

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE CRAVEN ROOM, TARPORLEY COMMUNITY CENTRE
ON MONDAY 13TH FEBRUARY 2017**

Parish Councillors

Chairman - Ken Parker

Elaine Chapman	Gill Clough	Julie Hall	Bill Mather	John Millington
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Jeremy Mills	Gordon Pearson	Peter Tavernor	Nigel Taylor	Andrew Wallace
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Clerk - Ann Wright.

Projects Coordinator – Abigail Webb

CW&C Ward Councillor Eveleigh Moore Dutton

Public – 14

Apologies

Cllr Richard Statham – Personal Commitment.

Declaration of Interests

Councillors declared their regular interests which include dispensations granted to Councillors Chapman, Millington, Pearson and Tavernor in relation to the Brook Road sports field.

Councillor Clough asked that it was noted that she was a Trustee of two of the charities listed in the Arthur Meredith minutes.

Presentation-Micro Business

Mr Hine gave a brief presentation on plans to create modular micro business units in Tarporley. He stated that he wished to develop a scheme which enabled home based businesses to expand and move into small business units in the village, something which he stated was supported by the Tarporley Neighbourhood Plan. He stated that he had developed a business plan for the scheme but has yet to identify any land. He asked the Parish Council to support the scheme. It was agreed this would be considered as an agenda item at the Council's March meeting.

Public Participation

Parking Issues

Residents of Eaton Road raised concerns about the impact of the time limited parking on the Community Centre Car park on parking on Eaton and Bowmere Roads causing obstructions and reducing visibility for residents exiting and accessing their properties and those travelling along Eaton Road. It was suggested that additional restrictions should be imposed between 8am and 4pm week days to prevent this parking. It was noted that the increased parking is also making it difficult for emergency vehicles to travel along the road.

A resident raised concerns that the proposal to introduce a zebra crossing outside Copper Terrace which would be highly dangerous. It was clarified that there were no plans to introduce a zebra crossing outside Coopers Terrace. The Council is currently investigating if a crossing is feasible and that the location would be decided by CW&C and would have to be in a safe location with good visibility in both directions.

Tarporley Community Centre (TCC)

Tony Yeates highlighted that in the agenda report on the Community Centre playing field it had stated that only the pitch required drainage. He confirmed that a wider area would require drainage, not just the pitch, because there are several other areas that are badly water logged.

Allotments

James Blackford, Allotments Committee Chairman explained that the leases for the allotments were due to expire in March; that following earlier meetings with the landowner it had been hoped these would be extended and that vacant allotments could have been allocated. However since the landowner had received the letter from the Parish Council following the last meeting, he had withdrawn the offer to agree new leases. Mr Blackford suggested that the Allotment Committee had no particular issues

with the current proposal for the development of the former RBL site although he stated that a feasibility study should be undertaken to prove that the land being developed could be justified financially. He reported that all current allotment holders could be accommodated on the land proposed, that the waiting list for those wanting an allotment is to be reviewed, but with less land, it would take longer before people on the waiting list could be allocated a vacant plot. He requested that the Parish Council write to the land owner clarifying its position.

Minutes

17/186 Resolved - That the Chairman sign the Minutes of the Parish Council meeting held 9th January 2017 as a true and proper record.

Minutes of Working Groups and Other Meetings

16/187 Resolved – That council note the minutes of working groups as circulated, pages 280 to 287 of the Minutes.

Planning

1) Planning Register and Applications

Councillors noted the planning register, page 27, as circulated.

17/188 Resolved - That the Council submit the following observations:

17/00308/FUL, External alterations including additional render and replacement windows, 7 The Hawthorns, Tarporley, CW6 0DN, No objection.

17/00365/CAT, Various tree works, Orchard Cottage, 7 Bowmere Road, Tarporley, CW6 0BS, No objection subject.

2) Update on RBL Site & Agree Future Actions

Council noted the letter from Enlighten Developments (Tarporley) Ltd. The Council agreed that a further letter be sent to Enlighten Developments confirming that the latest development proposal was well received and was regarded as being positive by many members of the public and community and as such the Council hoped that further discussions could take place with the land owner in progressing the development to application stage.

3) To Consider Other Planning Matters

It was agreed that Cllr Chapman be appointed as the Parish Council's representative on the Primary School Travel Plan Group.

It was noted that Councillors Millington and Wallace will review all planning applications for the March Council meeting.

Review Planning Standing Orders

17/188 Resolved - That the Council approve the amended standing orders as amended, page 288 of the Minutes Book.

Parking Issues

1) To Note Consultation Results

Council noted the results of the parking consultation event on 5th November as circulated, pages 289 to 295 of the Minutes Book.

2) Tarporley High Street Time Limited Parking

17/189 Resolved - That the Council recommend 2-hour time limited parking as consulted on at the November consultation event and that CW&C Highways be asked to move to the formal consultation stage of the process.

The Council confirmed restrictions would be in place Monday to Saturday, 8am until 6pm. The Council considered a number of other queries raised by CW&C Highways including whether residents along Lychgate Lane would permit restrictions signs to be fixed to their properties. It was agreed the clerk would contact the property owners to ask. A query was also raised regarding a letter drop before the advertising of the scheme, Councillors requested more information on this.

17/190 Resolved - That the Council approve the estimated cost of the scheme to the Parish Council of £5000, noting the total scheme will cost £7000. Final costs and payment will be subject to a further resolution of the Council.

3) Eaton Road and Bowmere Roads Proposed Parking Restrictions

17/191 Resolved - That the Council recommend that CW&C Highways move to formal consultation on the proposed parking restrictions on Eaton Road and at the Eaton Road and Bowmere Road junctions noting the double yellow lines on Bowmere Road should be extended to the end of the footway and that residents of the affected areas be notified of this recommendation.

It was agreed that the Council would consider the request for additional restrictions on Eaton Road at the Council's March meeting, noting that more parking on the High School site should be available again after half term and may help to ease the situation.

OS&R & Play Area Update

1) To Receive Update on OS&R works & Agree Pitch Standards.

Council noted that the planning application for the new sports field was still to be decided and that CW&C had asked for additional information including an ecology survey which had now been undertaken.

17/192 Resolved - That the Council approve Option 1 pitch standards and future maintenance scheme in line with Football Association standards, the cost of the initial works will be approximately £61k +vat and annual maintenance will be approximately £6k +vat (pitch only).

2) To consider leasing of Tarporley Community Centre and Costs

It was confirmed that the original consultation carried out on improvements to the TCC playing field was just for drainage of the pitch but it was noted that further drainage is likely to be required. It was noted that options had been discussed with the TCC Committee to move and renew the existing play area onto the playing field along with some equipment for older play and the junior pitch allowing the car park to be extended to hold an additional 30 spaces. This had been considered in principle but no final design had been produced. It was noted for this to take place a formal leasing arrangement would need to be agreed so that TCC could meet the legal obligations put in place by the Charity Commission and as such a suitable rent needed to be agreed. It was noted the scheme would enhance the facilities provided by TCC and was not in conflict with the charitable objectives of TCC and as such a commercial rent may not be appropriate and that a legal letter of comfort maybe required. It was noted that the car park is dealt with separately from the TCC trusts objectives and that two separate leases may be required.

Cllr. Chapman declared an interest as the Council's representative on the TCC committee and abstained from the following vote.

17/193 Resolved - That the Council continue to progress the proposal in conjunction with the TCC committee, and that further discussion take place regarding possible rent levels and how the obligations of the Charity Commission can be met.

The Council agreed that further information including costs were required before it could consider agreeing to cover all legal costs incurred by TCC, and these would be considered at a future meeting of the Council.

Parking S106 Money

The Clerk reported that Tarporley Parish Council had been asked to submit a business plan to claim the outstanding £14k S106 parking money by the end of February. If successful the money would be paid to Tarporley Parish Council and would need to be spent as agreed in approximately twelve months or it would have to be paid back to CW&C and the developer.

It was agreed further information was required as to the level of detail required for the business plan and whether the funding could pay for the time limited parking scheme on the High Street.

The Council agreed that the funding should be allocated to the scheme to extend the car park behind the Community Centre and that Councillors Millington, Tavernor and Taylor would develop a business plan in discussions with Tony Yeates and with assistance from CW&C Councillor Moore Dutton.

CW&C Parking Strategy

The Council agreed to submit the comments as circulated by Councillors Clough and Millington, Councillors were also encouraged to comment as individuals.

Community Land Trust (CLT)

It was agreed that the Clerk should write to CW&C and ask if they would be interested in working with a Tarporley Community Land Trust to deliver the affordable houses on Brook Road. It was also agreed that articles about a possible CLT asking for volunteers to gauge interest should be included in the Tarporley Talk and in the Tarporley News.

Parish Council Website

The Council agreed that following information should be included on the Council's website (www.tarporley.org.uk): -

- Continue to add sports and social clubs and organisations with activities in Tarporley
- Services in Tarporley that are useful to visitors/tourists, including: medical, hospitality (pubs, hotels, restaurants, cafes), travel (taxis, buses), financial (cash machines, post office), garages and vets etc.
- Information useful to visitors/tourists, including: walks and footpaths, car parks, etc.
- Regular village events, including: carnival, beer festival, etc.

and that the following be excluded at present: -

- Businesses providing goods and services primarily for consumers, householders, or other businesses.
- Any business or organisation not based within Tarporley unless providing sports or social activities within or immediately adjacent to Tarporley village.

It was agreed once the above items have been included on the website, the Council will revisit what additional information should be included.

Accounts

17/194 Resolved - That the Council approve the accounts and payments as listed on page 31 of the Cash Book noting the payment to RTC Agricultural Ltd for stiles and gates has been corrected to £2333.00 exc. vat and is therefore below the £2500 agreed by the Council in April 2016 (page 160 of the Minutes Book).

17/195 Resolved - That the Council approve the following payments: -

Handy Man service for January £60.00
The Play Inspection Company £63.00 inc. vat
Suez for January cemetery bin collections £78.30 inc. vat
St Luke's Hospice, for removal of Christmas Trees £100.

Arthur Meredith Grants

Council noted the draft minutes of the meeting of the Arthur Meredith Memorial Charity including grants awarded as circulated, pages 296 to 298 of the Minutes Book.

16/196 Resolved - That the Council move into Part 2 and ask all members of the press and public to leave the meeting.

PART 2

Maintenance & Transport Contracts

16/197 Resolved - That the Council seeks to continue contracts for the grounds maintenance (garden areas and cemetery) and transport for the 2017-2018 financial year.

Resignation of Clerk and Recruitment Process

It was agreed that the post of Clerk be advertised, and that the Project Coordinator act as Clerk in the interim.

Meeting closed 9.05pm.

Next Parish Council Meeting
Monday 13th March 2017, 7pm, Tarporley Community Centre Craven Room.

Signed

Dated

Ann Wright 15/02/2017

Tarporley Parish Council

Minutes of Working Groups and Other Meetings

February 2017

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Meeting with Tarporley Parish Council and Tarporley Community Centre
Thursday 27th January
Tarporley Community Centre

Present

Tarporley Parish Council

John Millington

Abigail Webb (project coordinator)

Tarporley Community Centre

Tony Yeates

Angie Yeates

Linda Martin

Cheshire Community Action

Claire Jones

Apologies – Andrew Wallace

TY provided a one page sheet from Action with Communities in Rural England (ACRE) with information regarding the sale or lease of land or buildings in accordance with the Charities Act 2011.

Members of the TCC committee have liaised with Batewell and Braithewights Solicitors regarding the lease of the TCC car park. TY provided a record of the phone conversation which has been verified by Jamie Huard (solicitor).

Key points from document and discussions as a result.

- Improvement of the field drainage and the new playground will take place before the extension of the car park.
- The land to be leased would need to be identified and agreed by both TPC and TCC.
- A detailed scope for both of the above and the cost estimate would need to be developed by TPC and agreed by TCC.
- The total cost of the above would need to be born by TPC.
- TCC are required to make an application to the Charities Committee in relation to leasing the land. The Charity Commission will set the rental cost.
- The car park is already leased to CWAC and this may need to be revoked and a new licence issued to TPC.
- This may cause an issue in regards to policing the car park. TCC do not have the capacity to police this so will need to be either CWAC or a third party.
- TPC to bear the costs of all the legal and surveyors fees of TCC.
- TPC already lease play area from TCC already. TPC are responsible for inspections and maintenance.

JM raised concerns about the costs of the fees incurred plus it was hoped that due to the amount of money being invested by the PC, the rental amount would be minimal. TCC do not have control over how much TPC will be charged.

TY asked whether there will be an opportunity for a charitable trust to run both the Outdoor Sports and Recreational facility and the car parks?

Claire informed the group about 'Fields in Trust' which protects playing fields from developers and this

may be all that TPC require as oppose to a lease from TCC. This is separate from the Charity Commission and requires that if the majority of the inhabitants in the area vote for the playing fields to be sold, any profits need to be put back into the community and for the benefit of the community.

Therefore a question needs to be asked whether TPC needs to lease the land from TCC or whether TPC can gift the money to TCC for the work to be completed. Claire mentioned that there is a maximum limited to how much money can be gifted and this would need to be explored further with a full agreement between TPC and TCC in place detailing the scope of work.

Options for TPC to consider?

1. For TPC to go down the legal, formal route as mentioned in the ACER information sheet. This will ensure that TPC have complete control over the land.
2. For TPC to develop better facilities on the playing field in the form of grants to TCC, this would not require a lease but would still need a formal agreement between TPC and TCC.
3. VAT – this needs to be considered because if TCC carry out the work, they will pay VAT whereas TPC can claim this back.

**Informal Meeting of Traffic & Parking Working Group
Tuesday 31st January 2017 - Tarporley Community Centre.**

Present:

Parish Council - Elaine Chapman, Gill Clough (Chairman), Ken Parker, Gordon Pearson, Nigel Taylor, Andrew Wallace, Abigail Webb (Projects Coordinator).

Tarporley Business Owners - Charles Hardy.

Tarporley Community Centre – Linda Martin

CW&C Highways - Jerry Gibbs, Ian Lovatt.

Clerk - Ann Wright.

The meeting noted the responses to the consultation held 5th November 2016, previous circulated.

It was noted that works are continuing at Tarporley High School and is restricting parking on site and having a knock-on effect on roads around the school. Works are due to be completed by half term.

Residents' Parking

The group considered requests to introduce residents' parking.

It was noted that residents' parking schemes require all the residents in the area to sign up to them and that residents themselves should request the scheme from CW&C and that a residents' parking scheme would be separate from any traffic order for time limited parking.

Location of Time Limited Parking

The group reviewed the plan for time limited parking on the High Street as consulted on in November which included changes to the double yellow lines near the Old Fire Station Chocolate shop and removal of the current parking restrictions outside the Co-Op.

Recommendation to Council – that the Council approve the plan as consulted on.

Duration of Time Limited Parking

It was noted that CW&C Highways recommended the introduction of 1 hour time limited parking as that is standard throughout the Borough.

It was noted that a scheme would cost approximately £7k. If the Council agreed a 1 hour time limit, CW&C would pay 50% of the costs, but if the Council was to introduce a 2-hour time limit the Council would need to contribute approximately £5k towards the scheme.

Recommendation to Council – that the Council approve 2 hour time limited parking with no return in 2 hours.

Recommendation to Council – that the Council advertise the time limited parking prior to its introduction including fliers, notices in shops etc.

Once the scheme has been approved by the Parish Council, Highways will draw up the detailed scheme including location of signs. A site meeting will then be held to discuss sign locations.

Highways officers agreed to provide costs for the scheme to be considered at the next Council meeting.

Process and Timescales

Once the Parish Council has agreed its recommendations these will be submitted to CW&C Highways officers (14/02/17).

Highways officers will finalise the detailed plans for the scheme and meeting will be arranged with the working group.

The scheme will then be submitted the Highways manager for approval under delegated powers.

The approved scheme then goes out for a 3-week formal consultation, after which all relevant objections must be considered and resolved.

It is not known how many or what objections will be submitted and how long this step of the process will take.

Once agreed the work will be booked with the CW&C's highways contractors and lining contractors to carry out the work, a 2-month lead time was estimated for works to be carried out.

It was expected that the installation of signs would take 2 to 3 days and white lining should be completed in a day, hopefully on a Sunday. Works and no parking would be advertised in advance by CW&C.

It was suggested that if the process runs smoothly works could completed in June or July.

Publication of Results

It was agreed the consultation results will be published as part of the Council's February agenda.

Eaton Road

The Group considered the scheme as consulted on and agreed to extend the proposed double yellow lines on Bowmere Road to the end of the footway.

Recommendation to Council – that the Council approve the proposals and circulate and notify residents of the approval.

Zebra Crossing

Once the Council has completed the informal counts these will be considered by the Highways team to see if the numbers are high enough to justify a formal survey.

Highways will then confirm the price of the formal survey which the Parish Council would need to fund.

The results of this survey will confirm if a zebra crossing can be installed and Highways will confirm the costs and location.

It was noted that a zebra crossing will require additional zig zags which could reduce parking on Eaton Road depending on the crossing location.

Pavement

The Group confirmed that it would be beneficial to get a pavement from the Bowmere Eaton

Roads junction to Winsor Avenue where there is currently no pavement and children and adults walk on the road.

It was agreed the Clerk should e-mail the Highways department and request the costs of such a scheme.

Items for future Newsletters

Information on safe parking and not obstructing pavements (Dipsy information from Sarah Collins) and not obstructing accesses or parking on H bars.

Ann Wright
31/01/17

Community Land Trust Presentation
Thursday 2nd February 2017 - Tarporley Community Centre.

Present:

Tarporley Parish Council - Gill Clough, Bill Mather, Ken Parker (Chairman), Gordon Pearson, Nigel Taylor, Abigail Webb (Projects Coordinator), Ann Wright (Clerk).

Farndon & Upton Parish Council – Suzi Pollard

Broxton & District Parish Council – Richard Salmon

Tattenhall Parish Council – Sheila Chapman, Graham Spencer, Carol Weaver, also Clerk to Tiverton and Tilstone Fearnall Parish Council

CW&C – Eveleigh Moore Dutton

Cheshire Community Action (CCA) – John Heselwood

John Heselwood, Policy and Development Manager at CCA explained that CCA is an independent charity which covers the whole of Cheshire and seeks to support mainly rural communities in a range of areas including planning, housing, and asset transfer, in the last quarter CCA was involved with 40 neighbourhood plans.

The following points were made during the presentation and discussions: -

- Community Land Trusts (CLTS) are becoming increasingly popular where neighbourhood plans have been made and councils and communities are looking to deliver on these plans including in Tattenhall.
- CLTs are not for profit community organisations which own, develop, and manage land on behalf of the community in perpetuity.
- They are not a new idea and are a similar concept to Alms houses.
- They can be more than housing their structure can be flexible to accommodate different properties including pubs, shops, gardens etc.
- They can be charitable or non-charitable.
- The identity and name of the CLT is important to gain and maintain community support.
- They can provide permanently affordable housing, and can set their own 'affordable' rent and allocation criteria to reflect the needs of the community. Although it was noted that the allocation criteria will be part of any planning consent and there may need to be some negotiation with the planning authority.
- It is important that the CLT recognises and evidences the needs of the community particularly when going through the planning process and seeking funding.
- Surplus income is reinvested into existing or new schemes within the community.
- CLT legal structure can be established before you have assets to manage although you should have an idea what you want the CLT to achieve.
- It is not a quick process to establish a CLT, although it is getting easier due to the creation of model structures and documents.
- A CLT is usually made up of members and an elected board.
- Costs of establishing a CLT are minimal with funding available.
- The Parish Council is instrumental in getting the CLT off the ground however it needs to be community run with Council representatives on the board for continuity.
- It was strongly recommended that people visit other CLTs and funding is available to facilitate this.
- CLTs are supported by the CW&C Local Plan Part 1.
- It is helpful if the board includes people with a range of skills, including finance, legal,

- development, communication, and an understanding of community work.
- CLTs can also become registered social landlords.
 - Funding is available at different stages of the process: -
 - i) Set up
 - ii) Getting Planning
 - iii) Building the Houses
 - Stage iii is the most difficult and requires detailed business plans to obtain grants or loans.
 - CLTs vary in their approach with some being very hands on and building properties while others tender out works.
 - CW&C has S106 funding earmarked for the delivery of affordable homes, £25k per property to a max of £200k per scheme. This money is important as it can lever further funding. To obtain this funding the CLT must be registered and established as a legal entity. The contact at CW&C is Rachel Ren.
 - There are several models for the CLT's legal structure, the preferred option is usually the Community Benefit Society model due to its flexibility for the future.
 - A simple £1 share for membership is preferred as it avoids complicating the governance process by some people having more shares than others and helps to encourage community buy in.
 - It was noted that CLT homes are exempt from the community infrastructure levy.
 - Tattenhall are looking at ways of protecting homes from becoming 'log jammed' by occupants not moving to other properties, their planned homes are intended to be a step on the housing ladder not a home for life.
 - CLT homes are exempt from the 'right to buy' legislation.

Slides from presentation available.

Tarporley Parish Council Planning Standing Orders

- 1) These Standing Orders (except those which are obligatory by law, as ruled by the Clerk) can be suspended, revoked, or altered by resolution of the Parish Council.
- 2) Planning applications will be available for viewing on-line by Councillors and members of the public.
- 3) When a planning application is received, the following process will be followed: -
 - i) All Councillors will be notified of the application by e-mail
 - ii) All Councillors should review the application on-line as soon as possible, if there are any issues viewing the plans these should be highlighted with the Clerk as soon as possible.
 - iii) An annual rota will be agreed at the May Council meeting of three Councillors for each month who will form an ad-hoc working group to review applications and report to the Council each month.
 - iv) If the Council requires paper copies the Clerk must be notified as soon as possible so they can be requested from CW&C planning department. Paper copies should only be requested when the plans are too detailed or contentious to be viewed on line.
 - v) If the deadline for the application is before the next meeting those councillors previously nominated (see iii above) should agree observations to be submitted by the Clerk for submission.
 - vi) If an application is believed to be contentious and its deadline is before the next regular meeting of the Council any Councillor may contact the Clerk and request an extraordinary meeting to consider the application. The Clerk will consider this request in consultation with the Chairman and or Vice Chairman.
 - vii) If the deadline for comment is after the next regular meeting of the Council, the application will be considered at that meeting¹. Should Councillors feel this application is contentious and merits additional time for consideration at that meeting they should request the Clerk reduce the agenda to focus on the planning application, the Council's standing orders may also be suspended by the meeting to allow extended public speaking time or participation. The Clerk will consider this request in consultation with the Chairman and or Vice Chairman.
 - viii) Where an application is for 4 or more dwellings or business units the application will be considered at the next scheduled meeting of the Council or at an extraordinary meeting of the Council. The agenda for the above meetings, whether scheduled or extraordinary, will be reduced to focus on the planning application, the Council's standing orders may also be suspended by the meeting to allow extended public speaking time or participation.
 - ix) Where a Councillor has an interest in any application which is to be considered outside a scheduled meeting of the Council the Councillor should declare the interest to the Clerk by email and if appropriate take no part in considering the application. If the application is to be considered in a Council meeting the interest should be declared as normal.
 - x) Requests for applications to be called to CW&C Planning Committee should be agreed by Council. However, should the next scheduled meeting be after the deadline to call-in the application the request should be made by e-mail to the Clerk for consideration in consultation with the Chairman and or Vice Chairman. If agreed this request will be forwarded to the CW&C ward councillor and then ratified at the next meeting of the Council.
- 4) Enforcement Issues should be reported to the Clerk for consideration at the next scheduled meeting of the Council.

Approved by Council 13th February 2017

¹ Please note once the agenda has been published it cannot be altered if it is within three clear days of the meeting.

Tarporley High Street & Eaton Road Parking Consultation Responses

Time Related Responses

1 Hour

- Supported by 7
- 1 hour parking along whole of High Street but no parking bays
- 1 hour on High street, 2 hours in car parks
- 1 hour co-op side of High Street, opposite side remain unchanged

1.5 Hours

- 3 respondents suggested a compromised of 90 minutes

2 Hours

- Supported by 47
- 2 hours a minimum (2 comments) introduction of 1 hour reduced trade in Alderley.
- Anyone wishing to stay for 1 hour or less can still do so.

3 Hours

- Supported by 10 respondents
- Want to encourage shoppers to visit Tarporley, less parking time would dissuade visitors.
- 3 to 4 hours is needed to allow combined visits, shopping, hair appointment and meal.
- 3 hours should be considered
- Would still deter all day parking
- General Manager of Piste Wine Bar & Restaurant

Other

- Two people suggested a mixture of 1 and 2 hours parking bays
- One hour parking nearer centre of village, two hour further out
- 10 minutes parking spaces by Chemist.

Suggestions

About Parking

- Need to maximise parking spaces as currently a lot of space is wasted by poor parking.
- Mark out bays to encourage considerate parking (inc Eaton Road).
- Introduce angled/herring bone parking on High Street.

Alternative Suggestions

- Whole of the High Street should be time restricted or no parking at all.
- Introduce parking on one side of road, would be much safer.
- Introduce 1 way system (2 comments) will be easy with the new traffic lights and roundabout, would reduce congestion and increase parking.

Possible Impact

- High street proposals will displace parking on secondary roads including supported by numerous comments. Must give serious consideration to impact on surrounding roads:

Park Road

- 2 respondents suggested increase parking on Park Road by using small area of the woodland
- Introduce Herringbone parking on Park Road.

Eaton Road

- Resulting in parking on both sides of the road.

Forest Road

- Need to re-plan to allow traffic flow.
- Parking and speeds of vehicles need to be controlled
- Forest Road is ignored or forgotten by the Parish Council
- People Inc. pensioners unable to park near their own homes
- Example of how bad things can get

The Avenue

- Already have issues accessing and exiting drives due to parking e.g. flower club who meet once a month at the Community Centre.

Utkinton Road

- Becoming a problem, with verges being destroyed wrong for a rustic entrance to the village to be further destroyed.
- Tight hazardous road restrictions may be required

Woodlands Way

Millfield

- These roads have no restrictions and limited visibility as a result of cars parking, potentially accidents waiting to happen.

Residents Parking Permits

- 17 Residents supported some form of residents parking scheme including: -
- Including on secondary roads, Park Road and Forest Road
- Required if time restrictions are introduced.
- Chester end of High Street from Natwest should be residents only parking as majority of residents have no parking.
- Require scheme having lived on High Street since 1969
- No mention in consultation of residents' scheme 'Shame!' (2 comments)
- 2 respondents suggested residents permits for use on car parks.

- 3 residents of St John Crewe Terrace requested residents parking scheme to allow visitors to park (85,86,87,95) believe spaces will be used up by shoppers.
- Request for residents parking, possibly 20 houses with no parking spaces, will raise petition if not provided.
- Residents have no parking at Burton Square/Utkinton Road, pressure for parking had grown on the last 18 months, support residents scheme.
- As a resident of Burton Square with no parking it is essential parking is provided as rely of car for mobility.

Need Additional Parking

- Not enough parking facilities/ need more x6 comments
- Waste of time without additional parking as will reduce chances of finding a parking space.
- Long-stay car park for workers - needs to be inexpensive
- Long term parking should be financed by users, residents could get subsidised parking.
- 4 respondents stated there is a need for a large car park
- Need additional long-stay car park on outskirts of village near bus stop
- Additional car park at Hospital and Health Centre
- Additional off road parking needs to be considered
- Need to consider urgently only then will the time restrictions on the High Street be beneficial.
- Health centre parking should be introduced on Park Road where the trees are or a new health centre could be built there.
- Only answer is to supply more spaces, bite the bullet and convert land where the supermarket was proposed.
- When I need to drive to shops will go to farm shops where there is parking.

Tarporley Community Centre

- Why not use part of playing field for car park?
- Moving play area would create more parking spaces.
- Could put small clusters of parking on the playing field, eastern corner could accommodate 15 cars.
- Should be free to use by workers

Existing Car Parks

- Introduce time limits otherwise spaces will be taken up all day by employees of shops and offices, 2 comments.
- Introduce pay and display on Rising Sun Car Park
- Introduce time limits on Rising Sun Car Park
- 3 people suggested extending the Rising Sun Car Park.
- CW&C should enforce the 5 hour limit on the Rising Sun Car Park more rigorously.

Enforcement

- Need to increase frequency of wardens visits
- Traffic wardens are essential

Further Restrictions

- Only dangerous area on High Street is cars that park on the Eastern side below the bus stop where due to the curve in the road it is too narrow for parking on both sides of the road.
- Introduce double yellow lines from Burton Square into village as struggle to get through.
- 2 respondents request restrictions to stop parking opposite The Avenue and by Street as parking there creates bottleneck and reduces access into The Avenue and the petrol station.
- Should restrict parking all along High Street from Forest to Eaton Roads.
- Should be no parking at any time on northern edge of Birch Heath Road between the High Street and Furber Close access should be kept clear for fire engines.

- Should be no parking at pinch points.
- Time restrictions should be introduced both sides of the High Street in centre of village.

Layout of Restrictions

- Proposal is unbalanced and on wrong side of the road, most parking in centre of village is on East side of road and will encourage drivers to cross flow of traffic to access spaces contrary to Highway Code (Rule 239), drivers will be blind to southbound cars. (detailed comments 112).
- Spaces opposite Swan to Flower Room anyone parking on the East side will have to cross road to access shops.
- Will result in unnecessary movements which will increase the risk of accidents, would make more sense to include entire central section of village on both sides.

Other

- Must provide alternatives before introducing time limited parking
- Make stronger representations to High School to stop students all day parking
- Tell shop keepers who need the business not to park on the High Street.
- If becomes problematic review
- At least have a trial run.
- Introduce pay and display has worked well in Lymm
- 2 respondents suggested Wright Marshall should open up their car park for other workers/business owners
- Time restrictions will limit ability of people to use bus as the bus trips take 30-40 minutes in both directions (negative comment) (49)
- 2 respondents suggested disc parking as works well in other areas.
- Introduce loading and unloading restrictions
- Increase width of white lines at the exit of 'The Close' as people continuously park there.
- Ask residents to rent out parking spaces on their drives.

General Comments

General Support

- Plan makes sense, something must be done x19 comments
- No significant downside to scheme
- Control of Lychgate parking is a bonus
- With no restrictions parking will get out of control.
- Need to remove day parkers off the High Street.
- All day parking is a luxury we cannot afford at the moment

No Single Solution

- No quick fix
- No solution will please all
- Measure is only a sticking plaster

Business/Shops related Comments

- Good for the shops and shoppers
- Will help businesses not residents who will suffer greatly
- If situation continues shops will close
- Customers have stopped coming as nowhere to park
- People travel further to shops where there is no stress parking
- Rarely use shops as nowhere to park
- Most parking on the High Street is staff, No Parking No Shopping
- Businesses need to sell what people want and sell at more competitive prices, people now shop on the internet, parking is not always to blame for loss of business.
- If to purely assist businesses the cost should be born by them.

General Comments

- Do not like the Co-ops restrictions
- Not have parking restrictions in the evening
- If had encouraged Aldi would have had extra parking spaces
- Serious issue of traffic movements including buses and large delivery vehicles
- No mention of residents parking
- School buses should not be allowed on the High Street
- There should be no loss of green field to provide additional parking
- Shame houses were built not car parks – GREED
- Resident of Nantwich Road end of the High Street see cars parked on double yellow lines all day and seen one traffic warden in 16 years
- Do not support loss of parking space outside Wright House which has not been replaced and does not constitute a highways hazard as is 'several feet' from crossing.
- High Street residents are not entitled to free parking on the High Street, they knew the situation when they moved in.

Eaton Road Comments

- Extend no waiting along the playing field side of Eaton Road so those exiting the road can see and don't have to pull out into the road (17) – 3 comments
- Live opposite the High School see twenty car pull up to drop off children every day.
- Allow parking weekends and during holidays as catholic church uses spaces for services at weekends – 2 comments
- Concerned will result in people parking in Forrester's Arms car park already have issue with sixth formers, teachers, betting shop customers, Street customers plus workers using the car park (2 comments from family members)
- Resident of Eaton Road requested double yellow lines at Bowmere as it is dangerous and congested – 2 comments.
- Chaos 8.30-9.00am with school buses and parents, resulting in pollution and no emergency access if required.
- Extend double yellow lines on Eaton Road – 2 comments
- School should provide their own parking
- There should be no parking from the High Street to Bowmere Road particularly at school times.
- If parking is removed it will impact High School staff recruitment.
- Problems arise from the school however the Council is penalising the residents.
- It is unfair that Bunbury Court residents should lose little bit of visitor parking for 2 short peak periods a day during school terms, oppose the extended double yellows
- School should solve the problem – Nantwich Road access
- Support yellow lines to cottages and then residents parking scheme.
- Moved to Eaton Road 2013 and traffic has got heavier initially from Brook Road development, also increase in bus fares has resulted in more parents dropping of children.
- Took 10 minutes to access drive between 8.30 and 8.50am – tell visitors to avoid that time.
- Chaos caused by cars parking next to playing field and vehicles going into and stopping at the school gates.
- Stationary vehicles with engines running are causing pollution.
- Impossible for emergency vehicles to gain access.
- Why introducing restrictions on Eaton Road and Bowmere, live on Nantwich Road and due to dentists it is very difficult to park this will be worsened by teachers and pupils if Eaton Road is restricted.

Questions Asked

- Where will workers park? 3 comments
- Will restrictions apply to the Rising Sun car park?
- When will it be introduced?
- Will/Can the Community Centre Car Park be extended in the future? 2 comments
- Request from clarification for blue badge holders.
- Why the inconsistency, no white lines for the Done Room?
- What will happen to restrictions outside the Co-op?
- How will the scheme be funded?
- Have restrictions on Forest Road and the Rising Sun Car Park been considered if not, why not?
- What size will the bays be – mini or jaguar size?
- Will Parish Council fund additional policing as will not be able to protect car if having to park 3 streets away – increased housing results in increased crime?

Enforcement Questions

- How often will traffic wardens visit?
- What will the penalty being for overstaying?
- Can it/ will it be enforced regularly?

Eaton / Bowmere Questions

- Is scheme to address congestion and traffic flow? If so when was traffic flow measured and what were the results inc average speed?
- How many complaints have there been about congestion in the last 3 years and were any form emergency services?
- How many accidents have there been on these roads?

Other General Comments

- Speeding on the High Street is an issue – introduce flashing signs – 3 comments
- Concerned about time restrictions on the Tarporley Community Centre Car Park – U3A meeting can last 2 hours, and the car park is nearly empty during the holidays.
- Agast at the idea of moving the play area to the lower playing field as is central.
- Agression has got so bad drivers have had stand offs.
- Critical comments regarding 2014 survey (112).
- Concerns regarding availability of 2016 survey (113).

90 Comments collected Saturday 5th November: -

69 -Live in Tarporley

17 – Live on the High Street

10 – Work on the High Street

14 Comments collected before 5th November & 7 collected afterwards.

Arthur Meredith Memorial Charity

Registered Charity No 517353

Minutes of the Annual Meeting of the Trustees of the Arthur Meredith Memorial Charity held at 18 Utkinton Road, Tarpoley on 6th December 2016 at 6.30pm.

PRESENT: E. Chapman, G. Clough, R. Craven, T. Hill, P. Watson, B.Parker

ADMINISTRATOR: A. Webb

1. Election of Chairman 2016-2017: It was resolved that Mrs. G. Clough be elected Chairman.
2. Apologies for absence: Non received.
3. Mrs G Clough is a member of the Trusts which run the Opal Club and Cottage Hospital, Mrs P Watson is involved with the Scouts, as such both stated they would not take part in discussions relating to grants for these organisations.
4. The minutes of the meeting held on 27th November 2015 were approved and signed as a true and proper record.
5. Correspondance had been received from Mr John Henry from JDH Business Services to say that no fee included in the account for 2016 and that instead the money could be donated to one of the community group. Acknowledged by the group and a letter to be sent to John thanking him of his kind donation.
6. ACCOUNTS
Members accepted the accounts independently prepared by J D Henry in accordance with SORP2000 for 2015/16.

Members noted the state of the funds and proposed no change to the investments as it was noted the fund performance was acceptable.

Members considered the amount of the disbursement for 2016 and agreed to allocate circa 5% of the holdings subject grant applications.

Account	Oct 2013 £'s	Oct 2014 £'s	Oct 2015 £'s	Oct 2016 £'s
Capital Reserve	17.29	17.31	17.33	17.35
Current a/c	179.66	188.83	14.60	218.34
Charishare	74,248.45	69,375.29	72,390.01	81547.74
Charinco	5,378.23	4,603.58	3,819.33	2781.04
Total	79,823.63	74,185.01	76,241.27	84564.62

7. To consider applications for grants in 2016 and allocate the grants

	Applicants	Grant 2013	Grant 2014	Grant 2015	Grant 2016
1	1 st Tarporley Rainbows		150	100	100
2	1 st Tarporley Brownies		150	125	100
3	1st Tarporley Guides		-	125	-
4	2nd Tarporley Guide		200	125	100
5	1 st Tarporley Scouts		400	• <u>350</u>	350
6	Tarporley Done Room Preschool		150	175	100
7	Tarporley War Memorial Hosp		1,000	1000	2000
8	Tarporley High School Karting		100	125	-
9	Tarporley St Helen's Church (Done Room)		300	• <u>250</u>	300
10	Tarporley RBL Bowls Club		150	200	200
11	Tarporley Twinning Association		100	100	100
12	Tarporley OPAL Club		300	300	350
13	Tarporley Baptist & Methodist Church oliday Club		300	525 (combined donation)	350
14	Tarporley Baptist & Methodist Church outh Club		200	-	-
15	Tarporley Baptist & Methodist Church oddler Group		-	-	-
16	Cotebrook Pre School Charity Trust		-	-	-
17	Tarporley CE Primary School PTA		200	100	200
18	Tarporley Decibellas Women Choir		-	-	150
19	Tarporley & District U3A		-	-	-
	Total of all grants provided		3700	3600	4400

8. Administrators remuneration and expenses: The value of the honorarium was subject to annual review and it was resolved not to increase the amount and that a sum of £250.00 be paid and that itemised expenses of £8.45 for postage be approved for payment.

9. Funds: It was agreed to transfer the following amounts to the Trust's NatWest account for payment of grants and administration costs, Charishare £4400.00
10. Charity Commission Annual Return 2016: It was agreed that the administrator would provide details of new trustees and figures from the approved accounts via the online annual return process.
11. Resolved that JDH be appointed as accountant to prepare the 2015/16 accounts in compliance with C.C. SORP.
12. Members approved the grant application period for 2017 to be the month of September, "reminders" to be sent to this year's applicants, applications to be acknowledged, next meeting Oct-Nov 2017.

Signed

Dated

Abigail Webb

6th December 2016

Tarporley Parish Council

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