

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD VIRTUALLY VIA ZOOM ON MONDAY 12th October 2020**

Parish Council

Chairman – Cllr Gordon Pearson

Cllr Elaine Chapman Cllr Gill Clough Cllr Andy Hallows Cllr Catherine Helm

Cllr Lisa Miller Cllr John Millington Cllr Mark Ravenscroft Cllr Peter Tavernor

Cllr Nigel Taylor Cllr Andrew Wallace

Clerk Ann Wright

Deputy Clerk Abbie Webb

Other

Public 1

1. Apologies for Absence

Cllr Toni Burke – work commitment

CW&C Cllr Eveleigh Moore Dutton - attending CW&C meeting.

2. Declaration of Interests

Dispensations granted to Cllrs Chapman, Millington, Pearson and Tavernor regarding the development of Brook Road sports and recreation ground were noted.

Cllr Miller declared a pecuniary interest in Item 17 and Item 18 as her partner had provided a quote for both ad hoc works and the renovations of the WC building. She confirmed she would leave the meeting and take no part in the discussions.

Cllr Millington declared that he has an interest in payments to Jack Millington as a family member and Item 19 as Jack Millington had submitted a quote for undertaking gritting, he confirmed he would leave the meeting and take no part in the discussions.

3. Public Participation

Tarporley Community Centre

It was reported that the Community Centre is open again and taking bookings, a number of businesses who use the Centre have now returned offering various exercise and baby classes, the Arts Society has held two meetings with reduced seating and making use of the floor markings to socially distance, it was noted that these meetings had gone very well.

The Centre is expecting to lose between £3k and 5k annual income due to Covid.

The works to the Centre Roof and toilets have been successfully completed.

It was noted the trustees would be supportive of the installation of CCTV cameras and also security lighting noting the car park is very dark, they would also provide access to the broadband if required.

4. Minutes

Resolved 20/218 – That the Chairman signs the Minutes of the Parish Council meeting held on the 14th September as a true and proper record when possible.

5. Minutes of Working Groups and Other Meetings

The Council noted the notes of working groups and other meetings, from page 331 of the minutes book including the notes of the Neighbourhood Plan Review Working Group.

6. Actions List

The Council noted the actions list as circulated.

Tree Survey

It was asked if there was any further update on the tree survey as it had been identified that one of the trees at Burton Square has weeping canker it was agreed to raise this with CW&C and seek to establish ownership of this land and trees.

Planning Liberty Properties

The Clerk reported to date she had received no relevant points regarding the application process and decision from Councillors, it was agreed to remove this action from the list.

Landowners Letter

It was noted a draft letter has been agreed and that the landowners need to be identified.

Cemetery Fence

It was noted the Clerk has sought addition quotes for the replacement of the fence and was meeting a contractor on site next week.

Rising Sun Parking Spaces

It was noted the additional spaces have still not be opened, it was understood this was due to licence agreement with CW&C, the Clerk will continue to pursue this matter.

Repeat Car Parking Survey

It was agreed that a discussion needed to take place between Councillors working on the business case to identify the need for additional parking and those undertaking the survey to see if any additional questions need to be addressed noting the need to keep some questions unchanged for comparison. It was suggested people should be asked how far they would be willing to walk to their destination.

7. Planning

1) Planning Register

The planning register was noted as circulated.

20/03212/FUL – Two storey and single storey side/rear extensions and front open porch – 29 Nantwich Road, Tarporley, CW6 9UN.

Resolved 20/219 – That the Council submit the following observation:

No objection.

2) Applications received since publication of agenda

No further applications received.

8. Christmas in Tarporley

Councillors approved the proposed activities identified for Christmas including the High Street Treasure Trail which will run from the 7th to the 13th December noting that changes may need to be made if further Covid regulations are imposed.

It was agreed a working group including Cllrs Clough, Helm, Miller, Pearson, Ravenscroft, Tavernor and Wallace would consider the details of the activities and would meet virtually on Tuesday 20th October from 6.30pm

It was agreed that a Stay Festive Tarporley newsletter would be prepared to be circulated around the 1st December including information about the treasure trail. It was agreed the Council would circulate a Christmas card to every household including information for those who are alone.

It was agreed that people be encouraged to decorate their properties to light up the village.

Father Christmas Sleigh Visit

It was reported that the Rotary are waiting for confirmation if they can undertake their usual sleigh trip around the village. It was agreed if the Rotary are not able to do this that they be asked if the Parish Council can use the equipment. It was noted that the Parish Council would need to review its insurance and public safety before agreeing to take the sleigh around the village and would have to ensure that it did not attract crowds of people.

Resolved 20/220 – That the Council agree a budget of up to £1500.00 for general Christmas costs including printing and planting.

9. Brook Road Outdoor Sports & recreation Ground

1) Update & Name

It was reported that there had been little physical activity on the field since the last meeting except maintenance including cutting, rolling and fertilizing of the field as per the agreed schedule which had been slightly amended due to newt licence. As agreed at the last meeting Dunkil have been asked to provide a quote for the hedge cutting.

Planting is due to take place soon including additional trees at the end of the pitch, it had also been agreed to double the proposed bulb planting.

Access Road

Councillors had received notes of the meeting with Andrew Jamieson (CW&C) on the 24th September, Mr Jamieson had since been informed that the Newt Licence will expire at the end of the year and would need to be reapplied for if the road has not been completed by then.

Resolved 20/221 – That the Council write a strongly worded letter to Andrew Lewis, Chief Executive of CW&C cc'ed to Charlie Seward and Cllr Moore Dutton highlighting CW&Cs failure to deliver the access road and the implications of this.

Cllr Millington reported that he is due to discuss with Bowland Ecology the possibility of extending the Newt Licence and subdividing the fence to allow works to be carried out.

Electric Transformer

It was noted that SP Power Networks have not approved the fencing to go around the transformer, if they do not provide this approval the fence will be installed noting the only outstanding matter is the location of the gate. It was noted this area is currently enclosed by heras fencing.

Gym & Play Equipment

The gym equipment has been ordered and installation will be agreed to coincide with the opening of the playing field. Work is now proceeding to form a small focus group of parents to discuss the proposed play equipment to be installed, the proposed equipment will also be shown to the Play Inspection Company who carry out the Council's safety inspections for comment.

Signage

Cllr Tavernor agreed to assist with the signage design which could be linked to the branding of the village as the heart of the Sandstone Ridge.

Site Opening

It was agreed the Council would monitor progress before agreeing when the site can be opened noting the need to discharge three planning conditions before it can be opened.

Budget

It was noted the project is within budget including historic costs of £8.5k, additional S106 funding will be claimed for the play store and play equipment. Councillors thanked Cllr Millington for all his hard work noting that it was a fantastic achievement to deliver the project within the budget.

Resolved 20/222 – That site be known as:

Brook Road Playing Fields
& Nature Park

2) Community Use Statement & Management & Maintenance Statement

Work is ongoing on producing the documents and examples have been obtained from CW&C, once completed these will be circulated to Councillors for comment before being submitted.

10. CCTV

The Council considered the installation of CCTV cameras on the Brook Road Playing fields and on the TCC Car Park, it was agreed to form a small working group including Cllrs Hallows, Miller, Millington and Tony Yeates to obtain information and prices for possible systems and solar powered lighting.

11. Sandstone Ridge Trust1) Meeting Update

The Council noted the notes of the meeting with the Sandstone Trust trustees on the 1st October, from page 334 of the minutes book.

2) Sandstone trust Partner.

Resolved 20/223 – That the Council become a formal partner of the Sandstone Ridge Trust.

3) Letter of Support

It was noted that, if designated, the designation would be a consideration when deciding planning applications but should not have a detrimental impact on planning in the area.

Resolved 20/224 – That the Council write to Edward Timpson MP in support of the Sandstone Ridge being designated as an area of outstanding nature beauty (AONB) or equivalent noting the benefit this will have on Tarporley at the heart of the Ridge for businesses and tourism. It was reported the Sandstone Ridge Trust had provide some promotional materials which will be delivered to businesses in Tarporley along with a letter of explanation to raise awareness of the Sandstone Ridge and the project to have it designated as an AONB.

12. Neighbourhood Plan Review

The Council note the notes of the review meeting which had taken place on the 7th October, from page 338 of the Minutes, the working group is currently undertaking a high-level review of policies for discussion at its next meeting.

13. Allotments & Bowling Green Leases

Resolved 20/225 – That the Council agree the bare land lease to be signed with Allotments Association and licence which will be issued by the Association to the plot holders as circulated noting that the documents cannot be finalised until formal plans have been drawn up showing the allotments including accesses and power supplies etc.

It was agreed work should now start to draw up a lease for the Bowling Club based I that agreed with the Allotments association.

14. Risk Assessment Working Group

It was agreed that Cllrs Clough, Helm and Ravenscroft would form a working group to develop and review the Council's risk assessments.

15. Electronic Payments

Resolved 20/226 – That the Council confirm use of electronic payments following approval by Council resolution or approval of 2 signatories as required by clause 6.9 of the Financial Regs.

16. Accounts & Payments

1) Accounts & Payments to 30th September 2020

Resolved 20/227 – That the Council approve the accounts and payments and bank reconciliation as listed on page 95 of the cash book including the below payments.

A. Wright	Reimbursement – Microsoft subscription	59.99
A. L. Rowlands	Youth Shelter Roof	1170.00
SLCC	Virtual Conference Attendance (A. Webb)	30.00

2) Half Year Budget Review

Councillors noted the half year budget review which showed the Council was on track to end the financial year within budget. It was noted that the accounts predict £30k of unearmarked funding which could be spent on the refurbishment of the play area at the rear of the Community Centre and to attract match funding.

It was noted that work will start before Christmas on the budget for 2021-2022 and the Council will review its contingency levels and consider allocating some of that towards the delivery of a MUGA on Brook Road.

Resolved 20/228– That the Council confirmed the CIL payments to date:

Tarporley Community Centre Roof £10k

Brook Road Playing Field car park £31,251.00.

Noting that £7k of the funding has been earmarked for Poppy Lane Car Park of which just over £1k has been spent to date and £4760.50 remains unearmarked.

3) Accounts & Payments to Date

Resolved 20/229– That the Council approve the accounts and payments and bank reconciliation as listed on page 96 of the cash book including the below payments and additional invoices received since publication of the agenda:

Dunkil Developments Ltd	Brook Road Payment 4	29569.45
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Tilston Parish Council	Virtual Conference contribution (A. Webb)	10.00
Storrar Cowdry	Legal fees – land registry	46.00
Karl Dawson DWCF	Play area fence repair	270.00
J. Millington	Watering x6	232.00
A. Wright	Salary	774.75
A. Webb	Salary	781.13
HMRC	Paye/NI	180.28
Nest	Pension Contribution	146.21
Gaskells	Cemetery Bin	95.35
Grants Gardening Services	Grounds Maintenance	1440.00
The Accounts Centre	Payroll	24.00

A L Rowlands	Repair Poppy Lane Sign	70.00
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4) Planters Budget

Agreed as part of Christmas budget.

5) Clerks Pay Scales

Resolved 20/230 – That the Council adjust the Clerk’s salary backdated to April 2020 to the new National Salary Award levels for 2020-2021 as published by NALC on the 26th August 2020.

6) Office Allowance

Resolved 20/231 – That the Council agree both Clerks receive an office allowance of £4 per week to be paid from the 1st April 2020.

Cllr Miller left the meeting and took no part in the following discussion.

17. Maintenance Works

It was agreed to obtain further prices from contractors to carry out a range of tasks.

Cllr Miller re-joined the meeting.

Resolved 20/232 – That the Council move into Part 2 (private session) to discuss the following item.

18. Former WC Building

1) Lease of Former WC Building

Resolved 20/233 – That the Council proceed with the freehold transfer of the former WC building to the Parish Council.

It was agreed the Clerk should write again to residents regarding vehicular access to the building and also confirm that change of use permission is not required for the building.

Cllr Miller left the meeting and took no part in the following discussion.

2) Renovations of Former WC Building

That clarification is sought on a number of items from Al Rowlands and Alcris Projects to be brought back to Council’s November meeting.

Cllr Miller re-joined the meeting.

Cllr Millington left the meeting and took no part in the following discussion.

19. Footway Gritting

It was agreed that the Council should contact CW&C to obtain information regarding how and when gritting schedules are decided. Additional quotes be obtained for evening gritting and that a trial run be undertaken.

Cllr Millington re-joined the meeting.

20. Defibrillator

It was agreed to contact The Swan to see if 24/7 access is available for the defibrillator there and obtain prices for solar powered defibrillator cabinet for the Brook Road Playing Fields.

Meeting closed: 10.02pm.

Signed:

Dated:

Ann Wright 13-10-20

Next Scheduled Parish Council Meeting:

Monday 9th November 2020, 7pm.

Virtually via ZOOM.

**Tarporley Parish Council Minute Book
Committees, Working Groups and Other Meetings
Presented at the October 2020 Meeting**

Notes Included:

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Notes of Meeting on access road to Brook Road Sports & Recreation Field
24th September 2020, held virtually via Teams.

Present:

CWAC - Andrew Jamieson

Tarporley Parish Council - John Millington, Gordon Pearson, Mark Ravenscroft,
Ann Wright (Clerk)

Purpose of meeting: To discuss access road to Brook Road Sports and Recreation field

The following points were discussed at the meeting:

Mr Jamieson confirmed he had requested an update on the delivery of the access road from the CEO of Qwest but had not received it to date. He confirmed that Qwest were responsible for the organisation and delivery of the road.

He gave his apologies for not circulating an update or having the works programme.

He confirmed the tender process had been undertaken and that the funding for the scheme was available and the works will start.

The Parish Council confirmed that the works were essentially completed on the playing field and the contractor was now off site and that it was almost ready to be opened to the public.

It was reiterated that a planning condition required the access road to be completed before the field could be opened to the public.

It had been initially suggested the works would take place and be completed in July, then in August and we are now nearing the end of September and works have still to start on the access road.

Cllr Ravenscroft stressed that date when the road will be completed is required so that a date when the field can be opened can be publicised.

It was asked if Qwest had selected a contractor from the tenders. Noting an email received on the 8th September stated the tenders were due on the 11th September and that the contractor would be picked on that date.

Mr Jamieson was not able to confirm whether a contractor had been appointed but stated he would put pressure on Qwest to move the project forward.

It was asked what the design and scope for the works included.

It was noted that currently the site including the CW&C owned land was secured however once an access road is in place that would leave the CW&C land open to both pedestrian and vehicle access which could attract anti-social behaviour including fly tipping etc. As such it was asked if there was a plan to install a simple post and rail fence along both sides of the road, which would also prevent nuisance to neighbouring residential properties.

Mr Jamieson agreed he would look into this and that it would be prudent to install some fencing.

It was noted the road had to be of an adoptable standard with street lighting and a footway on both sides. Mr Jamieson was asked to confirm if the footpath is on both sides if it is just on one

side of the road this will need to tie in with pedestrian access which has been created on the playing field.

Mr Jamieson confirmed he would forward the detail design information across to the Parish Council in the next 24 hours.

Mr Jamieson confirmed there was no progress on the delivery of affordable housing on the site and that currently he was concentrating in delivering scheme which had time limited funding from Homes England. He confirmed there was funding for this scheme but given the current pressures on CW&C it was not clear if that funding would still be available in the future.

He confirmed he would be happy to share ideas regarding the possible development.

Cllr Pearson thanked all for attending the meeting.

Ann Wright
24 09 2020.

Notes of Branding Working Group Meeting with Sandstone Ridge Trust**1st October 2020, Held Virtually via Zoom.****Present:**

Parish Council: Catherine Helm, Gordon Pearson, Mark Ravenscroft, Ann Wright (Clerk).

Sandstone Ridge Trustees: Derek Bell, Nick Homes, Andrew Hull.

Purpose of Meeting: To received update from Sandstone Ridge Trust and discuss long-term objectives.

It was noted it had been sometime since the last meeting and that it would be helpful to have an update noting that progress will have been limited by the Covid pandemic and lockdown.

Update

It was noted that at the last meeting the councillors had received copies of the Trust's strategic plan¹ which includes the Trust's plans and objectives.

It was confirmed the lock down had been frustrating for the Trust and had prevented projects moving forward and that the Walk and Ride Festival which would have been launched in Tarporley this month has had to be cancelled.

Also, the Heritage Lottery Fund has been postponed until next year, possibly Easter, which has prevented the Trust from submitting their bid for future funding.

The Trust has however tried to keep some smaller projects running to keep volunteers active.

Sandstone Trust's Aspirations

The Trust's long-term aspiration is to have the Ridge designated as an Area of Outstanding Natural Beauty (AONB) and the Trust has collected a Large amount of evidence and done a lot of work to support this aspiration, and has been successful in raising the profile of the Ridge.

It was noted that in 2018 the Government commissioned a report on National Parks and AONB and the panel producing the report visited the Ridge in June 2019. The Ridge was identified in the Glover Report² which was published in September 2019.

The Report had suggested the creation of a new designation of National Landscapes.

On the 28th September, earlier this week the UN held an international conference with over 100 international leaders including our Prime Minister who, along with 63 other leaders signed up to the 'Pledge for Nature'.

The Prime Minister announced the government's intention to increase the protected landscapes in the UK from 26% to 30% by 2030.

It was noted that in the last 20 years there has been very few new areas of AONB created although some existing ones have been extended.

¹ <https://www.sandstoneridge.org.uk/doc/D369723.pdf>

² <https://www.gov.uk/government/publications/designated-landscapes-national-parks-and-aonbs-2018-review>

As such when looking at creating more AONBs the Government is likely to look at the Glover Report which identifies the Ridge as a possibility, noting the report had cross party support when published.

As such it was thought that what had been a long-term aspiration may happen in the shorter term.

The Trust is now working to raise the profile of the Ridge further, particularly in the political arena and the Trust is identifying key stakeholders to be contacted and to start lobbying to have the Ridge identified as a candidate for designation as an AONB or new national landscape.

Historically a smaller section of the Ridge had been identified as a possible candidate for AONB status but this had been rejected for 2 reasons, firstly at the time the government had identified the area for a possible nuclear facility and there was a belief that ribbon development was likely to take place in the area during the 1950s, neither things took place.

Longevity of the Trust

It was noted the Trust has been in place since 2012 as a legacy project following the Habitats and Hill forts project and its work is acceptable by major giving agencies.

The Trust is currently run by volunteers, designation of the Ridge would bring with it exchequer funding (75%) and would allow a small team of 3 or 4 people to be employed to manage the Ridge.

It was noted the Trust is an organisation however its objective is to promote the Sandstone Ridge which is a permanent feature of landscape and the objectives and actions included in the Plan will proceed in parallel with the work to get the area designated.

It was noted that the Glover panel had been impressed by the community ownership and involvement in the Ridge.

Sandstone Ridge Partnership

It was noted the Trust works in partnership with around 36 different bodies including:

Major Estates - Bolesworth Estate and Cholmondeley Estate.

CW&C & Cheshire East

Statutory Bodies inc. Environment Agency, Natural England.

Conservation Bodies inc. Woodlands trust, Cheshire Wildlife

Cheshire Association of Local Councils

Local Councils inc. Frodsham

Health and Wellbeing agencies

Volunteer Members, some of who have been working on projects for 15 years.

Businesses

Protection & Development

It was asked what impact designation would have on development in the area.

Unlike National Parks which have their own planning authorities, development in AONBs would still be handled by the local authority and the status would be taken into consideration when applications are decided.

Both the Bolesworth and Cholmondeley Estates had queried this initially and what impact it would have on their businesses but had agreed that the benefits of designation far outweighed any negative impacts.

It was noted that the Government's 25 Year Environment Plan and with the Agriculture Act which is going through parliament now there is a shift towards increased public access to the countryside, increased tourism and changes to funding to farming businesses.

Sandstone Ridge Name

It was asked if the name, Sandstone Ridge was likely to change if designated. It was said this would be very unlikely as it is a government land classification. There are 150 distinct landscapes in England of which the Sandstone Ridge is one as is the Cheshire Plain which surrounds the Ridge on its East and West. The name as established by Natural England is included in numerous government publications.

The issue is that people refer to the Sandstone Trail which is the path across the Ridge rather than the Ridge itself which is National Character Area 62³ and includes Tarporley.

Benefits of Designation

- Tarporley would be identified as the heart of an AONB or National Landscape.
- Property values will increase.
- Businesses will want to be located in the area.
- Increased visitors to the area.
- Full time team will be employed to manage and enhance the landscape.
- Strong branding of the area and projects.

It was suggested that it was worth looking at the websites of some AONBs and that there are many case studies identifying the benefits of designation.

Branding

It was asked if designation would bring with it standardised signage and branding.

It was noted that the Trust has already gone through a branding exercise and that there are no plans to change this branding at least in the medium term, although to date the Trust has not given much thought to signage.

If designated the entrances to the area are likely to have common entry signs in Frodsham, Malpas and possibly in Tattenhall and Bunbury and it was hoped the Trust's logo would be used.

It was noted that existing AONBs appear to have standard road signs with the designation on them, while National Parks tend to have entrance features including mill stones.

Government Stakeholders & Designation Process

It was believed that the Minister for the Environment George Eustice will be responsible for delivering the additional protected Landscapes.

The Trust will be contacting Edward Timpson MP and other Cheshire MPs to lobby for the Ridge's designation as well as Local Authority leaders.

³ <https://www.gov.uk/government/publications/national-character-area-profiles-data-for-local-decision-making/national-character-area-profiles>

It was suggested that a simple briefing pack should be created possibly 2 sides of A4 to allow quick assimilation of the facts and benefits.

It was noted that there is a very tight time scale for delivering the additional protected areas as such it was expected that the Glover Report will be taken account of and it was therefore important the Ridge is in the forefront of MP's minds.

The Trust has already had discussions with Natural England who had originally suggested the designation would take 7 to 10 years given their staffing levels, however this process had been speeded up and given the Prime Minister's announcement is likely to be speeded up further.

It was noted that Natural England make recommendations regarding designation which are considered and approved by the Secretary of State for the Environment.

It was confirmed that the Trust is a member of the AONB Association.

Next Steps

It was suggested the Parish Council should review the projects outline in the Trust's Plan and consider if any are appropriate for the Council to work in partnership with the Trust to deliver.

It was noted the Trust has a lot of marketing material and information; it was agreed that Andrew Hull would drop off a range of material including window stickers which Gordon Pearson to distribute to village businesses.

It was agreed the Trust would be willing to share artwork and high-quality images of Tarporley with the Parish Council.

Andrew Hull to forward the Trust's membership agreement for consideration by the Council at its next meeting, if approved this would be promoted on both the Trust's and Council's websites and on social media.

It was agreed the Council would consider writing a letter of support to Edward Timpson MP regarding designation of the Ridge at its next meeting and Andrew Hull would forward suggested text for the letter.

The Trust will forward an invitation to attend their next board meeting on the 19th October.

All were thanked for attending the meeting which had been really useful, and it was hoped that the Trust and Council working together would be a sustainable and fruitful relationship.

Notes of Tarporley Neighbourhood Plan Review Working Group

7th October 2020 - via Zoom.

Present: Catherine Helm, Michael George, Gordon Pearson (Chairman), Peter Tavernor, Nigel Taylor, Ann Wright (Clerk). (Apologies – Toni Burke)

Purpose of meeting: To discussion the Neighbourhood Plan (NP) review process.

Identified Actions

Nigel Taylor confirmed that he had identified a number of areas for review and broken them down into categories and highlighted them in the Plan:

1. CWAC or National Doc reference: This is where the NP references CW&C or National documents and so the latest issue date of that document needs to be referenced. In addition, any comments or extracts taken from the original document that are included in the plan need to be checked that they are in the updated version and any new issues/points to consider from the current document may need to be addressed. These items would probably be better to be externally reviewed.

2. TPC Doc Reference: This is where the NP references TPC documents and so the latest issue date of that document needs to be referenced and if not updated within the last five years, the document should be reviewed with new issue date. Note that some of these documents may need to include new issues or points since the original NP. I will provide a separate summary list of this as discussed

3. Fact Check: This relates to local facts that have been stated in the NP but need to be checked or updated noting these will have been written in 2015 and that some sources date back to 2012/2013.

4. NP Policy Background: Background to policies defined in the plan have been highlighted where they may need to be reviewed by the NPWG

5. NP Working Group: This relates to all other issues that would be assumed to fall directly under the Neighbourhood Plan Working Group for review. Note all the references to the original Questionnaire have not been highlighted but the inclusion of all this data which is now more than 6-7 years old may need to be reconsidered

It was noted in correspondence with Louise Kirkup she had confirmed that she would carry out the review of policies for action 1 above as such this would allow the working group to concentrate on the policies.

It was agreed that was a need to review the policies for their relevance, whether they had worked and also if they were strong enough.

Executive Summary & Context

It was agreed that a narrative was required which would put the NP and the review into context, including the extent to which:

- The Plan has been successful.
- Housing numbers have been delivered in accordance with CW&C Local Plan 1.
- The Settlement Boundary has remained intact.
- Developers are recognising the need for and bringing forward applications which include infrastructure which was key element of the Plan.
- The Plan remains a robust planning policy document.

It was suggested that any amendments to the NP would need to be noted in an appendix.

It was thought that there may be very little information which was irrelevant or out of date other than that relating to the former Royal British Legion site which has now been developed and completed.

It was agreed that this narrative could be developed now but would not be finalised until the review is completed.

It was noted that review is being undertaken during the lifetime of the NP which runs until 2030, so the review is in effect an update for the remainder of the Plan period.

Village design Statement

It was agreed that the Village Design Statement (VDS) should be included in the NP as a policy and that the current Government White Paper suggests that NPs will remain an important part of the Planning Process but may be more focussed on design detail.

It was noted the VDS was drafted in 2001 and published in 2003 as such it should also be reviewed. It was agreed the Clerk should contact CW&C and seek advice on the process for reviewing and revising a VDS.

It was noted that the VDS illustrates that Tarporley has been fully engaged in the planning process for 20 years.

It was suggested that the design document produced by the former landowner of the Nantwich Road site should also be considered when looking at the VDS.

It was asked if all aspects of the VDS were in line with the NP or whether there were any contradictions, it was thought they were inline and that sections were taken from the VDS and included in the NP but this would be checked.

Policy Review

It was agreed the working group members will undertake a high-level review of all the policies and objectives, the findings of which would be recorded into a table to show a systematic approach and that these findings will then be discussed at the next meeting.

It was noted that there has been a number of changes since the Plan was written and made including a greater emphasis on climate change and environmental matters.

It was noted that some of the coherence of the original NP was lost when removed by the examiner.

It was discussed if the impact of the Covid Pandemic should be considered as part of the review particularly when looking at economic policies. It was agreed that it was important to recognise any Covid influence on policy.

It was noted that the Centre for Sustainable Energy offers support the NP workings groups in terms of policy reviews and recommendations.

Actions

GP – To devise and circulate policy & objectives review table.

PT – To draft narrative/executive summary.

Clerk – To forward marked up NP to Louise Kirkup.

Clerk – To contact CW&C for VDS review advice.

All – To review policies and objectives and circulate to other members by Friday 16th October.

Future Meetings

Monday 19th October, 7pm, via Zoom – Policy & Objectives Review

Wednesday 21st October, 7pm, via Zoom – Meeting & Discussion Louise Kirkup

TBC, 7pm, via Zoom – Review of TPC documents referenced in NP

Ann Wright 08 10 2020.

DRAFT