

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE COMMITTEE ROOM, TARPORLEY COMMUNITY CENTRE
ON MONDAY 11th February 2019**

Parish Council

Chairman – Cllr Gordon Pearson

Cllr. Toni Burke Cllr Elaine Chapman Cllr Gill Clough Cllr Bill Mather

Cllr Richard Statham Cllr Nigel Taylor Cllr Andrew Wallace

Deputy Clerk (Maternity Cover) – Ann Wright (minute taker)

Other

CW&C Ward Councillor – E. Moore Dutton

Public - 11

1. Apologies for Absence

Cllr. J. Millington – work commitment

Cllr. J. Mills – family commitment

Cllr. M. Ravenscroft – family commitment

Cllr. P. Tavernor – family commitment

2. Declaration of Interests

Cllr. T. Burke declared a pecuniary interest in planning application 18/04660/FUL as her property is close to the application site and confirmed she would leave the meeting and take no part in the debate.

Cllr. R. Statham declared an interest in planning application 18/04660/FUL as his property is adjoining the application property and confirmed he would not speak but would remain in the meeting. The Deputy Clerk advised that under the Code of Conduct this would be a pecuniary interest which requires the Councillor to leave the room, Cllr Statham confirmed he would stay in the meeting, it was requested that this advice be minuted.

3. Public Participation

Forest Road

A resident of Woodlands Way commented on what she described as the ‘enormous development’ proposed on Forest Road. She asked whether Tarporley had reached the 300 dwellings allocated in the CW&C Local Plan, it was confirmed the 300 houses had been met and as such this would reduce the weight given to the need to provide more dwellings when any application was considered, it was also noted that the 300 dwellings for Tarporley was not a maximum.

Another resident who lives in the vicinity of the proposed site stated his objection to the proposal stating that the offer of land for a hospital and medical centre was a ploy to develop the site and when these aspects of the development don’t move forward all that will be left is more housing. He argued that there are 3 separate policies which protect the site from development, and which make development of the site inappropriate.

- 1) Open Countryside
- 2) Conservation Area
- 3) Area of Special County Value

Bowling Club

Clive Wilson Secretary to the Tarporley Bowling Club raised concerns regarding the closing of temporary path access to the bowling green, he stressed the need to have access to the bowling club from the High Street from April due to matches taking place.

Neighbourhood Plan

CW&C Cllr Eveleigh Moore Dutton asked whether the Parish Council was contemplating a review of the Neighbourhood Plan particularly around parking and offered her assistance. It was noted information had been requested from CW&C regarding the process of reviewing the plan.

4. Minutes

Resolved 19/585– That the Chairman signs the Minutes of the Parish Council Meeting held 14th January 2019 noting that under item 9, Liberty Property Application, it was the comments of Heritage Officers not Environmental Officers which had been expected.

5. Actions List

The Council noted the action list as circulated, noting that the Forest Road meeting with the representatives from the Hospital was scheduled for February not January.

6. Minutes of Working Groups and Other Meetings

That the Council approve the minutes of the working groups and other meetings, page 602 to 605 of the minutes book.

7. Planning

1) Planning Register

The Council confirmed the planning register pages 63 to 65 as circulated.

2) Planning Applications

19/00070/S73 – Variation of conditions 2 (approved plans), 7 (hard & soft landscaping), 8 (boundary treatments) & 9 (footpath visibility splays) of planning permission 17/00760/FUL
Legion Hall, High Street, Tarporley, CW6 0AR.

Resolved 19/586 - That the Council submits the following observation:

Objection – The Parish Council objects the application due to the following:

The proposed access to the allotments and bowling green shows the gates opening into an area which is not currently possible due to the significant differences in ground levels. In addition, the plans make no provision for the re-grading of the land so that vehicles can turn left onto the track that leads up to the Bowling Club. As such the proposal does not meet the access requirements of the S106 agreement and is unacceptable.

The proposed access road and car parking bays are up to 1m above the existing public right of way/ footpath which runs parallel to the access road, this is resulting in soil and debris washing onto the footpath, causing a hazard.

The application also fails to provide adequate detail of how the car parking bays are supported along this bank and the Council has concerns regarding their structural integrity if soil is free to be washed away onto the footpath.

The Parish Council has concerns that the trees on the boundary of the site with the primary school have not be provided with the necessary root protection.

The proposed boundary treatment between the car park and primary school is not adequate,

Tarporley Parish Council strongly believes that a hedge should be planted along this boundary replacing the hedge removed that was retained in the plans originally approved.

The Council also has concerns regarding the installation of double gates with no separate pedestrian access and will request discussions with the planning officer and developer separately to these comments.

18/04843/FUL – Change of use from general retail to beauty salon

91 High Street, Tarporley, CW6 0AB.

Resolved 19/587 - That the Council submits the following observation:

No objection.

18/04660/FUL – Creation of new access & addition of new gates

29 Eaton Road, Tarporley, CW6 0BP.

Cllr. T. Burke left the meeting and took no part in the following discussion.

Resolved 19/588 - That the Council submits the following observation:

Objection – The Parish Council objects to this application for the following two reasons:

Highway Safety – the proposed additional access is at the main crossing point for pedestrians including children, pupils, students and parents with buggies walking to and from the Primary School, High School and Village Centre from Bowmere Road and beyond. As such the introduction of an additional access in this location will create a significant hazard. This would also be the location for a pedestrian crossing – something that has already been considered by the council.

Character – the proposed access will have a significant detrimental impact on the appearance and character of the property, a former school with school yard, and will have a negative impact on the character of the conservation area in general.

Cllr. T. Burke re-joined the meeting.

19/00143/CAT – Various tree works to allow extension of graveyard

Tarporley Baptist & Methodist Church, High Street, Tarporley, CW6 0AX.

Resolved 19/589 - That the Council submits the following observation:

No objection.

18/04838/FUL – Removal of planting bed to front of property to create a single parking space.

Alteration of existing front boundary wall to provide access for single vehicle.

Resolved 19/590 - That the Council submits the following observation:

Objection- The Parish Council objects to this application as it will have a significant detrimental impact on the character and appearance of the property and also the street scene of the area which is characterised by properties with small front gardens and is part of the Conservation area.

8. Liberty Properties Application

No further progress has been reported on this matter.

9. Forest Road Proposal

It was noted that a meeting had been arranged with representatives from the War Memorial Hospital. However confirmation of a meeting with the doctors' surgeries had not been received to date. It was agreed that a letter be sent to the two medical practices emphasising the important of

meeting and the Council's need to understand their position on the proposed Forest Road application before commencing consultations on the proposal. Councillors noted the responses of both Turnberry and CW&C planning departments regarding the site including areas of special county value.

10. CW&C Parking Strategy

Councillors noted the contents of the CW&C parking strategy, action plan and impact assessment for Tarporley produced by Mott Macdonald noting the disparity in the number of parking spaces required in the report compared to the Council's own report and that produced by John Beckett both of which had similar results but had been produced following different methodology. It was noted the Mott Macdonald report is based on a study of existing utilisation of the car parks over a week day and a weekend day. The report makes no attempt to take account of the number of vehicles which do not come to Tarporley due to the perception of a lack of parking. It was noted the Mott Macdonald report falls short in failing to recognise this 'missing' customer base. It was agreed that the Council needs to highlight the findings of Parish Council's report and the CW&C's parking strategy to businesses in Tarporley to get their comments. It was agreed to write an initial letter to CW&C noting the failure of Mott Macdonald to address the number of customers who do not come to Tarporley because they cannot park, and that further feedback be given once the views of businesses have been obtained. It was agreed the Deputy Clerk would pursue the queries which were to be forwarded by CW&C regarding the Parish Council's methodology.

11. Former RBL Land

Car Park Update

It was noted that an email had been received by the Council's solicitor stating completion was expected by the end of April. The solicitor has also recommended an exchange of letters regarding a number of issues including new residents' responsibility to cut hedges etc to establish a clear understanding between all parties.

Transfer of Allotments and Bowling Green

It was noted that working is nearing completion on the allotments agreement. Once finalised this will form the basis of the agreement with the bowling club. It was agreed the Clerk should forward the draft agreement to the bowling club for their consideration.

12. Standing Orders & Policies

1) Parish Council Standing Orders

Resolved 19/591 - That the Council adopt the new standing orders with the following amendment: Meetings Generally point X (page 7),
'A meeting shall not exceed a period of 3 hours.'

2) Planning Standing Orders & Protocol

Resolved 19/592 - That the Council adopt the new combined standing orders and planning protocol as circulated.

13. Accounts & Payments

1) Accounts & Payments

Resolved 19/593 – That the Council approve the accounts and payments and bank reconciliation as listed on page 70 of the cash book including:

SP Landscaping	Grounds & Cemetery Maintenance (Dec)	168.00
SP Landscaping	Grounds & Cemetery Maintenance (Jan)	168.00
HMRC	NI/PAYE	156.47
NEST	Pension x2	28.72
A. Webb	Salary/Maternity Pay	716.34
D. Cox	Salary inc. Dec backpay	825.49
A. Wright	Salary	444.32
A. Wright	Reimbursement – high visibility vests box	13.00
D. Cox	Reimbursement – ink & Postage	46.54
D. Cox	Reimbursement – mileage (training)	17.73
A. Webb	Reimbursement – postage redirection	46.99
R. Johnson	Lengthsman inc. gritting	498.75
Tarporley Community Centre	Room Hire	48.75

Resolved 19/594 – That the Council approve payment of the following invoices received since the publication of the agenda

Gaskell's	Cemetery Bin	84.79
Shires	Payroll	25.50
Allotments	Various – as S106 Agreement	403.21

14. CW&C Local Plan Main Modifications

It was reported that following a review of the modifications no comments were required.

It was noted that CW&C had been contacted with regard to how the Tarporley Neighbourhood Plan can be revised and the timescales for this. It was noted there is a need to review the Plan including possibly allocating sites for car parking, also policies and information relating to the former Royal British Legion Site were no longer required. It was agreed this matter will be included on the March Council agenda when further advice had been received.

15. Transport Survey – Shuttle Bus

It was reported a meeting is scheduled for later this week with CW&C officers, where it will be argued that the summary provided was not adequate and that the full report should be published.

16. Estate Agents Advertising Boards

It was noted that there had been an increase in the number of for sale boards erected on roadside verges around Tarporley away from the property which is not permitted.

Resolved 19/595 – That the Council write to all estate agents in Tarporley along with others who sell properties in the village highlighting that the erection of signs away from the property for sale is not permitted.

It was agreed that this letter should be copied to neighbouring Parish Councils.

17. Volunteers Update

It was reported that the Council had not received enough volunteers for community speed watch to proceed. However it was noted that PCSO Williamson has been carrying out a large amount of speed checks in the area which is appreciated.

18. Best Kept Village (BKV) Competition

It was reported that the meeting held for volunteers on Saturday 9th February was well attended

particularly by volunteers representing groups and organisations, at the meeting 14 volunteers' sheets had been completed and a further 14 had been received from Lisa Miller who had agreed to act as coordinator for the campaign.

Resolved 19/596 – That the Council enter the Best Kept Village Competition 2019.

It was agreed that this would be a community led initiative with the support of the Parish Council and that a network of volunteers needs to be developed. Residents and businesses will be encouraged to flag up issues to the agencies responsible.

It was suggested that a bingo night might be held at Easter to raise awareness for the initiative and raise funds for planting etc.

Resolved 19/597 – That the Council agree an initial budget of up to £200 to “pump-prime” the campaign.

Resolved 19/598 – That the Council agree a budget of up to £200 to purchase gloves, first aid kits and other equipment for litter picks.

It was noted that a couple of 6th Formers had attended the meeting and were keen to get involved.

It was agreed a meeting should be arranged with the 6th form to discuss their involvement in the BKV campaign and also youth facilities in the village.

It was agreed that the Deputy Clerk should contact CW&C about replacing the bins on the High Street which have no covers and which birds are extracting litter from.

It was noted Councillors Pearson and Clough had met with Reverend Watmore earlier in the week and that she was happy for the area used for the memorial walk to be used for future exhibitions. It had been agreed the area needed to be tidied up but kept natural and any paths etc should be temporary.

It was also noted works needed to be done to improve Burton Square possibly removing the laurel hedge and replacing dead shrubs.

19. Landscape Maintenance

It was agreed that the Council should continue to use SP Landscaping Maintenance, but that quotes be obtained from additional companies for the works on the memorial walk area, Burton Square, and the Cemetery Footpath. It was agreed Cllr Pearson would meet contractors to discuss the requirements for these works.

It was agreed that the Deputy Clerk would contact CW&C and request a site meeting to discuss the maintenance of the Cobblers Cross Lane and the A49 roundabout.

20. 2019 Election Arrangements

1) April Parish Council Meeting

It was agreed to continue with the April meeting of the Council noting the need ensure that the meeting is not used to promote individual councillors in advance of the election. It was agreed that the large grants will be considered at the March meeting rather than in April, and that approved payments will be made in April.

2) Election Publicity

It was agreed to publicise the election and encourage residents to stand for election in the Council's edition of the Tarporley News as well as on Noticeboards and Facebook.

Resolved 19/599 – That the Council move into private session to consider the following agenda items.

21. Storage Facility

It was agreed to write to the Chief Executive of CW&C via Councillor Moore Dutton with regard to the use of the disused former WC block by the Parish Council.

22. Chestnut Tree

Resolved 19/600 – That the Council appoint Treefellers to undertake the works.

23. Christmas Reinders 2019

Resolved 19/601 – That the Council book Willow Brook to supply the 2 reindeers and elves for Christmas 2019 and also obtain the price for an additional third reindeer.

Meeting closed: 9.10pm

Signed:

Dated:

Ann Wright
12-02-19

Next Scheduled Parish Council Meeting:
Monday 11th March 2019, 7pm.
The Committee Room, Tarporley Community Centre.

Tarporley Parish Council

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