

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING  
HELD IN THE TARPORLEY COMMUNITY CENTRE  
ON MONDAY 13TH JUNE 2016**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman      Gill Clough      James Kennedy      John Millington      Gordon Pearson

Richard Statham      Peter Tavernor      Nigel Taylor

Clerk - Ann Wright.

Cheshire West and Chester Cllr Eveleigh Moore Dutton

Public - 7

Apologies

Cllr Julie Hall - Work commitment

Cllr Jeremy Mills - Family commitment

Cllr Andrew Wallace - Family commitment

Cllr John Millington - late due to work commitment.

Declaration of Interests

Dispensations granted to Councillors Chapman, Millington, Pearson and Tavernor in relation to the Brook Road sports field were noted, no further interests were declared.

Public Participation

Letter of Thanks

The Chairman read a letter and thank you card which had been sent by the 2nd Tarporley Guides thanking the Council for the grant it gave a last year. The money was used to buy equipment and fund transport for a trip.

Tarporley Parish Council 80th Anniversary

The Clerk reported when visiting the archives she had discovered that Tarporley Parish Council was 80 years old having been created in April 1936 when it was split between North and South wards.

RBL Site

A representative from the allotments confirmed they along with CW&C Councillor Eveleigh Moore Dutton had been invited to a meeting by the developer of the RBL site, Cllr Moore Dutton confirmed she had stated she was not willing to attend the meeting unless the Parish Council was able to attend, the developer had agreed a representative of the Council was able to attend, no date had been set for the meeting. The allotments representative raised concerns about a bias towards the primary school, it was noted that the school would not be fulfilling its duties if it had not had discussions with the developer about possible land however the school does not have a vote in the planning system.

Eaton Road Parking

Residents of Eaton Road raised concerns regarding the introduction of double yellow lines along the road, they did not believe lines to prevent parking by the playing field would be appropriate or beneficial and would result in parking issues further up Eaton Road. They suggested that residents parking scheme might be appropriate. They also highlighted that all day parking for the school was an issue and causes congestion and obstructions.

Bus Service

A resident raised concerns about buses not travelling along Tarporley High Street resulting in elderly people having to walk to the far end of the village to catch a bus due to the current road works and road closures on Nantwich Road. It was agreed the clerk would raise this concern with CW&C.

Grass Verges

A resident raised a complaint regarding the poor grass cutting by CW&C where grass on verges is cut but left lying all over the road. It was confirmed the Council is working with CW&C regarding taking over these services.

### Coronation Terrace Hedge

A resident made a complaint regarding the hedge between Coronation Terrace and the High Street which is blocking visibility to vehicles exiting Coronation Terrace onto the High Street. It was agreed the Clerk will contact the property owner and ask that the hedge is cut back.

### Minutes

**16/107 Resolved** - That the Chairman signs the Minutes of the meeting held 9th May as a true and proper record.

### Former Royal British Legion Site

The Council noted the letter received from the Charity Commission stating there was insufficient evidence to conclude the RBL had failed to meet the necessary requirements for the sale of former RBL site although the RBL had not followed good practice and that these flaws would be highlighted to the RBL and that no further action would be taken.

It was noted that the Charity Commission did not have the power to invalidate a sale if the buyer had purchased in good faith.

The Council agreed the Clerk should write to the Charity Commission highlighting that the RBL has been advised of the highlighted bad practices previously.

It was noted the owner/developer of the site had declined the Parish Council's offer to purchase the site.

Council noted the letter from the RBL dated 25th May 2016 stating they believed they had complied with their legal obligations and that they now consider the matter closed.

It was noted that despite statements in various correspondence neither the Parish Council or the primary school had received any formal offer of gifting of land from the owner/developer.

It was noted that the school could expand without the RBL land however this would reduce the amount of open or play space available to the school.

**16/108 Resolved** - That the council write to the developer/owner stating the following points

The Council will look to the neighbourhood plan when considering any application, it has no alternative than to do this due to the mandate from the community following its approval by referendum.

However Councillors are willing to meet with the developer to discuss possible applications.

As stated in the Council's planning standing orders the Council will call a public meeting to discuss this application when received and will take into account the views of the public when making its observations.

Council noted the notes of the meeting held with the primary school, pages 188 to 190 of the minutes book.

Councillors considered an e-mail which had been received asking what actions the Council was taking in light of the possible loss of working allotments. Councillors agreed that they were currently seeking to ensure the existing allotments remain in operation or are replaced by the developer if they are to be built on and will continue to closely monitor the situation. Noting that the Council does not currently have the means to acquire land for new allotments at current land prices but will remain alert to the possibility of acquiring land for additional allotments through other developments or opportunities.

### Eaton Road Parking Restrictions

The Council noted the notes of the meeting held with CW&C highways officers to discuss the proposed parking restrictions on Eaton Road, pages 191 and 192 of the minutes book. It was noted the proposed double yellow lines near the High School will remove four parking spaces but are required to improve safety noting buses are driving across the pavement to get round parked cars.

*Cllr Statham declared a pecuniary interest in this item as he lives on Eaton Road in the location being discussed and left the meeting taking no part in the following discussions.*

The lines proposed at the Bowmere Road, Winsor Avenue, Eaton Road junctions are intended to remove parked vehicles which are currently obstructing visibility and manoeuvrability at the junction.

It was agreed that the Council should write to the occupiers of 25, 25A and 31 Eaton Road to highlight the proposals and ask for comments and that this correspondence be forwarded to Jerry Gibbs, CW&C Highways officer. The Council agreed to confirm to CW&C that they support the proposed scheme subject to the residents comments.

### High Street Parking Survey Results

The Council recorded its thanks for the work done by Councillor Nigel Taylor compiling the survey results, pages 193 to 204 of the minutes book.

It was noted that 95% of respondents supported time limited parking, 65% on both sides of the High Street, 70% supported the time limited parking from Monday to Saturday, and 82% supported a time limit of 2 hours. There was little difference in the results from those who work or live on the High Street and those visiting it.

The report includes a detailed comments section which councillors were asked to study. Some respondents felt 2 hours was too limited to get a meal and have their hair done, although it was noted in the 2014 survey the majority of those parking on the High Street did so for up to 2 hours. Concerns were raised regarding parking for residents, where workers will park and how parking will be monitored or enforced.

There was 66% approved for a residents parking scheme, those against it wanted more clarity about the scheme including its costs. It was noted that if all residents on the High Street had a parking permit this would use up any parking spaces created, as such any scheme should be limited to those who can prove a valid need.

It was noted that the survey had not taken into account the impact of sixth formers parking which takes up 12 spaces in the TCC car park on week days.

Councillors recognised that some parking issues may move to different parts of the village but supported a trial to understand the impact, they also asked that TCC do not impose restrictions on the car park at the same time so that the real impact of the time limited parking can be gauged.

It was agreed the results should be forwarded to the working group for detailed consideration and further discussions with CW&C.

It was agreed the working group should also consider possible restrictions at the Lychgate at the same time.

### Ways of Working

Councillors noted the report of the Strategy Working Group, page 205 of the minutes book, and the table of actions which had been produced, it was agreed different councillors would be appointed to lead on different priorities and would be responsible for making sure agenda items are given to the Clerk in time to be included on the agenda as and when decisions are required. Reports from different groups would be noted by the Council when appropriate.

It was suggested that the table of actions would need to be accessible for Councillors to update through the website and that it would also be helpful to have an electronic calendar councillors and the clerk could access to see when meetings are scheduled, this will also allow for the identification of project areas where progress is not being made.

Council agreed to adopt this new way of working.

### Cemetery

Following complaints regarding dog fouling in the cemetery it was agreed that dogs should be banned and that signs should be erected to that end.

**16/109 Resolved** - That the council purchase three metal no dogs signs at an estimated cost of £230.

**16/110 Resolved** - That the council agree a maximum of £600 for a new notice board for the cemetery which will display around 8 A4 sheets.

**16/111 Resolved** - That the council budget a maximum of £400 (including OKells credit note) for plants for the cemetery garden area and that a planting scheme be drawn up by Councillors Tavernor and Kennedy.

**16/112 Resolved** - That the council budget a maximum of £300 for works to be carried out to level the cemetery where graves have been dug and that the Clerk contact grave owners so they aware works are to be undertaken to approve the appearance of the cemetery.

#### Village Maintenance

**16/113 Resolved** - That the council agree the contract with J&J Landscaping for weed spraying for the High Street area for 2016-2017 at a cost of £220.50 (2 sprays).

It was agreed the Village Improvement Working Group plus Councillor Chapman would review in detail the contract for lengths man/street orderly.

**16/114 Resolved** - That the council agree the contract as circulated for the Handy Man including marking of new graves and play area inspections.

**16/115 Resolved** - That the appoint SP Landscaping to undertake the maintenance of the garden areas.

It was agreed the Chairman would contact SP landscaping to obtain a cost for maintenance of the cemetery around the graves only.

#### WC Maintenance Contract

Councillors noted the specification for taking over the cleaning of the public toilet in Tarporley, it was agreed the clerk should obtain three quotes from local companies to take over the function.

#### Brook Road Way Leave

The Clerk reported that Scottish Power had confirmed that no arable payment was being made in relation to the site and that code had been included on the schedule in error and should be ignored. No further information had been provided regarding the safety issues it was noted until this information was provided the Council was unable to sign the wayleave agreement.

#### Planning

Councillors noted the planning register as circulated.

**16/116 Resolved** - That the Council submit the following observations:

16/01868/FUL, addition of a roof light to front elevation, 10 Park Road, Tarporley - Objection, proposed roof light will be out of keeping with the character of the neighbouring properties and the conservation area in which it is situated.

Please note objections to other similar applications have upheld.

16/01996/FUL, 2 storey side and single storey front/side extension, 51 Oathills Drive, Tarporley - No objection subject to neighbours comments.

16/02007/FUL, 2 storey side and single storey front and rear extension, 16 Oathills Drive, Tarporley - No objection subject to neighbours comments.

16/02069/FUL, single storey rear extension, 10 Eaton Road, Tarporley - No objection.

16/02001/FUL, conversion of existing garage and internal works, Woodlands Way, Tarporley - No objection.

The Council agreed the following response be sent to McCarthy & Stone regarding the proposal to build on land off Tarporley High Street, that the Council will look to the neighbourhood plan when considering all applications, having no alternative due to the mandate from the community following the plan's approval by referendum.

If or when an application is formally submitted in accordance with the Council's standing orders a meeting will be held where members of the public can make their views know and the Council will take these views into account when making its observation.

The proposed number of parking spaces currently being offered fall well below the level which would be expected to be of significant community benefit to create the exceptional circumstances to allow development of a protected green open space. Particularly as it is believed the number of spaces allocated on site for residents is inadequate and does not reflect the rural location of the development and will result in residents and their guest parking in the public car park.

New Clerk

To be discussed under Part 2 agenda item.

Accounts

**16/116 Resolved** - That the Council approve the accounts and payments as listed on page 20 of the Cash book, and approved the following payments

Mr J Stewart, Handyman £82.50

Oak Dene Printing, Annual Report £525.00

Chestnut Pavilion, Christmas lights electricity £100.00

ETC Grass Machinery, cemetery grass cutting £96.00 (inc. VAT)

Hales Sawmills Ltd, Tarporley fingerpost £148.37 (inc. VAT)

Information Commissioners Office, data protection registration by direct debit £35.00.

Note Informal Meetings

The Council noted the notes of the Lychgate meeting held 9th June 2016, page 206 of the minutes book.

Part 2

**16/117 Resolved** - That members of the press and public be asked to leave the meeting and that the Council move into closed session.

Clerk Contract & Salary

That the Council employ Parish Clerk for 15 hours per week and a Project Worker for 15 hours per week subject to contract, salary and references, noting the position would be effectively a job share.

Meeting closed 9.30pm.

**Next Parish Council Meeting**

**Monday 11th July 2016, 7pm, Tarporley Community Centre Committee Room.**

Signed .....

Dated .....

Ann Wright 20/06/16

**Notes of Meeting held between Tarporley CE Primary School and Tarporley Parish Council on Friday 27<sup>th</sup> May 2016**

- **Present:**

Tarporley Primary School

Gill Tyler – Chair of Governors  
Kerry Forrester – Head Teacher  
Victoria Adshead – Governor  
Jane Taylor - Bursar (minutes)

Tarporley Parish Council

Gill Clough  
Gordon Pearson  
Elaine Chapman  
Jeremy Mills

- Gill Tyler started the meeting by explaining pecuniary interests and confidentiality from the schools point of view. Knowledge gained in a meeting is not taken to other meetings. Part 1 is public. Part 2 is confidential.
- Parish Council explained that their meetings are all public therefore it was explained that the meeting would be Part 1 and Part 2.

- **Pecuniary Interests**

Jeremy Mills stated that he has 2 grandchildren who attend the school  
No other interests were declared

- Main purpose of the meeting was to ensure that Tarporley Primary School (TPS) and Tarporley Parish Council (PC) are all 'on the same page' as PC have been hearing from a third party what is happening at school regarding expansion etc. and are seeking to gain clarification.
- Agenda items 2 and 4 were discussed as one item.
  - Gill Tyler explained that:
    - i) CWAC have seen the need to expand the school to 1 ½ form entry to reflect increase in numbers in the village and the new housing being built.
    - ii) Money was allocated to CWAC budget in March 2015. This was communicated to the public before school were informed as it was announced by Antoinette Sandbach during her election campaign.
    - iii) Our Pupil Admission Numbers (PAN) are 30. As we are single form entry our pupil numbers should be 210. We currently have 218 on roll.
    - iv) School are regularly receiving enquiries about places at the school.
    - v) An application for a place in Year 4 was recently declined as we are full. It was taken to appeal and was overturned as there are no places within a 5 mile radius the applicants' home.
  - PC representatives asked if the expansion of Eaton school had made a difference to the school – no it hasn't.
    - CWAC are now 'lagging behind' developing and expanding schools to reflect new housing.
    - PC representatives asked if TPS expanded, would it be able to cope with all new houses. TPS explained that it didn't know the answer. Government allow 1.8 children per house built.

- TPS explained that it is a school for the village and should be fit for purpose. PC representatives agreed.
- Part of the house builders sales pitch is that there is a lovely local village school.
- TPS explained that enquiries for places are not just from the new houses, they are also from people moving into existing houses.
- TPS explained that we can't expand to more than 1 ½ form entry as we are a constrained site for both growth and access.
- TPS now has a number of children who have moved from Bunbury.
- The need for expansion is now.
- Due to its size, the school hall is now not fit for purpose.

TPS confirmed that a feasibility study for the school to expand on its current site was carried out in 2012.

TPS explained that it can expand to 1 ½ form entry on its present site but it will compromise Section 77 which is green space ratio. If the ratio is below the permitted level, this could stop expansion.

PC representatives asked what the school would need to expand. TPS explained that CWAC work out the area that is needed to expand and plans are drawn up once architects have been appointed following the tendering process. PC asked if it would be one or two storey building. This will be decided based on architect plans but CWAC have indicated that it would be two storey as we currently have that at school. TPS clarified that the expansion is just on the current school site.

PC representatives stated the developer has been publicising the acreage he would gift to the school. This has to be agreed with CWAC, not TPS. No formal offer has been made by the developer. If there was, \$106 money would be sought.

TPS confirmed that it is a local authority school.

The developer wants the PC to approve a plan, not a planning application. The developer has been lobbying all interested parties (allotment holders, bowling green and school).

PC representatives asked if the school had plans to become an academy. No not at present. Focus is on moving the school from Good to Outstanding before considering academy status.

TPS stated if the developer builds at the front of the RBL site, this would affect access for school expansion. CWAC would need to ensure negotiate access if this was the case.

Developer obliged under planning regulations to provide land for allotments. PC representatives explained that landowners not willing to sell as they wouldn't be able to build on the land in the future.

TPS silence is not apathy. Focus is the children and being an outstanding school. Not prepared to enter a political arena.

PC representatives asked if school could use the land behind the community centre – no, due to logistics.

PC representatives confirmed they now have a full understanding of the schools position and why school has appeared to be silent and why it can't lobby.

PC liaison role – Jeremy Mills. TPS happy to have informal meetings with PC representatives to keep in touch and will keep PC updated as plans proceed.

PC representatives confirmed that it had not been told anything new from the meeting KF and governor attended in 2015.

Full Governing Body meeting on 6<sup>th</sup> July (eve). Parish Council meeting on 11<sup>th</sup> July (eve). Agreed to have a meeting on Monday 11<sup>th</sup> July at 2.30pm if there is anything to report. However, if a planning application is lodged before this, TPS and PC must meet.



# **Tarporley Parish Council**

## **Informal On-Site Meeting with CWaC Highways Department regarding Proposed Extension of Double Yellow Lines on Eaton Road Tarporley. Thursday 26<sup>th</sup> May 2016 3:30pm**

### **Present:**

Parish Council - Gill Clough, Richard Statham and Gordon Pearson

CWaC - Jerry Gibbs and Carl Griffiths

### **Eaton Road**

The traffic scene outside of the high school and along Eaton Road to past the junction with Bowmere Road was typical of the usual conditions. The weather was cloudy but dry.

It was agreed (subject to confirmation at the next PC Meeting) that the double yellow lines not be extended in front of No. 25 Eaton Road and not be extended further than half way in front of No 31 Eaton Road; i.e. deleting the double yellow lines as crossed out in red on the attached scheme drawing. Otherwise the new double yellow lines are agreed in line with the scheme.

This is because:

1. No. 25 needs a parking space in front of the property and this would not interfere with cars turning right into Eaton Road from Bowmere Road.
2. Extending double yellow lines further than half way past No. 31 will probably just result in people parking further down that road onto the bend and so would make matters worse.

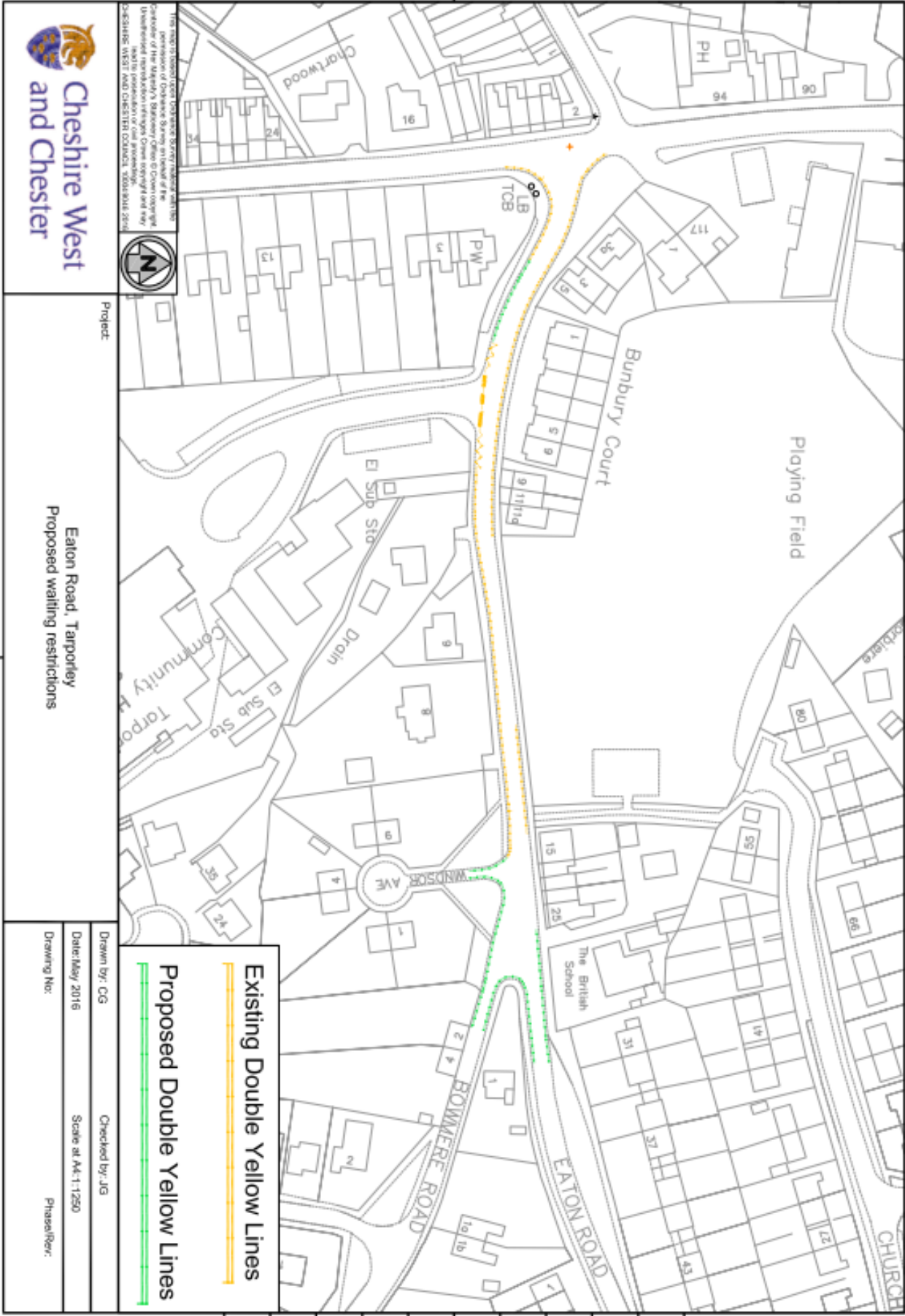
Carl will update the scheme accordingly and now prepare the paperwork and will only start the public consultation process once he and Gerry have received feedback from our PC meeting on June 13<sup>th</sup>. The revised scheme drawing will be sent to Ann for the PC to agree in our 13<sup>th</sup> June meeting.

The process after the PC meeting should take about 6 weeks, but will depend upon the feedback from the public/neighbours and if any changes have to be made to the plans.

### **Brook Road**

Jerry and Carl then kindly walked down to Brook Road, along with Gill and Gordon, and inspected the road condition from the Bowmere Road – Brook Road junction along to and including the junction with Rue De Bohars. Jerry took lots of photographs. Carl and Jerry will check whether this stretch of road is already listed for a proper repair scheme and if not submit it for one.

Gordon Pearson  
27-5-16



## **Tarporley Parish Council – High Street Parking Consultation – May 2016**

### **Executive Summary**

- There were 204 respondents to the survey with a 95% approval for the introduction of time limited parking on Tarporley High Street.
  - Of those who responded 'Yes', 65% approved restrictions on both sides of the High Street and 20% just for restrictions from the Crown to the Nat West Bank.
  - Of those who responded 'Yes', 70% approved restrictions on Monday to Saturday 08.00 to 18.00 and 28% approved restrictions on just Monday to Friday 08.00 to 18.00.
  - Of those who responded 'Yes', 82% approved time limits of 2 hours with no return within 2 hours.
- The profile of the respondents who gave approval were 69 respondents ( 36% ) were High Street Residents, 21 respondents (11% ) were Workers or Business owners on Tarporley High Street and 103 respondents ( 53%) were shoppers or visitors to Tarporley High Street – a number of which were Tarporley residents.
- The profile of the respondents who did not give approval were 9 respondents ( 82% ) were High Street Residents, 1 respondent (9% ) was a Workers or Business owner on Tarporley High Street and 1 respondent ( 9%) was a shopper or visitor to Tarporley High Street .
- The number of respondents who indicated that they do not park on the High Street equated closely to the number who have off street parking. This was the same for the 'Yes' and 'No's

### **A combined analysis of Resident and Worker Business owner on the High Street**

- There were 100 respondents to the survey with a 90% approval for the introduction of time limited parking on Tarporley High Street.
- Of those who responded 'Yes', 64% approved restrictions on both sides of the High Street and 22% just for restrictions from the Crown to the Nat West Bank.
- Of those who responded 'Yes', 69% approved restrictions on Monday to Saturday 08.00 to 18.00 and 26% approved restrictions on just Monday to Friday 08.00 to 18.00.
- Of those who responded 'Yes', 83% approved time limits of 2 hours with no return within 2 hours.

### **Shopper/ Visitors**

- There were 104 respondents to the survey with a 99% approval for the introduction of time limited parking on Tarporley High Street.
- Of those who responded 'Yes', 65% approved restrictions on both sides of the High Street and 19% just for restrictions from the Crown to the Nat West Bank.
- Of those who responded 'Yes', 72% approved restrictions on Monday to Saturday 08.00 to 18.00 and 27% approved restrictions on just Monday to Friday 08.00 to 18.00.
- Of those who responded 'Yes', 81% approved time limits of 2 hours with no return within 2 hours.

Therefore there was no significant difference between the view of the visitors and those who live and work on the High Street.

### **Key issues identified from the comments section**

- Need for residents' permits – preferably free was the main comment throughout and was the reason why a number of those residents of the High Street who objected, did so.

- Main other point was enforcement – ie unless this was done – the plan was not workable – ie the how is this to be monitored , how often, who is to do it and who pays for it.
  - Concern raised that pushing persons off the High street onto side roads such as Forest Road or community car parks may require additional controls there as well.
  - May need time limited parking in community car parks as those who park and ride or who park all day will just fill all these up.
  - Review of all double yellows to ensure that they are appropriate – comments that some should be removed.
  - Need for a parking area for local business employees
- Not sure everyone interpreted the ' off street parking in the same way as the feeling that several thought this related to community car parks
- Parking for disabled needs to be clear – blue badge holders
- Restriction on days comments – 2 indicated should be earlier than 18.00 to allow for residents to return home and park and school drop off / pick up
- Restrictions on time – lot of extra comments
  - 14 respondents indicated it should be three hours to allow for shopping / hairdressers / lunch as 2 hrs was not enough time for these Tarporley visitor activities.
  - 13 respondents indicated it should be 1 hour!

## Analysis Summary

The results of the survey can be summarised as follows:

Do you support Time limited parking		
Q1		
Yes	No	Total
193	11	204
95%	5%	100

For those who supported the time limited parking: the analysis was as follows:

If Yes - Which Area Restrictions would you support?						If Yes - Which Day Restrictions would you support?				If Yes - Which Time Restrictions would you support		
Crown to Nat west	Both sides	East Side	West Side	Other	Total	Mon to Friday	Mon to Saturday	Other	Total	2hrs	Other	Total
47	149	8	15	12	231	54	134	3	191	155	34	189
20%	65%	3%	6%	5%	100	28%	70%	2%	100	82%	18%	100

For those who supported the time limited parking: the analysis was as follows

Which of the following describe you			
High st Resident	worker/business	Shopper	Total
69	21	103	193
36%	11%	53%	100

Do you currently park on the High st			Do you have Off street parking		
Yes	No	Total	Yes	No	Total
75	107	182	100	83	183
41%	59%	100	55%	45%	100

For those who did not support the time limited parking: the analysis was as follows

Which of the following describe you			
High st Resident	worker/ business	Shopper	Total
9	1	1	11
82%	9%	9%	100

Do you currently park on the High st			Do you have Off street parking		
Yes	No	Total	Yes	No	Total
8	3	11	3	8	11
73%	27%	100	27%	73%	100

### Summary by respondent type

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worker business owner													
Do you support Time limited parking													
Q1													
Yes	No	Total											
21	1	22											
95%	5%	100											
Which Area Restrictions would you support						Which Day Restrictions would you support				Which Time Restrictions would you support			
Crown to Nat west	Both sides	East Side	West Side	Other	Total	Mon to Friday	Mon to Saturday	Other	Total	2hrs	Other	Total	
2	17	1	2	1	23	7	14	0	21	16	5	21	
9%	74%	4%	9%	4%	100	33%	67%	0%	100	76%	24%	100	
						Do you currently park on the High st				Do you have Off street parking			
Yes		No		Total		Yes		No		Total			
8		14		22		13		9		22			
36%		64%		100		59%		41%		100			

Visitor/shopper																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					</
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## Appendix 1 – Comments from Yes Section

### 1. Do you support the introduction of time limited parking on Tarporley High Street

- (But not for residents) . . . To a point! I think that residents need to have free residents permits though!
- only if residents were issued freely with permits. I live on the High St and have no other place to park within a reasonable distance. I can't walk very far due to age.
- Unless you are a resident
- Only if more road parking is provided
- Not for residents
- but not intensely. First try to convince the shop workers to go elsewhere.
- Workers in shops and offices near parking spaces (are parking?) there could be a designated area.
- BUT!! There needs to be residents permits for those that live on the High St.
- Only if there is residential parking

### 2. Parking Restrictions Comments

- Would prefer restricted parking on each side of the high street on alternative days Mon - Sat 08.00-18.00. This might benefit all businesses.
- Restrictions from the Crown to the close, same on Eastern side up to the co-op. This enables residents to park outside their homes. Introduces a parking permit to protect their interests
- Parking for disabled - Blue Badge Holder Provision for elderly people visiting Opticians or Chemist and Post Office.
- needs to cover from the bottom end of Park Road up to Forest Road (wherever there are not already yellow lines)
- East side by Co-op and West side by The Crown - see map and include Millfield Lane for non-residents only
- Restrictions on both sides from birch heath road to burton square
- There used to be parking on one side on even dates and other side on odd dates - do we need parking on both sides.
- Parking short term on both sides makes it fair to all businesses
- Both sides of birch heath road
- Restrictions on both sides of high street from forest road junction to the texaco garage
- Workers take a lot of spaces. We could have a car park with 500 spaces, people still would not walk to shops. Double yellow lines all the way up one side of High Street. Drivers will not give way to larger vehicles eg. fire/ambulance/buses this causes frayed tempers and jams.
- I think parking on both sides has the natural effect of slowing through traffic. Also, to retain parking on both sides with a time limit would make policing more cost effective.

- Restrictions on Burton Square. Except for residents who will have permits.
- Unrestricted on alternate days throughout ie 1 side 1 day the other side the other days Sunday excepted.
- From the Crown to Forest Road, especially if the development of the 'daffodil field' goes ahead.
- NO parking on West side from HSBC to Forest Road and from The Lych Gate for about 25 yds in each direction (N & S), and time restrictions on East
- resident permit holders outside small residential properties
- Alternate week about (1 week East side/1 wk West side) this curtails favouritism?
- The more parking the slower people drive.
- Restriction from Spar to Forest Road
- It is necessary to consider residential properties where there is no off road parking space. Perhaps spaces for specific residential properties could be considered.
- Restrict parking to single side of road between Forest Road and Millfield Lane to allow traffic to flow both ways. This is the narrowest section of High Street.
- But if impractical, limit one side. Negotiating the High Street in the car can be difficult at times due to congestion and peoples inability to reverse or give up any proprietorial feelings they have over the road!
- Restrictions on both sides in appropriate places!
- No parking between the Close and on left to just past Forest Rd - we cannot see at all if any transport is coming in either direction.
- Swettehams to the rising sun on both sides
- Suggest - No parking at all on eastern side, diagonal parking on western side with less payment to allow payment by ticket machine
- No parking between baptist chapel and crown. Curve in road makes it blind for traffic from nantwich road
- Restrictions on both sides from forest Road to Eaton road Also restrictions on Park Road, same says but 1/2 hr with no return for 1 1/2 hrs

### **3. Restrictions on Days**

- Or 09.00 to 16.00
- but to 17.00 to allow residences who have to park in the street.
- 09.00-17.00 Thursday to Friday inc
- parking could be restricted mon, wed, Friday east side and tues thurs Saturday west side
- Not for residents
- Keep Sunday unrestricted both sides.
- Mon-Sat 9.30-4.00 to allow for school drop and pick up
- Monday to Sunday 0800-1800
- Permits for shopkeepers /workers in car parks - but restrictions for anyone else in free parking zones (2 hours max)
- I would not like to see limited parking after 6pm.

### **4. Restrictions on Time**

- Just a 2 hr time limit
- 1 hour - no return within 1 hour
- 3 hours enabling visit to shops
- If the main objectives are to stop people parking in the High Street all day to facilitate using public transport to Chester/Crewe/Nantwich or people working in Tarporley, a 4 hr limit would do.
- BUT Ensure longer limit (say 3 hrs) allowing for people eating in hotels and restaurants
- 4 hrs no return within 4 hrs - Allow shopping, eating & haircut without being rushed
- 1 hour no return within 1 hour

- Maybe 3 hrs for shopping & dining and no return within 2 hrs
- 3 hrs parking no return within 2hrs gives people time fro shopping and lunch
- But how managed?
- 4 hrs, no return in 4 hrs
- 1 hr with no return within 1 hr
- 3 hrs no return so can shop and have refreshments
- 3 hrs no return within 3 hrs. This give time for people to have lunch and shop.
- 90 minutes
- 2hr maximum stay - no return
- 1 hr, no return within 1 hr
- 3hr - hairdressing salons need over 2 hrs in many cases for their clients .
- 1 hr for visitors - no restrictions for residents
- Maybe some 30 min slots would also be useful, to stop at chemist/PO/butcher only?
- There are a lot of people who come to Tarporley for shopping and lunch. Two hours is a bit short. Three hours would be better.
- no return within 30 minutes. If people have to move they will not stay or return because of the bother so why 2 hours. Shoppers may forget something and need to go back.
- Parking bay at Chemists for pick up/drop off of prescriptions 10 min restriction maybe?!
- 1 hr no return within 1 hr.
- 2-3 hours should give time to shop and maybe have a meal.
- 1 hour no return within 1 hour
- ½ hour no return within 1 hour
- Need to give time sor support of businesses - eg. shopping, dining etc.
- One hour - no return within one hour
- 1 hour restriction
- 1 hour no return within 4 hours
- 4 hours, no return within 4 hours
- 1 hour, no return within 2 hours.
- 3 or 4 hours is essential for TADDFAS members - 150 people on average - to attend lecture once a month at the TCC. Restrictions to rear TCC car park will make our study days (10-4) very difficult.
- 3 hours no return
- 3 hours - enough time for clothes shopping and lunch!
- Less than 2 hrs. Use car parks for long stay. Keep High St for shopping/appointments apart from disabled obviously. Those who eat out/work in village should park in car park.
- 1 hr slots
- 3 hours
- 30 min - no return 2 hours up to 18.00 M-S
- 1 hour should be enough - 2 hours and over use the car parks
- Three hours and no return within three hours

##### **5. Do you park on the high street**

- In the car parks
- never anywhere to park!
- occasional shopping
- for very short periods (30 mins) only
- If I need to park in the village, I park off the high St
- when I do not have the time to walk up to the shops
- on the rare occasions it is possible
- very occasionally
- Only between 6pm and 9am - not during daytime



- yes if I am able to
- Occasionally. We aim to park at Burton square or the comm centre.
- occasionally
- If I can
- Only if available & when shopping
- rarely
- to shop
- if able to
- due to lack of parking
- If it is possible and for short period
- occasionally
- \*sometimes
- There is likely to be no space.
- As never any spaces.
- when shopping
- Occasionally if getting more than one or two items and can park.
- Family/friends
- occasionally
- occasionally
- For one hour max
- Only rarely as can never find a place. Introduce pay parking if need to have a 2 hour window.

**6. Do you have off street Parking**

- but I can walk into the village in 10 mins
- I know this is a very privileged position to be in I value the access to High St and do all my shopping there.
- The Rising Sun and Community Centre car parks could remain free to accommodate cars of staff that work on the High Street. Any scheme will have to be enforced as at present people park on double yellow lines and too near to junctions.
- More often

**7. Is there anything else the council should do**

- Exemption for all Blue Badge holders
- Parking restrictions should be used to stop park & ride people. Restrictions shouldn't stop residents on the high street from parking. Permits would help this . Include our village workforce in a permit scheme
- Making the High Street one way with traffic lights onto the bypass
- Nil tolerance - enforcement of prohibited parking on double yellow lines - especially at junction of High st and Millfield Lane. This dangerous practice justifies camera surveillance.
- We need general car park as extra with provision for shops etc to use a section for workers.
- I know lots of residents who have no means of parking on driveways or behind their homes and I am very concerned that these people really need to be able to park on the High St, close to their homes.
- Permits for residents who live on High St but have no parking 'off road'. Pay and display for parking on High St.
- People who work in Tarporley should not use the High St.
- Unless some restrictions are introduced, there could be a serious accident on High St. I now avoid the High St, preferring to use the 'rat race' of Cobblers Cross. Shoppers are being discouraged to use the shops, though some now park on Portal Housing Estate.
- Any parking restrictions need to be enforced all the time they are in operation by a traffic warden. Otherwise parking restrictions will be ignored as they are now.

- 1) Maximise the number of parking ares where long stay is available - because of staff working in business in the centre of Tarporley. 2) Control speed in Nantwich Road
- ENFORCEMENT !!!
- The need for additional off( High street) car parking - essential
- A system of resident parking permits is required if restrictions are to be applied.
- I believe visitors to the village should have access to easy and free parking in order to encourage them to patronise Tarporley shops.
- Parking fee on the Car Park behind Chestnut Crescent, with restricted parking available for disabled. Coin operated with barrier perhaps?
- The problems for traffic becoming jammed on the stretch from HSBC to Forest Road due to parking on both sides of the High St. \* The hazard caused by illegal parking outside 'Coast' on the crossing zone. \* The hazard caused by illegal parking on the yellow lines near bottom of Forest Road.
- Suggest imposing a 2 or 4 hour limited parking in S...park to eliminate all day parking by those travelling to Chester by bus and leaving their cars all day in Tarporley
- Provide resident parking disc to be used if we have visitors.
- Must have residents passes for visitors and people doing maintenance on the terrace.
- Encourage companies like Aldi who were willing to provide parking places and employment
- A traffic warden must visit at least twice a day.
- Parking permits for residents being able to park opposite my home
- Painting parking lines/ boxes so cars park sensibly and properly ( such bad parking goes on)
- Restore bus stop opposite Mr Blaggs shop. Too long a walk for elderley people from other bus stop.
- provision of adequate off-street parking - yes I know that is difficult
- Two spaces outside chemists for blue badges
- Where will shop and business staff park?- beware moving the problem elsewhere.
- How is it going to be monitored
- Residential permits , alternative parking
- Frequent monitoring would be essential
- Designated parking spaces to make best use of space
- Mark out parking spaces. At present so much space is wasted by ntidy parking ie not parking upclose to the vehicle in front
- Since the new houses of birch heath road, it is very dangerous going up or down birch heath
- Making the high street between Burton square and eaton road one way with mini roundabouts at each end
- How are you going to control these conditions. It will need monitoring 10 hrs a day fro 5 days - who will be responsible for the traffic wardens
- I try to walk and leave car at home as much as possible
- The long term considerations in view of the the developments taking place & planned
- Having lived on the high street since 1969, I'm wondering where I can park?
- These are also the views of my daughter & son inlaw who regularly ( 2- 3 times per week shop in Tarporley and marked on same form.
- Time limited parking would also need to be enforced in all public car parks
- Provision of other alternative parking eg closure of British Legion car park
- There is a serious lack of alternative car parking in Tarporley
- You will have to make sure office & shop people have somewhere to park - a bidg problem
- Provision of a car park for high street business staff - planning gain
- I am a resident and live directly on the high street. I am usually out at work full time during the day but struggle to park other times and find it most frustrating when I am a resident of the village.
- I'm not a Tarporley resident but I am a frequent visitor shopper . Its clear that many cars are simply left on the High street all day.
- People should be stopped using the Rising Sun public car park as a park and ride - 10-12 cars park there each week day, all day and they get the bus into chester.

- Divers using chestnut court for parking instead of the official car park. Also using chestnut court to turn prior to returning to the high street. Parking outside the Rising Sun which obstructs the view of cars coming up the high street.
- This may mean more parked cars on Forest Road including those that don't know the highway code and use of white lines across a private drive means.
- As an option, consider a one way system from the by-pass. Consider extra restrictions/controls during the 'school run'. Also consider the introduction of speed bumps or ? Chicanes?
- As more houses are built on the fringes of the village local residents need to park to shop. Also it is already very hard to park at the doctors - I need to take my elderly/confused mother, park and go in with her.
- Please extend the white lines across exits onto the High Street.
- Parking on double yellow lines restricting access to High Street from Bell Meadow. Have heavy lorries coming in off top road not through village to building site.
- I think that traffic should head up the High Street (one way Street!!) left at the roundabout, down the by-pass, turn left into Northwich road and up the High Street.
- The parking at Burton Square should also have a time limit and Residents Only Passes. How will the parking be enforced. Will there be wardens? Many cars & heavy vehicles use Burton Sq to access Utkinton Road and for turning - causing damage to the footpath. A 'no-entry' sign from the main road would stop this (Rhode Street).
- Aldi fields proposed with parking for 170 cars would be the only area in the village with a short walk to local shops, Health Centre. Also primary school when the Legion car park closes. We don't need retirement flats, they won't be for local people. We have empty flats at Oathihlls Lea. More people would come into the village if we have a car park with a Toilet block. One side parking won't be a solution. As people that work in the shops do have to park. It would help with the traffic flow.
- The banning of school buses using the High Street. Expand the Rising Sun Park.
- Ensuring additional parking is provided as part of new developments -ie daffodil field, British Legion, 'Aldi/McCarthy Stone' field.
- How can it be enforced? How much will that cost? Who will pay for this?
- Whatever is chosen needs to be enforced. Metering systems may discourage long term parking and also pay for enforcement. Residents parking permits should be considered.
- With the extra housing being built at the south end of Tarporley, the longer term as well as short term parking needs to be addressed. Those of us who need to come in to Tarporley for necessities - eg to collect prescriptions, are finding it harder to find anywhere to park. In addition to creating more short term parking, the through flow of traffic down the High St needs to be addressed, by removing parking at the pinch points - on the West side from opposite Forest Road to HSBC and from 25 yds North of the Lych Gate entrance past the Manor House to beyond where Park Road comes out. At present the through flow is badly impeded, and no emergency vehicles would be able to get through much of the time due to only single file traffic being possible and selfish drivers refusing to give way.
- A large car park near the Dr's surgery. ie. Where Aldi was planned poss.
- (see map)
- How will this be enforced?
- Would use local businesses more if short time parking available.
- Although I live in Tarporley I would use the shops more if I could park e.g. on the way home to pick up food etc.
- Parking on Park Rd for doctors and hospital. No car park apart from the Rising Sun. Why do school buses have to use the High Street. This makes the problem worse.
- It is absolutely essential to make the Rising Sun car park time limited (2 hours). If this does not work make it very expensive!!
- You should also limit the parking time in the main car park to 3-4 hours.
- If the decision is made to put restrictions on the High Street parking what impact will this have on the current car parks (Rising Sun and British Legion)?
- Enforcement every day. Cost of enforcement.

- Resident of Tarporley for a number of years, but live off the High Street.
- People who work in the High St. ie shop owners and employees should park in the car park to leave room for shoppers cars.
- Try to park in Tarporley to shop but frequently unable to and therefore leave!
- With a time restriction on parking this would stop shopworkers leaving their cars all day on the High Street.
- \*Myself and my girls do occasionally park on the road in the winter. When we finish at 8pm the car park is very dark and badly lit, for young girls its very intimidating.
- I find walking up and down Park Road quite difficult at times. I use the Post Office and use the DIY shop if I can park the car. Otherwise I tend to shop elsewhere but would prefer to support Tarporley shops.
- Parking permits for residents who live on the High Street who do not have access to off-road parking.
- The lack of parking has virtually stopped me going to Tarporley, particularly now as my bank closing!
- Provision of cycle paths/lanes and cycle racks - cycling in the village is currently dangerous. This exaggerates congestion - many local residents would cycle in to the village if it were safer to do so.
- Frequent visitor/shopper.
- Parking restrictions on High St. must not deflect the problem to clog up the car parks. Investigate the possibility of employees of High St. businesses parking elsewhere, such as Wright Marshall's CP, on negotiated terms. Would it be possible to better utilise other land at the rear of High Street?
- Any restrictions would have to be monitored - it seems that it would demand a traffic warden.
- Residents parking only on streets adjacent to High Street.
- Turn site where Aldi or the other builder wants to build into a parking area.
- 1. Impose 4 hr waiting restriction on Rising Sun car park. 2. Introduce 'Herringbone' car parking on Park Road.
- See attached letter.
- Providing off street parking for local business owners.
- Please see attached.
- Just PLEASE do something!
- We have 4 x 10 ton HGV deliveries per day and 2 x van deliveries. Any help to aid access would be appreciated.
- We desperately need another car park or the one behind the Rising Sun extending. Wright Marshall have a large car park unused. I, for one wouldn't mind paying to park there.
- Consider more off-street parking.
- Tarporley needs more car parks (400 cars) eg. off Park road (in fields) - as marked. Extend existing car park into fields behind Rising Sun.
- How do we enforce this? Will there be big, ugly signs? Also 20 mph down the High Street.
- 2 hrs would be an improvement so would be happy with that but 60 or 90 mins even better. Encourage shopping in village.
- I would like to see double yellow lines on Eaton Road outside of the High School going up to the crossroads. This would ease the terrible congestion point where buses squeeze through and get blocked.
- I strongly support this solution for limited parking.
- The zones outside the time restricted areas MUST !!! Be residential parking otherwise they will be overrun
- Get rid of the double yellow lines outside where the old fire station was ( now chocolate shop) - they are unnecessary
- Get rid of unnecessary double lines to give more parking
- Parking permits for residents with properties on the High Street / immediate vicinity. Would not wish residents on the High Street to be unfairly inconvenienced
- We live one half miles from village and do our shopping / early morning to avoid 'dodgems' and broken wing mirrors - impossible situation
- Shopkeepers with own vehicles parked on street all day . Nowhere else for them to park.

## Appendix 2 – Comments from No Section

### 1. Do you support the introduction of time limited parking on Tarporley High Street

- As a resident of the High Street with no other parking facility, I have no other option than to park on the High Street. As a full time worker in the public sector (who often works shifts) I would strongly oppose any parking restrictions (or timed restrictions) as this would impact on my sleep/rest pattern should I have to move my vehicle off High Street during restricted hours.
- Local residents with High Street addresses and no off-road parking require these spaces. I would support time limited parking if local residents were granted residents parking permits as well.
- It will be largely ignored and expensive to police
- I live on Tarporley High street and need to park my car long term. The residents on high street must be considered
- I sometimes need to park overnight as I have no private parking space of my own with my property & an occasional day as this is a second home so not always in residence. That said I rarely get a space in the day so may be a bit academic
- I think time limited parking will have a detrimental effect on usage of local shops (see below).
- I think you have a bloody cheek suggesting that people who live on the High Street cannot park by their houses for as long as we need to! Because I live on the High Street and have nowhere else to park! I get fed up of coming home and having nowhere to park. Shoppers should park in car parks - not outside our houses because they are TOO LAZY TO WALK! - Then there would not be a problem. I earn my money in Chester - perhaps I should start spending it there instead of locally in Tarporley - how about that for an idea? Furthermore - if you go ahead with this then I will stop shopping in Tarporley and do ALL of my shopping in supermarkets OUTSIDE Tarporley instead of supporting local businesses as I do now as a deliberate policy of supporting my local shops. If you don't support me - why should I support you!
- We already have time limited parking in some of the car parks in Tarporley so where will all the people who live / work in Tarporley park
- It would be very difficult to enforce and monitor and either way incur a cost of a warden or end up with vigilante locals !
- Residents at the Forest Road end of the high street have no other option but to park on road near to homes. Resident parking permits are required ( particularly if daffodil field is developed and 12 spaces remove

### 2. Parking Restrictions Comments

- Please note: there are two residents in this house. The other resident is in favour of limiting parking but only in conjunction with increased long term parking opportunities off the High Street.
- The outside shoppers would be very annoyed if we parked outside their houses preventing them from parking like they do to us. Also have you thought about LOCAL TRADESMEN coming to do work on our houses and needing to park for any length of time due to heavy equipment?
- Resident parking permits only for forest road and high street from nat west onwards

### 3. Restrictions on Days

- People who live on the High Street are also your customers. We spend far more than outsiders. What a short sighted suggestion! Take your rose tinted glasses off and realise where your bread and butter comes from!
- Total 7 day restriction- resident parking only

### 4. Restrictions on Time

- There is plenty of room on the community centre car park but outside shoppers are obviously too lazy to walk from there.

- no parking unless resident

**5. Do you have off street Parking**

- I spend at least £150 per week in our local shops - do these people that you want to give priority to spend that much???
- However sometimes use the Swan Hotel

**6. Is there anything else the council should do**

- Whilst I fully appreciate the parking issues on the High Street I suggest that if any restrictions are put in place that the Parish Council issue Parking permits to householders of High Street properties as an exemption from any restrictions. Without this it would seriously compromise my ability to remain living on the High Street!!
- This questionnaire seems to miss the concerns of those of us who live in surrounding villages. Parking on both sides of the High Street is making it impassable. Many of us avoid shopping in Tarporley because driving up/down the High Street is so hard work. I suggest more double yellow lines on at least 1 side of road near banks.
- Resident Nantwich Road. Residents parking permits
- The only proper solution is investment in restricted off road parking
- Long term parking for residents, people that live here should get priority for spaces
- I think many Tarporley residents drive to the High Street when they could walk. Perhaps a reminder about the benefits of walking.
- Perhaps if people using the Crown Hotel actually parked in their car park instead of outside our houses leaving us nowhere to park it would help! Also shoppers should use the car parks not the street outside our houses! "spending my hard earned cash LOCALLY" What a stupid idea alienating those of us who live on the High St and spend our hard earned money LOCALLY. This would be a stupid policy to give priority to quick low value purchases compared to how much we residents spend. (. . . detrimental impact) . . . If people who live on the High St stopped using the shops that would have a bigger impact. Stop me parking by my home and I will stop using Tarporley shops. (. . . long periods of time . . .) BECAUSE WE LIVE HERE!!! (. . . short periods of time . . .) spending bugger all in the local shops compared to High St residents!
- Although I live on the High Street, as most residents, am at work during the daytime and only park at evening, yet shop and support local business. Shopkeepers who park all day are probably the worst culprits for blocking
- Development of Daffodil field would make it very difficult for residents - resident parking permits urgently required.

## Notes from The Strategy Working Group (SWG), 3 May 2016

**Present:** John Millington, Gordon Pearson, Nigel Taylor, Peter Tavernor

The SWG has been formed by the Tarporley Parish Council (TPC) to “initially identify and prioritise areas where the PC can support or deliver achievement of the vision, objectives and policies set out in the Tarporley Neighbourhood Plan”.

A working premise was that whilst the TPC had had another busy year, progress on many projects had been slow and difficult. With the actions and policies to be added to the agenda from the Neighbourhood Plan, it would now be necessary to track and achieve substantially more. Furthermore the change-out of the Clerk would necessitate a review of how the TPC worked, with the opportunity to lessen the burden on the Clerk and evolve the role such that Councillors took more responsibility for the management system and progressing agreed items.

In discussion the following key points emerged:

- It would be essential to have an inventory and track progress on key items. Realistically this would be a 3-year plan with a few (3-5) items prioritised each year. This would include items from the Neighbourhood plan together with key projects, issues and risks. Each item would have a Councillor owner, who may have a working group/team assisting. Each month the PC would review progress on priority items in a standing item on the agenda. A sample spreadsheet is included.
- Having successfully updated the website, it could now be helpful to document a simple Management System. This would involve embellishing some descriptions of how the TPC worked, but adding some pieces that were not known or visible to all eg. Contracts, Records Management, Standing Orders etc. With the change-out of the Clerk, documenting how things were done would be particularly valuable.
- Some shared folder for Councillors might be helpful so that all documents and communications were visible as drafts/working documents. This could be administered by the Clerk, but would allow Councillors to own and progress items without having too many emails exchanged. The aim is to reduce the burden on the Clerk to follow through on agreed action items.

Currently it was felt too easy in a busy environment for items to drop off the radar (eg Community Benefits list, S106 status) and also difficult to keep any strategic focus on community priorities for delivery (eg substantially increased car parking).

**Proposal:** The SWG facilitate a working group session of the full Council aimed at reviewing further how the Council works, focusing how best to deliver its projects for community benefit and considering some new ways of working based on some of the above. Ideally this event should take place before a new Clerk is appointed.

**Notes from the Meeting Re. Resurfacing the Roadway to the Lychgate, Tarporley held on Thursday 9th June 2016 at 11.00 am at David Brown's Office, The Manor House, Tarporley**

**Present**

Gill Clough, Elaine Chapman - Tarporley Parish Council  
David Brown, Julie Bijsterbosch – residents  
Joanne Combey – Molly Mop

**Apologies**

Michael Scott – St Helen's Church  
Mr Newport - resident

1. Prior to the meeting, the following had been circulated
  - a) Notes from Michael Scott regarding his conversations and meetings he had had with Ian Lovatt from CWaC Highways dept.
  - b) E-mails Gill Clough had received from Jerry Gibbs from CWaC Highways.
2. The above formed the basis of the ensuing discussions and the following decisions
  - a) Not to install a gate and/or bollards at the entrance to Lychgate Lane.
  - b) To resurface the 2 areas identified in Michael Scott's notes i.e. the section against the High Street pavement and the section further down the lane where there are a series of potholes and an uneven surface.
  - c) To bring the surface along edge of the Lane to a standard required by CWaC to undertake the installation of double yellow and white lines.
  - d) To undertake this work in conjunction with CWaC's repair to the High Street pavement.
  - e) All agreed in principle, subject to costs after receiving firm quotes, to make a contribution towards this work, provided that parking along the Lane was limited.  
**ACTION** Michael Scott to provide quotes for this work in accordance with Highways requirements.
  - f) This work to be undertaken prior to the introduction of Time Limited Parking along the High St.
  - g) To ask CWaC to install the following, as part of the Time Limited Parking initiative to be undertaken along the High St. backed up by a Traffic Regulation Order, to enable parking regulations to be enforced by CWaC's parking team along the Lane
    - i) double yellow lines on the south side of the Lane from the High Street pavement to The Manor House gate.
    - ii) Single white lines outside the gates to the Manor House drive, Rodney Newport's field and to Julie Bijsterbosch's property.

This work would be undertaken at no cost to the residents and the Church.
  - h) To investigate the feasibility and cost of having a residents permit system to cover the rest of the Lane (provided permits could only be purchased by the residents and the Church) such that residents and the Church could have unlimited time parking and other people time limited to 20 or 30 minutes.  
**ACTION** Gill Clough to contact Jerry Gibbs.
  - i) To install a sign outside the Manor House saying this is a private roadway.

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