2016. She will send these to the clerk. Annemarie also stated that she was happy to meet with PC's on a regular basis. Once the site was accessible, she would look to organise a site visit for the PC's.

The meeting closed at 10.55am

Tarporley Parish Council

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