

MINUTES OF A MEETING OF THE TARPORLEY PARISH COUNCIL HELD IN THE COMMUNITY CENTRE COMMITTEE ROOM ON Monday 8th September 2014

PRESENT: Councillors V Adshead, J Blackford, R Brierley, E Chapman, G Clough (Vice-Chairman), G Lees, J Mills, K Parker (Chairman), R Statham and A Wallace.

1. Open Forum: Notification of additional late planning applications 14/03528/CAT 14/03439/FUL. A resident expressed concern over the speed limit in the A51 in the vicinity of Ash Hill and the ex-Buffer Depot, discussion took place and the A51 Action Group and the Local Member were noted as possible sources of support; the need for a speed limit on Common Lane was discussed, it was suggested that contact should be made with Cheshire West and Chester Highways; the NP Steering Group Chairman discussed the need to agree if the NP should include a settlement boundary, it was considered that CWaC, TPC or the NP Steer would have to define a boundary and that advice was needed to assist in determining a way forward; a resident commented on 14/03549/FUL that the new proposal was not materially different from the last proposal and that 14/03439/FUL implied access across land for which permission had not been granted, also access to the highway is restricted, it is a garden development and does not add to the conservation area: a representative of the Community Centre discussed the operating costs and management of the Centre's field.
2. Start of formal business, Apologies for absence from D Press.
3. Casual Vacancy: No applicants to fill the vacancy, continue to advertise
4. Councillor's declarations of interest and requests for dispensation under the Localism Act 2011 s33; to note the ongoing dispensations for Cllr Chapman to speak but not vote on Brook Farm development proposals, Cllr Lees to speak but not vote on Birch Heath Road development proposals and Cllr Mills to speak but not vote on Nantwich Road and High School development proposals.
5. The minutes of the meeting of the 14th July 2014 were approved and signed.
6. Update on matters resolved at earlier meetings not on this Agenda: Note that the Inspector had published proposed Main Modifications to the CWaC Local Plan, to be placed on next agenda for comment.
7. PLANNING: a) Comments on planning applications made by members of the public: Noted that a public meeting had been held with regard to developments on land to the rear of Trap Hill and land to rear of 32 & 32A High Street and some 200 people attended and a substantial majority opposed the developments. b) Resolved that the following comments be made under TCPA 1990 Sch1 s8 and SI 419 - 1959:

APP No	Location	Proposal	Comment
14/03268/FUL	Land rear Trap Hill	Erect 15 dwellings, garages, parking, landscaping, access & infrastructure	Obj'n
14/03549/FUL	Rear 32 32A High St	Residential development 28 dwellings, access, parking, amended 14/00732/FUL	Obj'n
14/03528/CAT	Unit 1 Tarporley Business Centre	Remove sycamore posing threat to adjacent buildings.	No Obj'n
14/03439/FUL	Land behind 16 High St	New dwelling	Obj'n

Cllr Parker to speak on 14/03549 and Cllr Clough on 14/03268 if called to Committee

c) Noted comments made between meetings by the Clerk under delegated authority

APP No	Location	Proposal	Comment
14/03027/OHL	Tarporley to Chowley	Rebuild 33kV overhead line	No Obj'n
14/02593/FUL	Hillcroft High St	Single storey side extn and replacement windows	No Obj'n
14/02610/FUL	7 Oaktree Close	First floor extn to rear	No Obj'n
14/03039/FUL	9 Burton Ave	Single storey rear extn	No Obj'n
14/03038/FUL	The Cottage Common Lane	Two storey side extn	No Obj'n
14/03172/CAT	1 Cedarwood Court	Fell 1 Blue Cedar	No Obj'n

d) Noted Cheshire West & Chester decisions and review appeals and enforcements.

APP No	Location	Proposal	Comment
14/02368/FUL	4 Foxhill Court	Rear single storey garden room replaces conservatory	Approved
14/02246/FUL	83 Eaton Rd	Convert estate office to granny annex	Withdrawn
14/02489/FUL	17 Park Rd	Side ext'n replace conservatory, rear porch 2 nd storey	Approved
14/01821/FUL	Land at 10 Park Rd	New dwelling	Approved
14/01820/FUL	10 Park Rd	Replacement dwelling	Approved
14/02688/FUL	Polwithin, The Avenue	Single storey rear ext'n	Approved
14/02165/LBC	Hearse House, Park Rd	Renovation to roof, timber, windows, rainwater goods	Approved
14/02424/FUL	Wright House 67 High St	COU first floor to office/gym, 2 side windows	Approved
14/02829/TEL	Tcomm Birch Heath Farm	Upgrade existing telecommunications equipment	Permitted dev'
14/02593/FUL	Hillcroft High St	Single storey side extn and replacement windows	Approved
14/02490/FUL	Land front 23A Forest Rd	Two storey dwelling	Approved

e) Membership of the monthly planning review group Cllr's Lees, Clough and Adshead.

- 8.** Utkinton Rd Burton Ave litter bin: It was considered that a semi enclosed bin would not prevent casual depositing of waste as opposed to litter and it was resolved not to replace the current bin at this time.
- 9.** Community Centre Field: It was noted that the field has a role as a valuable community resource but produces no significant income to offset against the substantial cost (mowing, tree work, field drains) of maintenance. It was resolved to grant £4,000 towards immediate costs and to allocate £2,000 pa towards future costs. It was resolved to agree to a proposal from the Community Centre Committee to a joint public consultation on the role of the field in conjunction with the role of the Brook Road field.
- 10.** Insurance Renewal: It was noted that the current arrangement with Came & Co. had resulted in a considerable saving and it was resolved to enter in to a further 3 year contract with Came & Co.
- 11.** Trap Hill / Birch Heath development proposals appeal: It was resolved to present Cllr Lees comments as circulated by email to be added to the comments already submitted as part of the planning process.
- 12.** Daffodil field / High St development proposals: It was noted that discussion had taken place with the developer that included a proposal for additional public car park spaces but that further discussion leading to a new or revised application and a further public meeting was anticipated.
- 13.** Neighbourhood Plan Steering Group: An informal public consultation on the present (near final draft) state of NP development is being organised, this will involve a two page flyer and a ten page summary reflecting the current draft NP for public distribution, a stall will be arranged at the Farmers Market (4th) and an open day (18th) at the Community Centre. The possible requirement for the NP to include a settlement boundary needs resolving and a TPC-NP sub group to address this was proposed.
- 14.** Nantwich Rd Development: Discussions taking place with the developer over detail aspects of the reserved matters (house type and site layout) proposal.
- 15.** Brook Farm Development: Some progress made in relation to agreeing access to the sports & recreation field.

In accordance with standing orders it was resolved to extend the meeting to 10:00pm to deal with the agenda.

- 16.** Village Square: The PCC has considered 3 proposals for the layout of the Done Room parking area, the preferred option will require Church Commissioners approval which is being sought.
- 17.** Village Parking: Update: Following discussion with CWaC Highways the car park behind the Rising Sun is being remarked and it was resolved to agree, if necessary, a contribution of £1,200; Park Road is to be resurfaced and it was resolved to agree a contribution of up to £1,000 towards yellow lines by the Health Centre. The introduction of time limited parking on the High Street will require the Tarporley Transportation Study to be updated and it was resolved to contribute up to £2,000 towards this cost and noted that the survey would provide necessary evidence for the NP and the cost may be allocated to the NP budget.
- 18.** CWaC Governance Review: Noted that the proposed changes to Utkinton Parish have been finalised.
- 19.** Succession Planning: It was resolved that Cllr's Chapman, Parker and Lees would progress the planned replacement for the Clerk following his proposed retirement at the end of August 2015, it was considered that a deputy clerk should be appointed prior to the Clerk's departure to allow for a smooth handover.
- 20.** CWaC Consultation: Noted that the service delivery on line survey was available for Cllr's to comment.
- 21.** S106 & new homes bonus: Noted the need to agree and prioritise projects to set against these sources of funding and to agree to an implementation timetable. Cllr's Clough and Adshead to prepare proposals.

22. ACCOUNTS: a) The Councillor's expenditure and income statements were received and approved and it was noted that Cllr Blackford had inspected the accounts. It was noted that the budget for the year was £72,341 pro rata for 4 months £24,112 current actual approved expenditure for 4 months £16,560 bank balance £132,205 of which £57,651 is not reserved and income for 4 months was £74,888.

b) It was resolved to approve the following accounts for payment (amount in £'s)

ICO	Data protection annual reg' fee (under LGA 1972, s111)	D.D.	35.00
Primary School PTA	Grant to educational play equipment (LGA 1972 s19)	Chq3306	400.00
Primary School	Grant to educational equipment (LGA 1972 s145)	3307	500.00
Done Room Pre-School	Grant to educational play equipment (LGA 1972 s19)	3308	525.00
J Macdonald	Net Wage July. (under LGA 1972, s112)	3309	509.04
J Macdonald	Office expenses July. (under LGA 1972, s111, s133)	3310	22.77
Aries	Bus Hire July. (under LGRA 1997, s27)	3311	243.00
R Johnson	Footpaths July (under HA 1980, s43, 50,96,144, LGA 1972,s111, s214, PCA 1957 s1)	3312	890.50
-		-	-
J Stewart	Handyman July (under LGA 1972, s111, s214,HA 1980, s43, 50,96,144, PCA 1957 s1)	3313	162.50
-		-	-
Community Centre	Room Hire June (under LGA 1972, s133)	3314	44.46
Community Centre	Room Hire July (under LGA 1972, s133)	3314	46.80
ETC Grass Machinery	Mower hire for cemetery July (under LGA 1972, s214 (2))	3315	192.00
Kirkwells	Neighbourhood Plan Consultancy (under LGA 1972, s111)	3316	5,400.00
Tarporley DIY	Street furniture items etc. (PCA 1957 s1, LA1983, s6)	3317	24.33
BDO	Annual external audit (under ACA 1998 s7)	3318	360.00
Cheshire Woodlands	Chestnut tree inspection (under LGA 1972, s111)	3319	266.40
Cheshire Constabulary	PCSO 6 month contract charges (under LG&RA 1997 s31)	3320	5,900.00
J Macdonald	Net Wage Aug. (under LGA 1972, s112)	3321	503.22
J Macdonald	Office expenses Aug. (under LGA 1972, s111, s133)	3322	56.75
Aries	Bus Hire Aug. (under LGRA 1997, s27)	3323	194.40
R Johnson	Footpaths Aug (under HA 1980, s43, 50,96,144, LGA 1972,s111, s214, PCA 1957 s1)	3324	864.50
-		-	-
J Stewart	Handyman Aug (under LGA 1972, s111, s214,HA 1980, s43, 50,96,144, PCA 1957 s1)	3325	302.00
-		-	-
ETC Grass Machinery	Mower hire for cemetery Aug (under LGA 1972, s214 (2))	3326	192.00
Talkabout Publishing	Tarporley Talk newsletter, Sept. (under LGA 1972 s142)	3327	144.00
F Morrey & Son	Plants and shrubs Burton Sq (under HA 1980 s96)	3328	96.54
BrokerNetwork (Came Co)	Insurance premium, annual (under LGA 1972, s140, s111)	3329	1,286.07
ChALC	Councillor Training (under LGA 1972, s111)	3330	30.00
Inland Revenue	PAYE Tax and NI (Jul, Aug, Sept) (under LGA 1972, s112)	3331	1,285.09
Tarporley DIY	Street furniture items etc. (PCA 1957 s1, LA1983, s6)	3332	29.01

Income noted Cemetery fees, £800, £800, £120, £270, Mini bus grants £108, £80, VAT refund £4,794.83

c) External Audit Report on Annual Return: Noted a clean audit with other matters drawn to the Council's attention that the CWaC grant paid with the precept should be shown in other income.

23. Infrastructure, Street Scene and Publicity

- a. Infrastructure group matters for noting or action, meeting re car parking as item 17.
- b. Street Scene group matters for noting or action, no meeting, dog bin list updated.
- ii) Play area operational update.

Noted annual report by newly appointed inspection company, all equipment safe and rated at very low or low risk, some equipment identified as requiring replacement in 3-5 years, costs needed to be budgeted for. Junior swings replacement chains on order following inspection by the handyman (also noted in annual report).

- c. Responsibility and theme for the next Tarporley Talk articles, Cllr's Clough & Brierley

24. Correspondence and Any Other Business: for information only or to be placed on the next agenda.

- a. Matters for noting
 - Cheshire Community Action resolution to change articles of association noted.
 - CWaC confirmation of FP21 diversion, MacDonald Hotel entrance, noted.
 - Cllr Clough to hand over organisation of the Christmas event to Cllr Wallace.
 - b. Informal meetings not noted above held since the last full Council meeting.
- All meetings noted above.

SIGNED: _____ DATE: _____