

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING  
HELD IN THE CRAVEN ROOM, TARPORLEY COMMUNITY CENTRE  
ON MONDAY 10<sup>TH</sup> OCTOBER 2016**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman      Gill Clough      Julie Hall      John Millington      Jeremy Mills

Gordon Pearson      Richard Statham      Nigel Taylor      Andrew Wallace

Clerk - Ann Wright.

Public – 9

Press - 1

Apologies

Cllr Peter Tavernor – family commitment

Declaration of Interests

Dispensations granted to Councillors Chapman, Millington, Pearson and Tavernor in relation to the Brook Road sports field were noted.

Councillor Statham declared a pecuniary interest in item 11, ii) as resident of that part of Eaton Road and Item 14 i) as application 16/04404/FUL 25A Eaton Road neighbours his property.

Public Participation

Community Centre Comments

Tony Yeates Chairman of Tarporley Community Centre Committee raised three points: -

- 1) He confirmed that the Community Centre Committee had formally submitted a request to CW&C to introduce three-hour time limited parking on the Community Centre Car Park.
- 2) He circulated a letter the Community Centre Committee have written and plan to send to the head of Tarporley High school regarding teenagers using the children's play area at the back of the community centre. Councillors were asked to make comments regarding the letter.
- 3) He stated that the hedges on Bowmere Road outside number 5 & 7 are over grown and are obstructing the pavement. The Clerk will report these to CW&C.

Comments by Ward Councillor

CW&C Cllr Eveleigh Moore Dutton highlighted the following two issues: -

- 1) She urged the Council to look at the amendment to the CW&C Local Plan Part 2 which related to fracking.
- 2) She stated she had attended a meeting regarding Special Expenses and it had been queried whether Tarporley was still funding a PCSO.

Allotments

James Blackford, Chairman of the Allotment Holders Association asked the Council to give an opinion on whether he should seek to reach a compromise with the owner of the RBL/Allotment site and try to avoid a stalemate where all allotment holders would lose their plots.

It was confirmed that the Parish Council opposes the development of the allotment site.

Bowling Green

Mike Guest reported he had contacted the owner of the RBL site and had been led to believe that the Bowling Green would continue for at least another season although it was recognised that access may be an issue if the car park is closed.

Proposed New Play Area

Graham Lees who had chaired the committee (FLAG) which created the existing play area raised the following points in relation to the proposed play area: -

- The original plans for the existing play area had sited the play area at the bottom of the slope as now suggested and had been based on a village survey which had a 21.7% response rate.

- This had been opposed at the time, 10 years ago, by residents of The Avenue and Bunbury Court as well the Community Centre.
- He welcomed the inclusion on teen provision.
- He noted that the issues with the teenagers in the village are minimal.
- He welcomed the proposed picnic area
- He asked that adequate seating was provided particularly for parents and grandparents.
- He suggested the area be enclosed due to dog fouling on the playing field.
- He suggested bike stands on the outside of the site to dissuade people from taking bikes onto the field.
- He suggested that that the play area should be bright and colourful.
- He noted some of the existing equipment should be salvaged as it is still in good condition and was expensive.

Mr Lees offered to provide help and support to the group working on the new play area.

#### Primary School Expansion

Ms Mason, resident of Tarporley asked the Council to consider a proposal to introduce a middle school or three tier school system in Tarporley and that a possible location for a middle school would be the doctor's surgery if that was to move in the future. She asked if the Council would be interested in exploring this option with CW&C.

It was noted that the introduction of a 3 tier system would require a redesign on the school system throughout CW&C and that the creation of a new school required Sec of State permission.

#### Minutes

**16/142 Resolved** - That the Chairman signs the Minutes of the Parish Council meeting held 12<sup>th</sup> September as a true and proper record.

#### Minutes of Working Groups and Other Meetings

**16/143 Resolved** – That council note the minutes of working groups as circulated, pages 229 to 244 of the Minutes.

#### Parish Council Vacancy

It was noted that the Parish Council was free to co-opt to fill the vacancy. It was agreed the co-option notice would be circulated widely and that applications should be submitted to the Clerk and that the Council would seek to co-opt at the December meeting (deadline Thursday 1<sup>st</sup> December 2016).

#### Planning

ii) On-Going Planning Matters inc. RBL Site

It was noted that clarification had been sought from CW&C with regard to the status of the allotments when they are not in use., CW&C had confirmed they remain allotments even if not planted up and in use and that in addition the site is protected by policies in the CW&C Local Plan and the Neighbourhood plan.

Further information had been received regarding the possibility of compulsory purchase of the site, it was agreed the Clerk would investigate this matter and report back to the Council.

#### Brook Road Sports Field

It was reported that the REM (Reserved Matters) planning application for Brook Road had now been submitted and included a full range of facilities for the site. However it was recognised due to funding constraints these would not all be delivered at once but would be phased. Once the application has been approved funding applications can be progressed.

#### Community Centre Playing Field and Car Park

It was reported that an exploratory meeting had taken place with representatives of the Community Centre Management Committee to discuss the possibility of creating a new play area on the community centre field and using the current area to create additional parking spaces noting that the

existing play area equipment and surface is in need to repair. Initial plans had indicated the car park could be extended by an additional 31 spaces (90 in total) and the new play area could be larger. It was noted that some actions could be taken relatively quickly to start this process for example the creation of a picnic area on the field and also the provision of goal posts.

**16/144 Resolved (unanimously)** – That the OS&R Group continue to work on plans for the new play area and that prices are obtained for the picnic area and goal posts recognising some funding could come from S106 funding.

#### Community Infrastructure & Development

i) Council noted the actions identified at the meeting with CW&C officers on 15<sup>th</sup> August, page 245 of the minutes book.

ii) It was reported that the Clerk had contacted Mr Jamieson regarding the offer to assist the Council in identifying the costs of various infrastructure projects and was waiting for a response.

The Clerk had contacted Jones Homes who confirmed they were happy to meet the Council at a date in the future,

**16/145 Resolved** – that the Council send a further letter to Jones Homes identifying areas for discussion.

It was agreed that the Clerk should seek clarification from CW&C regarding the future protection of the green spaces adjacent to the High Street on the Daffodil field site.

The Clerk reported she had made contact with Robinson's Brewery who had confirmed that they do not own the car park behind the Rising Sun but do own the land beyond it. They have asked the Council in the first instance to outline its initial thoughts regarding the car park surface we would be looking to install and the period of time we would want to use the land as a car park which will allow them to consider the matter further.

iii) It was agreed an informal meeting should be arranged with the appropriate CW&C officers to answer the above questions in relation to the land behind the Rising Sun and also to develop a letter to go to all landowners calling for possible car park sites.

#### Tarporley Primary School Expansion

**16/146 Resolved** – that the Council support the proposed expansion of the Primary School to 1.5 form entry, a maximum of 315 pupils.

Council considered the suggestion of a 3-tier school system as raised in public participation and acknowledged it was beyond the Parish Council's remit and would be highly complex to introduce.

#### Parking Restrictions Proposals Update

i) High Street

It was agreed the consultation event on the 5<sup>th</sup> November and the flier advertising the event consults on one-hour time limited parking with no return in one hour, as is the CW&C norm and that this would not prevent a two-hour limit being introduced if there was strong support for it.

*Councillor Statham having declared an interest in the next item left the room and did not return to the meeting.*

ii) Eaton Road

The Clerk reported since the September meeting that she and the Projects Coordinator had met Highways Officers who had suggested that the originally proposed double yellow lines at the Bowmere junction are acceptable.

**16/147 Resolved** – that the Council agree the double yellow lines as proposed by CW&C at the Bowmere/Eaton Road junction, noting the proposal will go to formal consultation as a Traffic Order (TRO).

Highways officers had stated that the only restrictions they would support at the Eaton Road by the High School was double yellow lines and they had highlighted that these would only result on the loss of parking for 2 to 2.5 vehicles.

**16/148 Resolved (2 abstentions)**– that the Council agree the double yellow lines as proposed by CW&C by the High School entrance noting the proposal will go to formal consultation as a TRO.

In relation to a crossing on Eaton Road it had been agreed that the Parish Council would identify where the majority of residents crossed the road and undertake an informal vehicles and pedestrians count to feed back to Highways.

During the discussions with Highways it had been highlighted that there was some Highways S106 money available. The Clerk has contacted CW&C to ask if this is still available and if it can be used for general Highways improvements.

#### Village Maintenance Contracts

**16/149 Resolved** – that the Council confirm the following contract: -

Cemetery maintenance inc. mowing of meadow area SP Landscaping

Garden Areas SP Landscaping

Handyman duties inc marking graves and play area inspections J Stewart

Lengths man R Johnson

All invoice monthly in arrears.

#### Speeding Issues

##### i) Update on Community Speed Initiative

It was reported that a 'Community Speed Watch Group' had now been established with 7 volunteers who had been trained to use the speed indicator device (SID) and speed checks had been carried out on Utkinton Road where the average speed had been found to be below 30mph. Further speed checks are scheduled for Bowmere Road, Walkers Lane, Cobblers Cross and Brook Road. Checks will also be carried out in Nantwich Road once the risk assessment has been completed as a result to the recent changes to that road. It was noted that more volunteers are required to help carry out the speed checks. It was noted that Tarporley was identified in the second year of CW&C's plans to deliver 20mph limits on appropriate residential streets and outside schools, and that if recommended these speed limits would be put in place after April 2017. These roads are currently being assessed and the results of these assessments will be forwarded to the Council.

It was noted that Highways are no longer installing chicanes as they are not recommended by the Dept. for Transport as they result in increased conflict and collisions.

It was noted that there is a short stretch pavement missing on Nantwich Road on the side of the new development which is forcing pedestrians to cross what is a busy road. It was agreed the clerk would raise this with both the developer and CW&C Highways.

##### ii) Speed Indicator Devices

Highways officers had stated that a 'flashing 30' sign costs in the region of £5k with ones that also say 'slow down' costing roughly £5750. They had also advised about temporary signs which could be moved to different locations. Though the purchase cost of these was not known, the cost to move them each time was £400, with a further £600 for installation of poles and power. It was noted all costs were approximate. It was reported interactive signs have the most impact where there is through traffic rather than regular users and also where they are not permanent. Dave Reeves CW&C has confirmed they have no up to date data on the effectiveness of the signs but a survey carried out several years ago identified the best improvement being a drop of 1.5mph where the average speed was 37mph. On sites where the average speed was 30mph they had little impact. He had also stated that Helsby Parish Council has acquired a sign which records data which they download and analyse. Helsby has confirmed their sign has been in place for approx. two years and that the data from it is downloaded quarterly and forwarded to the police who have taken little or no action against persistent speeding and as such the sign has had little impact.

It was agreed no further action would be taken on this matter until the results of the speed assessments are received.

##### iii) Warning Bin Stickers

**16/150 Resolved** – that the Council purchase a pack of 30mph warning bin stickers.

iv) Speed Assessment Request Eaton Land & Forest Road

It was agreed that clarification be obtained from the correspondent on the road in question and that the enquiry be copied to CW&C Cllr Moore Dutton.

Planning

i) Planning Register and Applications

Councillors noted the planning register as circulated noting that 'No objection' had been submitted for applications 16/04010/FUL, Rhuddal House extensions and 16/04021/FUL, Birch Heath Farm conversion of barn into two dwellings.

**16/151 Resolved** - That the Council submit the following observations:

16/04194/FUL, conservatory at Beech Corner, 2 Copperfields, Tarporley, CW6 0UP, No objection.

16/04356/CAT, various tree works at Orchard House, Forest Road, Tarporley, CW6 )HX, No observation.

16/02908/FUL, erection of single detached dwelling at Orchard Cottage, Rode Street, Tarporley, CW6 0EF, Objection outside settlement boundary.

16/04404/FUL, extension at 25A Eaton Road, Tarporley, CW6 0BJ, No objection.

It was noted that Councillors Millington and Tavernor will review applications for the November meeting.

iii) War Memorial Consultation

**16/152 Resolved** - That the Council supports the proposal to list the war memorial as being of special historic interest.

Christmas Lights

Councillors requested more information on the quotes provided to install new lights on the Chestnut Tree, and an informal meeting will be called to review this information and a final decision confirmed at the Council's November meeting.

CW&C Local Plan Part 2

**16/153 Resolved** - That the Council confirm the comments submitted as part of the CW&C Local Plan Part 2 consultation, page 246 and 247 of the minutes book and noted the need to review the amendment to the Plan regarding fracking.

Accounts

**16/154 Resolved** - That the Council approve the accounts and payments as listed on page 26 of the Cash Book including Hearse House rental including water consumption (£75.02) £1039.41

**16/155 Resolved** - That the Council approve the following payments: -

Tarporley DIY & Garden £7.79

Handy Man service for September £105.00

Projects Coordinator additional hours worked from 11/07/16 to 26/09/16 (26 hours) £276.38 to be paid in November salary payment.

CW&C replacement stiles for public rights of way (as agreed at April 2016 meeting) approx. £2222.00

Projects Coordinator September salary £1651.39

Clerk September salary £484.12

Poppy Wreath £100

Budget

**16/156 Resolved** - That the Council note the budget page 27 of the Cash Book, noting that Staff salaries are expected to exceed the predicted budget by approximately £4k, the following sums are also still included in the budget: -

PCSO £11920.00

Neighbourhood Plan £4894

Lychgate £5000

It was noted that the finance working group needs to start work on preparing a budget for 2017/8, 2018/9 and 2019/20 ready for setting the precept in January 2017.

Grant Applications

**16/157 Resolved** - That the Council give a grant of £1000 to St Helen's PCC for the maintenance of the grave yard noting the Council is now funding the removal of waste from the Church.

Council agreed to consider grants applications at its January meeting, and that this be advertised during November and December, and that applicants be asked to report on the spend of previous year grants and also provide feedback on any funding awarded.

**16/158 Resolved** - That the Council move into Part 2 and ask all members of the press and public to leave the meeting.

**PART 2**

Gritting Contract

Matter deferred to November meeting.

Meeting closed 9.30pm.

**Next Parish Council Meeting**

**Monday 14th November 2016, 7pm, Tarpoley Community Centre Craven Room.**

Signed .....

Dated .....

Ann Wright 13/09/2016

# Tarporley Parish Council

## Minutes of Working Groups and Other Meetings

### October 2016

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Notes from Street Scene Meeting on Wednesday 13<sup>th</sup> July 2016  
at 10am at Walkers Lane/Eaton Road Junction

From Tarporley Parish Council - Cllr Gill Clough, Cllr Elaine Chapman, Cllr James Kennedy, Abigail Webb  
From CWAC Edward Glenn

EG stated that all roads in Tarporley that have a speed limit of 39 and below have been visited by the contractor, Mid Cheshire approximately 3-4 weeks ago and sprayed with glyphosate.

The contract between CWAC and Mid Cheshire is 2 visits a year to Tarporley, one in May and one in September. One visit consists of an initial spray of the weeds and then returning 4 weeks later to remove the carcasses and left over debris.

Mid Cheshire are scheduled to return to Tarporley in the next week or two to remove the carcasses. EG mentioned that the team are approximately one month behind schedule because of the heavy rain in May/June. GC said that communication needs to be improved between CWAC and TPC so that residents can be kept informed of any delays in weeding in the area.

EG confirmed that Mid Cheshire remove the weeds on the kerb line. However weeds that are growing up to private property i.e. garden walls are the responsibility of residents to remove. EC said that she has knocked on residents' properties to inform them about the weeds from time to time. GC stated that TPC needs to inform residents that it is their responsibility and a potential pride campaign should be launch.

GC mentioned the weeds on Utkinton Lane (near the bypass) are particularly high and showed EG photographs of them. However EG informed us that any roads with a speed limit of over 40 MPH is the responsibility of the Highway Team within CWAC.

EG provided two Highway email addresses to AW

**Action – AW to contact Highways in relation to removal of these weeds on Utkinton Road.**

JK asked what chemicals are used and whether a different chemical can be used to quicken the process to kill the weeds. EG mentioned that glyphosate and chikara are the only chemicals that can be used as they do not harm animals or other wildlife.

Grass cutting takes place every 2/3 weeks starting from March through to September. However it has been a difficult year due to the mild winter (the grass has not stopped growing since last year) plus due to the warm moist conditions, there has been optimal grass growth. Grass cutting has also been impeded due to a delay in receiving new machinery which has meant it has taken longer to complete the job due to using old equipment. New equipment should be delivered in around 3 weeks time and this should make the process of grass cutting more effective.

Shrub and hedge cutting will commence late September to ensure all bird nests are empty. CWAC have a list of all the hedges they cut in Tarporley. AW suggested it would be useful to know which hedges these are.

**Action – AW to obtain list from CWAC.**

EG informed us that the budget has been dramatically reduced and currently equates to 80p per head per month. EG said that if we can provide CWAC with a list of specific roads that need particular attention, they would prioritise these and ensure that they receive an enhanced treatment.

**Action – list of roads sent to AW to collate to send onto EG.**



## **HMP Berwyn, Wrexham Meeting held 14th July**

### **Attended by Cllr Jeremy Mills**

The purpose of this presentation by the governor, Russ Trent was to provide information to the general public and specific bodies

about the progress of the prison build, the values that will underpin the running of the establishment and to allay any fears in the community.

HMP Berwyn is being built near Wrexham and will be the largest prison in the UK and the second largest in Europe, housing 2106 men and will be Category C prison.

(Cat A is the highest category of any prison in the UK; Whitemoor and Long Lartin for example are Cat A establishments and would house dangerous and very high risk prisoners, terrorists and in many cases sex offenders)

HMP Berwyn will not house sex offenders. The prison is expected to be completed in about 9 months but will be taking its first intake in Feb 2017.

62% of the work force building the prison is from the local area and It has contributed considerable income to the local community and will continue to do so.

It is on budget and on time. It is a new build prison that is to be run by the public sector and not a private company like G4S or Serco

The focus of the whole establishment will be on a rehabilitative culture.

It will recognise the importance of the Welsh language

It will be a no smoking environment. (Which will create difficulties as tobacco is a significant currency in prisons)

It has the obvious purpose of protecting the public

The culture will be based on Principles of Normality, focusing on basic courtesy, de-labelling, appropriate language, trust, honesty, safety and decency.

As examples of these: staff will knock on the door to enter a cell and the men will not be addressed as 'Prisoner So and So,' but by name.

The purpose of this is to enhance relationships between the staff and the men housed there and help the men change their lives in order to usefully re-enter society after they have served their sentence.

One of the most impressive aspects to the governor's philosophy was that he focusses on 'catching men being or doing good.'

This is something that I very much subscribe to as it is not simply based on blame, punishment, resignation or a lack of hope.

Indeed the governor made it clear that a great part of his job is to give the men hope for the future.

He stated that to do this the men have to be given a voice and to be listened to. He considered that respect had to be earned by him, his staff as well as the men.

Trust is at the heart of his philosophy and that these men have been placed in the prison population by the courts, however there is no need to continually focus on what they have done but look to the future for what they could do.

An extremely positive and refreshing attitude in a system that in the past was, and in some cases still is, punitive, narrow-focused and negative.

It is very clear that the governor is not soft, as I understand that he was previously a marine and recognises that the men have to take the consequences for their actions.

In order to achieve his aims, the governor set out the following;

1. He will be selecting staff who will subscribe to the values outlined above
2. Although the prison is the largest in the UK, it will be broken down into small units - 'making the big feel small' This will help develop relationships within the prison.
3. Education services will be highly significant at many levels

4. Professional services i.e - Psychologists, Criminologists, Medical Staff, Mental health professionals and a range of other personnel
5. Drugs Services
6. Chaplaincy and religious support
7. Training and Industry Services
8. IT and technical services
9. Programmes to address offending behaviour
10. Addressing attitudes and developing positive thinking skills
11. There will be peer support workers and 'Listeners' for those men who need someone to talk to, who are not part of the prison staff
12. Celebrate achievement and, as stated before 'catch them being good'
13. Act with integrity and focus on resilience, courage, fairness and justice

Finally, there will be a great need to address drugs and alcohol, which can and does have a very detrimental influence on society but particularly in the prison population.

I would add that having spent 9 years at a maximum security (Cat A) prison as a member of the BOV (Now known as the Independent Monitoring Board. Essentially the public inspection body of prisons),

this is a governor who understands the lives of the men who will be housed at HMP Berwyn and recognises that they will have made serious mistakes and created significant problems for others; they

may well have come from chaotic backgrounds and have a range of personal issues. Yet these are not lost causes and should not be locked away for good.

It occurred to me that he had a belief that these men can change given the right support and encouragement. Clearly some will not respond in a positive manner, but this is also recognised.

Whilst rehabilitation, may well be easier in a Cat C Prison it is nevertheless still an extremely challenging task, which will require energy, determination and a positive outlook. All of which, I believe the governor possesses.

This is a long way from the views of Willie Whitelaw, Home Secretary during the Thatcher regime, who stated that,

'...life for inmates will be conducted at a brisk tempo!' When he was describing the 'Boot Camps' for young offenders.

Clearly what is described above for HMP Berwyn would be an anathema to Thatcher, Whitelaw et al.

## **Tarporley Parish Council**

### **Mulberry Place Joint Liaison Meeting - 15:30, 9<sup>th</sup> August 2016, On Site**

#### Present

Ian Harrison - Taylor Wimpey

Gill Clough and John Millington - Tarporley Parish Council

1. **Actions from previous meeting (27<sup>th</sup> November 2015):**  
Actions to be completed, not covered in rest of the agenda:-
  - a) TPC to report poor maintenance of flower beds and communal grassed areas around the site of the affordable houses to Your Housing. **ACTION**
  - b) TW to provide TPC with copy of the section of house owners' deeds or similar paperwork to confirm that the house owners are to maintain the grassed areas around the boundary of their properties. **ACTION**
2. **Progress:**  
Housing completions – final houses to be handed over to the sales team in 4 weeks time.  
Sales – 2 properties are currently unsold.  
External works, highways works, clearing up and decanting from site - to be completed by the end of October.
3. **Resident's concerns:**
  - a) Sewage pumping station  
Recent problems have been found to be caused by disposable nappies blocking the pumps. Plot 30 is the most susceptible in these circumstances. The most severe problem which occurred approx. 3 months ago, was made worse by the failure of one of the pumps' alarms, resulting in problems in all the houses along the road into the site. Ian Harrison gave assurances that the matter had been resolved; that the system had been flushed and jet washed out more than once; that all the residents had been given a hand delivered letter warning them not to put nappies down the toilet; and that there had been no further problems during the last 3 months. At the request of the resident, who has had the most problems, TW are to share their findings and the remedial work undertaken with United Utilities before the pumping station is handed over to them.  
The telemetry (linking the pump alarms back to UU) is due to be installed on 12<sup>th</sup> August.
  - b) Drainage of gardens adjacent to the brook  
Land drains have been / are currently being installed in the back gardens of those residents who have asked for them. There are railings to be installed around the outfall into the Brook for safety.
  - c) Damage to tarmac to service verges  
These are to be inspected by the tarmac company, however as these will be part of the adopted highways works, CWaC Highways will have to be satisfied of their condition before adoption. CWaC inspector Warren Chatterton is currently

requiring a high standard and most kerbs on the development have had to be lifted and relaid at his request.

**4. Site inspection of affordable and market housing sites looking particularly at:**

- a) External works - The fencing which had been attached to the High School's fence had been removed and installed within the resident's property boundary, to enable the High School to have space to maintain its fence.
- b) Hedges – these have been planted along Brook Rd. as required, with stock fencing across what was the temporary roadway into the affordable homes site.
- c) Kerbs, pavements & roads – these are being installed as requested by Warren Chatterton from CWaC Highways. The block paving work has been completed and kerbs, pavements and road surfaces are to be replaced as required by Highways. Repair works to Brook Road surface have yet to be agreed with Highways.
- d) Wildlife corridor – Andrew Logan (Avian Ecology) is to visit the site on Monday 15<sup>th</sup> August to oversee the completion of the work re. the wildlife corridor and agree to the removal of the newt fencing. It was agreed that the corridor was not the required width of 2 metres in some locations, particularly around the stub road access points into adjacent farm land. There was also a section where no hedging had been planted and the newt tunnels have not been installed. Ian Harrison gave assurances that these matters would be addressed and that once the newt fencing had been removed, the corridor would be generally tidied up. Any deviation from the scheme submitted to the planners would be explained in a letter from Avian Ecology **ACTION**
- e) Bird & bat boxes – these had been installed around the site.
- f) Cheshire fencing – the missing section around what was the show house was on order. Once this was installed, it and the other section on the other side of the road would be painted white.

**5. Adoption and management**

- a) Road adoption – date to be set .
- b) Drainage adoption (incl. pumping station) – date to be set.
- c) Maintenance of common areas (market & affordable sites) - TW to clarify with Your Housing about their areas of responsibility. **ACTION**
- d) Maintenance of wildlife corridor – TW to seek information from Andrew Logan about the requirements (as set out in their Reserved Matters Application 'Habitat & Landscape management Plan' – Section 4.2 and to subsequently inform Your Housing of their obligations. **ACTION**

**6. Location of services for outdoor sports & recreation land club house**

Ian Harrison to provide TPC at the next Liaison meeting details of the location of the services on the affordable housing roadway adjacent to the Parish Council's Sports and Leisure Land. **ACTION**

**7. Date of Next Meeting**

15.30 on Thursday 22<sup>nd</sup> September 2016 on site.

## **Outdoor Sports & Recreation (OS&R) Update**

### **September 2016**

Work has been continuing on plans for improved sports and recreation facilities on both the Brook Road and Community Centre fields by Parish Councillors Andrew Wallace and John Millington. The recent appointment of Abigail Webb as Project Coordinator by the Parish Council will be a great assistance and we have been recently getting Abigail up to speed on the proposals, so that she can help progress the projects.

In a review of working groups, at the May 2016 Parish Council Meeting, it was agreed that the OS&R Group would also take on responsibility for looking at the maintenance, improvement or replacement of the existing Children's Playground behind the Community Centre, which is starting to look 'tired'.

Update on recent progress:

#### **Funding**

- A meeting has been held with CWaC to establish Section 106 monies available for the developments and establish the requirements for accessing these sums.
- No further work has been done on contacting external funding bodies at this time, as it is understood that firm priced proposals (and possibly Planning Permission) will be required before applications will be considered.

#### **Brook Road**

- Architect's plans have been drawn up for changing facilities and these are currently being checked for compliance against the brief and Football Foundation (FF) requirements (which would be a pre-requisite of any FF funding application).
- A draft Planning Application has been drawn up, however a few issues need to be resolved before this is submitted, such as gaining United Utilities agreement in principle to the connection required for the pitch drainage, other utility connections for the changing facilities with the various facilities companies, and the site access with CWaC. Meetings are being arranged to work through these.
- A draft phasing proposal has been drawn up to match development of the field against expected available funding.

#### **Tarporley Community Centre (TCC) Field & Children's Playground**

- Two meetings have been held with representatives of the TCC Management Committee to review options for the field and playground.
- Proposals for some 'quick win' low cost upgrades to improve facilities for play and recreation are being drawn up for TCC and Parish Council consideration.
- Quotations for essential repairs to the Playground are currently being sought.
- Work on outline options for renewal/replacement of the playground are currently being drawn up and a meeting is being arranged with the Bunbury Playing Field Committee to fact find on their recently completed new playground.

# Tarporley Parish Council

## Visual Audit – Utkinton Road/ Rode Street

**Monday 5<sup>th</sup> September 6:30pm**

### Present

Parish Council – Ken Parker, Gill Clough, Elaine Chapman

Abigail Webb

Residents x 4

Action Log

Action	Owner
Pot Hole on Utkinton Road near junction of High Street needs reporting	Project Coordinator to report to CWAC
White lines at junction of Utkinton Road and High Street need repainting	Project Coordinator to report to CWAC
Overgrown trees are resting on the power lines on Utkinton Road. These need cutting back.	Project Coordinator to contact BT/United Utilities
Shrubs need cutting back on Utkinton Road close to field.	Project Coordinator to report to CWAC
30 MPH sign on Rode Street needs to be higher as currently it is obstructed.	Project Coordinator to report to CWAC
Salterswell – hedge needs cutting back as obstructing pedestrians on Rode Street and also well needs to be cleared of litter and leaves.	The owner of Salterswell to be contacted and to carry out the work on their property.
Potential traffic calming on Utkinton Road through the use of chicanes.	Project Coordinator to contact CWAC for approximate costing

**Informal Meeting of Traffic & Parking Working Group  
Monday 12<sup>th</sup> September 2016 - Tarporley Community Centre.**

**Present:**

Parish Council - Elaine Chapman, Ken Parker (Chairman), Nigel Taylor, Andrew Wallace, Abigail Webb (Projects Coordinator).

Tarporley Business Owners - Charles Hardy.

Tarporley Community Centre – Peter Jackson.

CW&C Highways - Jerry Gibbs, Ian Lovatt.

Clerk - Ann Wright.

(Apologies Gill Clough)

The meeting reviewed the revised plan of the High Street showing the parking as agreed at the last meeting, the following points were discussed: -

Highways officers asked that the group approve double yellow lines between the crossing and the parking bays on the eastern side of the High street as cars are likely to try and park in the small gap reducing visibility at the crossing. It was noted cars already park on the zig zag lines and the crossing itself.

The group agreed the double yellow lines as proposed.

The group requested the double yellow lines outside the chocolate shop (former fire station) toward the church entrance and seating area are reduced as these were installed for the fire engines.

Highways officers agreed to review the suggestion.

It was suggested that the time limited parking outside the co-op is removed as it is not consistent with the rest of the High Street and is not used by Co-op delivery wagons as intended.

It was agreed the Clerk will write to the co-op to seek their comments on the proposal.

It was noted that traffic regulation orders (TROs) cost between £700 and £800, this does not include the actual works, signage and lining, which will need to be funded. The cost of the scheme will be established once agreed. It was asked whether CW&C Highways will contribute to the costs.

The meeting discussed methods of consultation.

**Informal On-Site Meeting with CWaC Highways Dept, Tarporley High School & Residents  
Regarding Proposed Extension of Double Yellow Lines on Eaton Road Tarporley.  
Monday 12<sup>th</sup> September 2016**

**Present: -**

Tarporley Parish Council: Elaine Chapman, Ken Parker (Chairman), Gordon Pearson, Nigel Taylor (school governor), Andrew Wallace, Abigail Webb (Project Coordinator), Ann Wright (Clerk).

Tarporley High School: Jonathan Hayes, Lee Martin.

CW&C Highways Dept – Ian Lovatt

Residents: 7 residents of Bunbury Court, 2 residents of Eaton Road.

The following points were raised during discussions: -

Eaton Road/High School Entrance

- Residents on Bunbury Court stated they appreciate there is a congestion issue as they have lived with it for 20 years during which time there has been no accidents.
- Residents and the High School agreed that the parking on the road reduces the speed of vehicles.
- It was stated the parked vehicles are causing an obstruction resulting in buses struggling to access and exit the High School causing a hazard and increasing congestion.
- The school representatives asked what would be done to reduce the speed of traffic if the parked vehicles are removed, they also highlighted a lack of signage for the school. Ian Lovatt confirmed he would review the signage for the school and that CW&C were carrying out a review of speed limits outside all schools.
- Residents called for more collaboration between the school and CW&C to resolve these issues including creating an access off Nantwich Road, the school representatives stated this would cost in the region of £1m and that there was no funding available to undertake this work.
- It was stated by residents that staff and teachers are parking on Eaton Road throughout the day, it was also stated that the school minibuses park on Eaton Road by the school entrance, the school's representatives disputed this.
- It was suggested by residents that the introduction of double yellow lines would be a temporary measure not a fix and that a long term solution was required.
- Residents stated the entrance was not fit for purpose and that in an incident a fire engine would be unable to access the school, the school representatives confirm the HSE had reviewed the access and that it was acceptable.
- It was stated that the buses used by the school are too big, it was confirmed that CW&C commission the buses.
- It was confirmed the proposed scheme intends to maintain two-way traffic during school dropping off and collection times.
- A resident reported she had counted 14 pupils being dropped off on the double yellow lines on one morning.
- It was noted that the worse time for congestion is the morning around 08.30.



Eaton Road/Bowmere Junction

- It was confirmed the proposal to introduce double yellow lines at the Bowmere Junction was intended to increase visibility and make it less dangerous, in accordance with the Highway Code vehicles should not be parking there, however this can only be enforced by civil enforcement officers (traffic wardens) if lines are in place.
- Residents were reminded there is no right to park on the highway it is technically an obstruction however the police will only take action when it is causing a severe or dangerous obstruction.
- It was noted that single yellow lines are no longer a Dept. for Transport (DFT) regulation.
- CW&C seek to keep regulations inc. time limits uniform across the Borough to reduce driver confusion.
- It was agreed the double yellow lines outside 25 Eaton Road should be extended to the transition kerb.
- A resident highlighted how dangerous it was for pedestrians including those with children and pushchairs to cross Eaton Road partly due to parked vehicles.
- A resident stated parking on a number of roads in Tarporley is now an issue and that signs should state it is residents parking only. It was noted that signs cannot be erected unless a formal process including a traffic order has been followed and that there is a cost to residents.
- A residents asked for repeater 30mph signs along the various roads, it was confirmed these are not permitted by DFT regulations and that roundels on the road are usually used where speed limits change.

The Chairman thanked all for attending and their views would be taken into account by the Council.

**Notes from the Meeting Re. Resurfacing the Roadway to the Lychgate, Tarporley held on Thursday 29th September 2016 at 11.00 am at David Brown's Office, The Manor House, Tarporley**

Present

Abigail Webb (Chair)	Project Coordinator, Parish Council
Cllr Elaine Chapman	Tarporley Parish Council
David Brown	Resident
Michael Scott	St Helen's Church
Joanne Combey	Molly Mop
Rodney Newport	Resident

Apologies

Cllr Gill Clough	Tarporley Parish Council
Julie Bijsterbosch	Resident

AW chaired the meeting in the absence of Cllr Clough.

- Matters Arising – both issues are discussed on the agenda and will be discussed as an agenda item.
- Time Limited Parking - A discussion took place regarding the time limited parking on the High Street and the whether Lychgate Lane should be included in this scheme. JC stated that unless under the new layout of Lychgate Lane, a designated parking space for Molly Mop is included, she would strongly object to the scheme. JC said that due to funeral cars and grave digger vans, on occasion, her car has been blocked in and if there was a two hour limit on the Lychgate Lane, she would have received a parking ticket.

EC mentioned the resident parking permit costs around £50 a year for all residents who are part of the scheme.

MS said that we should accommodate a parking space for Molly Mop because the time limited parking will have the biggest impact on this business. Clarification will need to be sought as to whether the wardens will exclude funeral/wedding cars who park in the Lychgate Lane for longer than to hours (this happens on occasions). JC and DB asked whether the time limit restricted can be relaxed on the first Saturday of the month to accommodate the stall for the Farmers Market? Also a query of the time of the day the

restricted parking was raised. The group suggested 9am-4pm would be appropriate however acknowledged that it would need to be the same time as the High Street.

It was agreed that if funding can be sought to pay for the work and on the condition that Molly Mop will have a designated car parking space, the group were in agreement that Lychgate Lane should be included in the High Street Time Limited Parking scheme.

1. There are 3 options for Lychgate Lane
  - a) Bring the road surface up to CWaC standards so that CWaC can add the necessary road markings and “police” the parking restrictions.
  - b) Bring the road surface up to a reasonable standard, add our own lines to limit parking which would not be “policed” by CWaC.
  - c) Repair the pot holes and bad surface areas only.

After a discussion, it was agreed that option A would be the best however the cost of this work will be £7,800. JC asked how this work will be paid for because unless this can be funded, no work will take place. EC said the decision to fund the work on Lychgate Lane and how much will need to be taken to the next Parish Council Meeting and voted on. MS advised the group that St Helen's church have agreed to part fund the work. JC, DB and RN all confirmed that they would contribute towards the work. The view of JB would need to be sought.

2. Possible Layout - The layout of the Lychgate needs to be discussed in further detail however a draft map was circulated to the group that shows a mixture of yellow lines, parking bays and H bars for no parking across gates. JC reiterated that a dedicated parking space would be required for Molly Mop. RN also mentioned that he required turning space so that he could get his vehicles into his gate.

### 3. Next Step and actions

Contact made with JB re: funding towards Lychgate Lane work.	JC to contact JB and report back to AW. AW to feed this back to the group.
Lychgate work to be put on the next Parish Council agenda	AW to speak to Parish Clerk.
Parish Council and St Helen's Church representatives to meet separately to discuss funding	MC and GC/EC

**Tarporley Parish Council**  
**Outdoor Sports and Recreational Working Group**  
**Monday 26<sup>th</sup> September**  
**The Crown Hotel, 8pm**

In Attendance

Cllr Andrew Wallace (Chair)  
Cllr John Millington  
Cllr Nigel Taylor  
Abigail Webb (Project Coordinator)  
Paul Adamson

Apologies

John Clark  
Angie Yeates – Tarporley Community Centre

Membership

It was agreed that the membership of the group is satisfactory and no other representatives are needed.

September Update – see attached sheet

Brook Road Planning Application

JM informed the group that a 'Reserved Matters' Planning Application needs to be submitted by 4<sup>th</sup> October. Groundwork have completed a draft application which was tabled and supported by the Group. A few issues were discussed which will be discussed with the Groundwork, and amendments made as necessary before the Application is submitted, as follows:

- Agreement of sewage and land drainage connections with United Utilities.
- Access to the site.
- Confirmation from architect that the changing facilities meet Football Foundation standards in order to access funding.
- Checking that the pavilion meets Secure by Design requirements and complies with the Disability Discrimination Act.
- Access to pitch for emergency vehicles.
- Respect barrier in between pitch and spectators.

Phase 1 of the pavilion the changing facilities and the Phase 2 will be the clubhouse (subject to a future decision on need and funding availability).

There will be 32 car parking spaces which includes 2 disabled spaces (*Post Meeting Note: Groundwork have confirmed that there is also an additional area for occasional parking, which will accommodate 14 more cars shown on the plan*). A barrier will need to be in place to stop people accessing the site when not in use. Pedestrian access will be via Brook Road and a safety barrier will need to be in place.

Provisional pitch development timescale (subject to Planning):

Submit planning application	October 2016
Results of planning application	End December 2016?
Tender drainage/pitch levelling works	Q1 2017
Work commences	Mid 2017
Seeding of pitch	Q3 2017

### Tarporley Community Centre Proposal

The children's playground is now the responsibility of the OS&G Working Group. The playground is in need of repair and there are plans in place to undertake essential maintenance. A Webb has secured 2 quotes for this work and is awaiting a third.

Some of the play equipment is now starting to show its age and the play surface is starting to deteriorate – major refurbishment/replacement now needs to be planned. An outline proposal was tabled to relocate the playground to the top of the playing field, immediately below its existing location. This would enable a larger playground to be developed with potential for equipment for a wider age group. A picnic area could also be developed in the space that has been cleared to the east of the path. The existing junior football pitch could be improved by drainage and the area occupied by the existing playground could be used for additional car parking once the new playground had been established. The Group supported the proposal which has been discussed with members of the Tarporley Community Centre Management Committee.

The playing field is not owned by Tarporley Parish Council but by Tarporley Community Centre, therefore some arrangement will need to be in place if any Parish Council funded alterations take place on the playing field.

The quick wins, if agreed by Tarporley Parish Council and the Tarporley Community Centre, are to

- Create the picnic area
- Re-provide goal posts on the playing field (moveable posts)

Next steps and actions

<b>Action</b>	<b>Owner</b>
Complete and send off planning application form	Cllr John Millington
Circulation of electronic application form	Cllr John Millington
Discussions with Scottish Power and United Utilities	Cllr John Millington
Quick wins proposal needs to go to next Parish Council meeting	Abigail Webb
Third repair quote to be sought for playground	Abigail Webb
Enquires about football posts and sockets for playing field	Paul Adamson
Employing a project manager to oversee the tendering and construction work	To be discussed at next meeting

Date of next meeting

Wednesday 26<sup>th</sup> October at The Crown Hotel at 8pm.

Wednesday 23<sup>rd</sup> November (venue to be confirmed) 8pm.

# Tarporley Parish Council

## Meeting with Representatives from Cheshire West and Chester Council Monday 15<sup>th</sup> August, Tarporley Community Centre

### Present

Parish Council – Ken Parker (Chairman), Gill Clough, Peter Tavernor, Andrew Wallace, Richard Stratham, Elaine Chapman  
Abigail Webb

Cheshire West and Chester Council - Andrew Jamieson, Fiona Hore

### Action Log

Action	Owner
Survey work and additional resources offered to Tarporley Parish Council to assist with the identification of costs of various infrastructure projects with some residential development.	Andrew Jamieson offered this support
An open letter to be sent to all landowners updating them on the Neighbourhood Plan and our infrastructure aspirations.	TPC
A meeting to be set up with Tarporley Parish Council and Jones Homes to discuss and clarify their plans for the Daffodil Field.	Clerk to contact Jones Homes to arrange a meeting with TPC.
An approach to Robinson Brewery regarding the potential lease of their field at that the rear of the Rising Sun Car Park for the use of a "green' car park.	Andrew Wallace to provide contact details to Clerk in order to make an approach.
Football Association contact to be contacted regarding the Brook Road development.	Project Coordinator

## Local Plan (Part 2) Land Allocations & Detailed Policies

Tarporley Parish Council comments: -

### **Policies in Section 6 page 57**

- Tarporley Parish Council is pleased to see references to and alignment with Neighbourhood Plans.
- The Council welcomes that there is no need for further housing to be designated on greenfield sites or in the open countryside.
- The Plan places emphasis on urban area regeneration and includes significant transports projects to ease the congestion around Chester but ignores the needs of the rural area which have had to accommodate large growth in houses with little or no improvement to infrastructure. As such policies should be included that address these shortfalls.
- Policies covering the expansion/improvement of infrastructure in the rural areas at the same time as the increase in dwellings (rather than months or years later) are required.
- Policies covering the phasing of number of developments in rural villages, over longer periods of time, rather than the current growth over 3-5 years, would be welcomed.

### **Policies in Section 7 - Settlement Gaps page 79**

- Tarporley Parish Council asks that the settlement gap should be included in the Local Plan Part 2 between Tilstone Fearnall and Tarporley as the loss of this gap would have a negative effect on the character of both settlements as well as diluting the historic sense of place which exists between the two areas.
- Greater protection of buildings, used for employment purposes, from conversion into residential dwellings, is required within policy GBC3 page 70.
- Within the criteria for replacement dwellings in Policy GBC3 should be that they preserve and enhance the character of the local area (as required in Policy GBC5).
- However, is all of the Sandstone trail within ASCVs?

### **Settlement boundary page 42 of the maps**

- Tarporley Parish Council supports the settlement boundary as proposed.

### **Conservation Area page 42 of the maps**

- The outer edge of the area for Tarporley seems correct, but within it are some errors e.g. there are extra lines a) along Forest Rd., b) near the Primary School on Park Rd., c) going north to south west of the High St.

### **Open Space Sport and Recreation page 42 of the maps**

- Two recreation areas have been omitted from the map, namely Burton Square and the Outdoor Sports and Leisure Land at Brook Rd., (outline planning permission granted.) which is shown in a dotted/dashed green signifying designated for housing commitments, this should be shown as solid green according to the key provided.
- All the Protected Local Green Spaces (as defined in the NPPF) which are in the Tarporley Neighbourhood Plan are not on this map, apart from the 2 mentioned above (Burton Square Site No.1 in the NP and Brook Rd land site No. 9) Site No. 2 and Site No. 7 have been omitted.



**Policies in Section 10 – Exceptions sites page 120**

- The Council supports this policy as a sensible approach.

**Policies in Section 10 – Gypsy & Traveller Accommodation pages 132 & 133**

- Tarporley Parish Council welcomes removal of the Utkinton Road site plus and notes that sites on Rode Street and Arderne Golf Course have been marked as red and therefore unsuitable, Tarporley Parish Council asks that these are removed from the list and Plan.