

MINUTES OF A MEETING OF THE TARPORLEY PARISH COUNCIL HELD IN THE COMMUNITY CENTRE COMMITTEE ROOM ON Monday 6th April 2009

PRESENT: Councillors J Blackford, R Brierley (Vice-Chairman), L Burrows, J Mills, H Nickson (Chairman), K Parker and C Whincup.

1. Open Forum: P.C. Chris McCourt gave a review of reported crime in Tarporley and surrounding area
2. Start of formal business, Apologies received from E Boynes, G Clough, R Craven, T Hill, G Lees and CW&C Cllr B Roberts.
3. Declarations of interest: No declarations of interest from Councillors
4. The minutes of the meetings of the 9th March 2009 and 26th March 2009 were approved and signed.
5. Update on matters resolved at earlier meetings not on this Agenda: the Clerk has written terminating the PCSO contract 12 months hence but subject to consultation on terms.
6. **PLANNING:** a) It was resolved that the following comments be made under TCPA 1990 Sch1 s8:

APP No	Location	Proposal	Comments
09/00349-FUL	Doves, Church Walk	Extension and Alterations (renewal of 06-0747-FUL)	No Obj's
09/00406-FUL	Tarporley High School	Extension and parking areas	No Obj's
09/00462-FUL	9 Henry Street	Boundary fence	No Obj's
09/00501-FUL	Foresters Arms 92-94 High St	Second storey terraces above existing flat roofs	No Obj's

b) Comments made between meetings by the Clerk under delegated authority noted.

APP No	Location	Proposal	Comments
None			

c) The following VRBC / CCC / CWAC decisions were received and noted.

APP No	Location	Proposal	Decision
09/00152	Rupt Cottage Forest Rd	Single glazed replaced by double glazed windows	withdrawn
09/00050	23 Walkers Ln	Rear extn and front garage extn	Granted
09/00196	7 Forest Rd	Rae porch	Granted

7. **Annual Meetings:** It was resolved that the Annual Parish Meeting will be on the 11th May 6:30pm Community Centre, invited speaker Rev. Keith Hine. Annual reports from Chairman, working groups, committees (except planning) and Clerk, all short, to Clerk by the end of April, all report papers tabled not read out other than reviews by the Chairman and Clerk, Annual Parish Council Meeting follows at 7:00 pm.

8. **High Street Information Board:** It was resolved that a hardwood single panel board will be installed on the High Street the exact location and design to be progressed by the Clerk in consultation with the Street Scene Working Group.

9. **Cemetery Committee:** It was resolved to receive the minutes of the meeting of the 17th December 2007. It was noted that at the meeting on the 26th March 2009 it was agreed to retain the existing fees unchanged; that the cemetery set up cost was £22,956.22 to April 2008; that the cemetery reserve (income) was £6,300; the maintenance cost for April 2008 ~April 2009 was £2,012.67 (to be confirmed at year end). It was resolved not to make any transfers from the cemetery reserve to "cash in hand" but to carry forward any costs and add them to the "set up cost" for later recovery back to "cash in hand". It was resolved that work to install a water tap and initial design of a small garden and seating area with path is to be put in hand.

10. **Public Toilets:** It was noted that VRBC will continue to manage the toilets and that there is no imminent plan to close the facility.

11. **ACCOUNTS:** a) It was resolved to receive and approve the Councillor's expenditure and income statements, it was noted that the Chairman had inspected the accounts and noted that finalised year-end expenditures will be used for the annual return.

It was noted that the budget for the year was £56,490 pro rata 12 months £56,490 current actual approved expenditure to date £49,790 bank balance £36,634 of which £16,084 is not reserved.

b) The following accounts were approved for payment

G Fowles	Handyman Mar. (under HA 1980, s43, 50,96,144, LGA 1972	Chq2512	256.00
-	s214 PCA 1957 s1)	-	-
J Macdonald	Net Wage Mar. (under LGA 1972, s112)	2513	604.43
J Macdonald	Office expenses Mar. (under LGA 1972, s111, s133)	2514	66.09
Aries	Bus Hire Mar. (under LGRA 1997, s27)	2515	199.75
G Steele	Street Cleaning Mar (under LGA 1972, s137) standing order	SO	300.00
R Johnson	Footpaths Mar (under HA 1980, s43, 50, 96)	2516	286.00
ChALC	Annual Subscription (under LGA 1972, s143)	2517	614.37
Cheshire Playing Fields Assn	Annual Subscription (under LGA 1972, s111)	2518	18.00
Mid Cheshire Footpath Soc'	Annual subscription (under LGA 1972, s111)	2519	8.00
G Lees	Flowers for gateways (under HA 1980, s 96)	2520	23.99
Community Centre	Room Hire Mar (under LGA 1972, s133)	2521	16.10
ChALC	Audit Seminar (under LGA 1972, s111)	2522	5.00
Cheshire Community Action	Annual subscription (under LGA 1972, s111)	2523	50.00

It was resolved the street cleaning be paid under LGA 1972 s137 as being in the interest of, and to the benefit of, local inhabitants and will benefit them in a manner commensurate with the expenditure.

To note income of £94.00 for minibuss grants; VAT reclaim for £890.58 submitted; PAYE / NICS return submitted on line (£100 bonus refund for last year); Clerk has overpaid 12p NI to IR, he declines a refund.

c) No claims for Parish Plan expenses.

d) It was resolved to approve and sign the statement of accounts and annual governance statement of the annual audit return for 2008-09. The imposition of an unduly onerous timetable for the annual audit process was noted.

e) It was resolved to agree to increase the Clerk's salary in accordance with the final settlement agreed by the NJC for Local Government Services of 2.75%, details as recorded on the Clerk's pay slip.

12. Infrastructure, Street Scene and Publicity

a. Infrastructure group matters for noting or action.

i. The meeting notes of the 18th March 2009 were received and noted..

b. Street Scene group matters for noting or action.

Cllr Lees was thanked for planting at the northern gateway; teen shelter cleaning being arranged; street furniture needs inspecting with a view to repainting; the chestnut tree area needs to be further tidied (to be discussed with the Health Store and the Storehouse Church)

c. Responsibility and theme for the next Tarporley Talk article. It was resolved that Cllr Blackford will provide an article on grit salting by the 15th April for the May issue and Cllr Mills will provide an article on youth activities by the 15th May for the June issue.

13. Correspondence and Any Other Business: for information only or to be placed on the next agenda.

Given the closing bank balance the Clerk will arrange to increase the fidelity Insurance sum.

Increase to Play Area reserve requested to be on the next agenda

Concerns regarding the Estate House raised by an adjacent resident to be referred to VRBC .

Provision of access to the Hearse House re Country Market stalls is restricted to the Clerk, Councillors and authorised Parish Council contractors unless otherwise resolved.

Play area ROSPA inspection this month

Western Cheshire NHS Pharmacy application no further comments.

CWAC Central Ellesmere Port Action Plan call for comments, no comments proposed.

Carnival programme advertising to be requested.

CWAC communication re changes to planning process noted

CWAC communication re Building Control changes noted

CWAC Partnership West Newsletter received

CWAC and ChALC event Fourways 30th April noted.

Tattenhall Community First Responders to be invited to talk at a future meeting.

Cllr Brierley to hold the cemetery documentation while the Clerk is on leave.

SIGNED: _____ DATE: _____