

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD VIRTUALLY VIA ZOOM ON MONDAY 14th DECEMBER 2020**

Parish Council

Chairman – Cllr Gordon Pearson

Cllr Elaine Chapman Cllr Gill Clough

Cllr Andy Hallows

Cllr Lisa Miller

Cllr John Millington Cllr Mark Ravenscroft

Cllr Peter Tavernor

Cllr Nigel Taylor

Cllr Andrew Wallace

Clerk Ann Wright

Deputy Clerk Abbie Webb

Other

CW&C Cllr Eveleigh Moore Dutton.

Public 2

1. Apologies for Absence

Cllr Toni Burke – work commitment.

Cllr Catherine Helm – Family commitment.

Resolved 20/245 – That Council accept Cllr Burke's apologies and absence from meeting for work reasons.

2. Declaration of Interests

Dispensations granted to Cllrs Chapman, Millington, Pearson and Tavernor regarding the development of Brook Road Playing Fields were noted.

Cllr Miller recorded an interest as her partner has been appointed to undertake works on the former WC building.

3. Public Participation

Roads Maintenance

CW&C Cllr Moore Dutton reported that as part of a CW&C review of highway maintenance she had raised the poor condition of Birch Heath Road at the junction with Crib Lane, it was acknowledged that other roads in Tarporley were also in a poor condition.

CW&C Waste Collection Consultation

Cllr Moore Dutton reported that there will be a consultation by CW&C on wastes services in January and emphasized the need to respond to the consultation which included proposals to stop the green waste collection and reduce the frequency of general waste collections as well as possible closure of some recycling centres.

She stated that the closure of recycling centres such as that at Tattenhall would be another example of a reduction in services to the rural area and was likely to result in an increase in fly tipping.

Cllr Gill Clough – Honorary Freeman of the Borough

Cllr Moore Dutton along with the Parish Council congratulated Cllr Gill Clough on her appointment as an Honorary Freeman of the Borough which was well deserved for all her voluntary work.

4. Minutes

Resolved 20/246 – That the Chairman signs the Minutes of the Parish Council meeting held on the 9th November 2020 as a true and proper record when possible.

5. Minutes of Working Groups and Other Meetings

The Council noted the notes of working groups and other meetings, from page 363 of the minutes book.

6. Actions List

The Council noted the actions list as circulated.

Burton Square Tree

It was noted that CW&C had stated that they do not own or are responsible for the tree on Burton Square which requires attention. It was agreed the Clerk would contact the neighbouring landowners to clarify if they are responsible for the tree and if not provide this information to CW&C.

Cemetery Works

It was reported that the members of the Cemetery Committee had met and discussed the delays to the fence and path works on the Cemetery as a result Northwich Town Council had been asked to confirm when they can undertake the works.

Rising Sun Additional Spaces

It was noted the Rising Sun additional spaces were still not available, it had been hoped they would be opened imminently, the Clerk will continue to pursue the matter. Concerns were raised that the new bike racks did not have sufficient space around them for bikes to access and exit them.

Car Parking Survey

It was noted that the survey should not be undertaken until the impact of Covid had been reduced to get accurate results.

7. Planning

1) Planning Register

The planning register was noted as circulated, noting that comments of 'No Objection' had been submitted for applications 20/04169/FUL, single storey side and rear extension at 3 Elm Close and 20/04224/FUL, retaining wall at 1 Oswalds way.

20/04262/S73 – Variation of condition 2 (approved plans) & 3 (materials) on 19/03971/FUL – The Crown Hotel, 78 High Street, Tarporley, CW6 0AT.

Resolved 20/247 – That the Council submit the following observations:

No objection.

2) Applications received since publication of agenda

No further applications received.

8. Licensing

552340 – Tarporley Beers, woodlands way, Tarporley, CW6 0TP.

Resolved 20/248 – That the Council submit the following observations:

Tarporley Parish Council strongly object to the application on the basis of the public nuisance that it will create due to its location in a highly residential location.

This nuisance will result from the disruption caused by deliveries to the property and also collections by customers, particularly noting the hours of operation of the business and the nature of the residential roads leading to the property.

The operation of the business is also likely to result in an increase in noise nuisance. Should CW&C grant the licence we ask that restrictions are put on when deliveries can be made to the property, possibly between 9am and 5pm Monday to Friday, and also that customers are not permitted to collect from the property.

9. Brook Road Playing Fields

Update

It was noted that works had started on the access road at the beginning of December. It was agreed the Clerk should continue to pursue the delivery of services as included in the transfer agreement.

Tree planting had been undertaken and the trees planted were of a good quality.

The wooden self-closing gates for the wildlife area are expected in February.

Resolved 20/249 – That the Council appoint Dunkil cut the inside of the hedge manually to protect the landscaping works at a cost of £720.

It was noted that the outside of the hedge had not yet been cut, the Clerk raised this with contractor.

Play Equipment

Further discussion had taken place with Playdale regarding supply and installation of play equipment and suitable surfaces. Prices for equipment will be considered at the January or February meeting.

Highway Signage

It was noted that the Highways Dept will review the suggested road signage and provide a price.

Multiuse Games Area (MUGA)

It was noted there was permission on the site for MUGA not a dedicated 3G football pitch and that the intention was to provide a MUGA with a tarmacked surface which could be used for a variety of sports including netball, basketball and tennis, as such any grants which can be obtained would need to accommodate a number of sports.

10. Play Area Lease

It was noted that the Tarporley Community Centre Trustees had provided an update on advice received regarding the provision of a lease noting that the existing lease would not be adequate for a grant application.

It was noted that the project to refurbish the play area had developed into a scheme which could address the issue of the steps by relocating the path and extending the play area which could also provide the opportunity to install lighting on that part of the path.

It was noted that Trustees representatives had supplied two CAD drawings showing possible extensions to the play area and relocation of the path.

Resolved 20/250 – That the Council support in principle the scheme to refurbish and extend the play and relocate the path removing the steps.

It was noted a working group meeting has been scheduled for Thursday the 17th December.

11. Land for Car Parking

Resolved 20/251 – That the Council approved the Call for Sites notice to be published in Tarporley Talk, on the notice boards and on social media.

It was noted that letters had been sent to 7 landowners and to date 2 landowners had responded one of which confirming their land was not available.

The Council noted the notes of the meeting held with Robinsons Brewery representatives who had requested more details of a possible scheme, it was agreed that Cllrs Pearson, Tavernor and Taylor would develop proposals in the new year.

12. Village Website

1) Future Funding

It was reported that for a village website to be successful it needed to be kept up to date and managed and that possibly the best way to do this would be by employing a contractor to undertake these works at an estimated cost of £4k per year based in approximately 10 hours a week. Concerns were voiced about this level of expenditure and the impact it could have on the precept at a time of economic uncertainty.

It was agreed that the working group would meet in the New Year and consider if volunteers could be recruited to keep the website up to date and also if businesses would also support the project.

2) Enquiry to Design & Build Village Website

Deferred to future meeting.

13. Former WC/Storage Building

The Clerk reported that although planning permission was not required to undertake the alterations to the former WC building, advice from CW&C planning department indicated that change of use permission would be required.

Resolved 20/252 – That the Council applies for Change of Use (COU) for the building to storage as soon as possible.

The Clerk had contacted Hibbert's for an update on the transfer process and how long it was likely to take and whether it was possible to commence works before the transfer is agreed. It was agreed to postpone starting the works until more information had been received and agreed that work should commence on the construction of the storage building on Brook Road.

14. Hearse House Lease

Resolved 20/253 – That the Council agree the 6-month extension to the Hearse House lease.

15. Defibrillators

The Clerk reported she had had a discussion with a resident from the village who had emphasised the importance of not only having defibrillators in the village but that they need to be accessible 24 hours a day.

The Deputy Clerk reported that she had continued to pursue whether The Swan would be willing to make their defibrillator more accessible but had not been able to obtain an answer. It was discussed if a defibrillator and cabinet should be installed either on the wall of the Rising Sun or on the former WC building.

It was agreed that Council's priority should be to install a defibrillator and cabinet at Brook Road Playing Fields.

It was agreed to obtain more information about the emergency phones which use a mobile

service and whether they would work on Brook Road and the High Street and whether grants were available from the British Heart Foundation.

It was agreed to obtain a price for fridge magnets which could be produced with a list of defibrillators locations and availability which could be distributed to every house in the Parish. It was agreed to consider the matter further at the Council's January meeting.

16. Christmas in Tarporley

It was reported that the arrangements for Christmas in Tarporley were now in place. The Council thanked all involved for their hard work in delivering the project.

17. Allotments Site S106 Funding

It was noted that there is £2898.00 S106 funding for Tarporley Royal British Legion Allotment improvements which if it can not be spent in Tarporley would be allocated elsewhere in CW&C and that the Allotment holders have been asked to consider how this funding could be spent. The deadline for spending the funding is April 2029 but if it is not claimed by Tarporley it is likely to get allocated elsewhere.

It was agreed to keep working with the allotment holders to ensure this funding is claimed and put to good use in Tarporley.

18. Accounts & Payments

1) Accounts & Payments to Date

Resolved 20/254– That the Council approve the accounts and payments and bank reconciliation as listed on page 98 of the cash book including the below payments and additional invoices received since publication of the agenda:

| | | |
|------------------------------|-----------------------------------|---------|
| A. Wright | Gritting safety equipment | 71.26 |
| Ck Architectural Bristol Ltd | Land Registry standard plans | 350.00 |
| A. Webb | Reimbursement – Printing | 43.65 |
| Willow Brook | Reindeer Hire | 951.00 |
| L. Miller | Reimbursement – buckets & baubles | 9.00 |
| A. Webb | Reimbursement – Printing | 79.60 |
| Ginger & Pickles | Christmas Gingerbread | 100.00 |
| F. Morrey & Son | Plants – Poppy Lane | 412.77 |
| Morral Play Services | Inspection of roundabout | 150.00 |
| Tarporley Church PCC | Hearse House Rental | 548.48 |
| Northwich Town Council | Christmas Lights | 5796.00 |
| J. Millington | Leaf removal | 20.00 |
| Play Inspection Company | Play Area Inspection | 63.60 |
| A. Wright | Reimbursements - Various | 68.99 |
| A. Wright | Salary | 792.74 |
| A. Webb | Salary | 799.95 |
| HMRC | Paye/Ni | 191.72 |
| Nest | Pension Contribution | 150.27 |
| Gaskells | Cemetery Bin | 77.72 |
| Graham Latham | Car parking gritting x3 | 288.00 |
| Grants Gardening Services | Grounds Maintenance | 1440.00 |
| HAGS | Play area maintenance | 2987.36 |
| Grants Gardening Services | Poppy Lane works | 1512.00 |

| | | |
|------------|--------------------------|--------|
| A. Webb | Reimbursements – Various | 247.51 |
| J. Stewart | Grave Marking x2 | 30.00 |

2) Donation to 41 Club

Resolved 20/255 – That the Council donate £500 split between the 41Club and Rotary towards a new float for 2021

The Chairman wished all A Happy Christmas.

Meeting closed: 9.16pm.

Signed:

Dated:

Ann Wright 15-12-20

Next Scheduled Parish Council Meeting:

Monday 11th January 2020, 7pm.

Virtually via ZOOM.

Tarporley Parish Council Minute Book
Committees, Working Groups and Other Meetings
Presented at the December 2020 Meeting

Notes Included:

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Notes of Christmas Working group (via zoom)

Monday 16th November 2020

Present (TPC)

Cllr Gordon Pearson, Cllr Gill Clough, Cllr Catherine Helm, Cllr Peter Tavernor, Cllr Mark Ravenscroft, Cllr Lisa Miller, Cllr Nigel Taylor
Abigail Webb – Deputy Clerk

Apologies

Cllr Elaine Chapman, Cllr Andrew Wallace

Updates

Information boards are currently with Louise and Rebecca Marley for final checks.

- Bulbs have been planted in the woodland on Sunday (15th) and the rest are due to be planted this Saturday (21st).
- Winter plants will be purchased from Okells on the 17th.

Action – Pete and Catherine to visit Okells.

The lights have been tested in the woodland and they look good.

Action – Nigel and Catherine to speak to Phillip Posnett re: the church putting the lights on for the duration of the treasure trail and also about the lights going up in the woodland area.

Santa visit going ahead on Saturday 19th December. The 41 club are organising this.

NTC are putting the trees up on the 17th and the lights will go on later on in the week.

Action – Mark to meet with NTC to tell them where to put the Christmas tree at St Helen's Church

Burton House lights will need connecting up to the main supply. NTC will do this.

Action – ask NTC to put 240v plug and socket into electrical box in front garden of Burton House so that the Parish Council can switch it on and off as required.

Matters and outstanding decisions

Gingerbread House

Gordon is making good progress and it should be ready to install on the weekend of the 30th November. It will sit on the slated area outside Latte Da. Gordon has spoken to Helen from Latte Da and she is happy with the location of the Gingerbread House. The notice board will obstruct the view of the gingerbread slightly and it was discussed as to whether the noticeboard could be temporarily/permanently moved.

Action – Gordon to see if notice board can be removed.

Wooden Reindeer

The reindeer will be ready to go into the woodland for around the 4th December. There are stakes in the Hearse House that can be used.

Blaggs Window

Andrew is still waiting to hear back from Blaggs as to whether the Parish Council can use the window. I was decided to decorate the telephone box with a tree and lights and then if time allows and the decision is made that we can use Blaggs window, it will be decorated then.

Crib

Fr Joe has confirmed that the crib will be installed on the mound the week commencing the 23rd November.

Action – Abbie to liaise with NCT re: connecting the lights from Cheshire Lamont to the crib as this his needs to happen at the same time.

The information board will be placed on the left-hand side of the Chestnut tree mound, close to Cheshire Lamont.

Action – Abbie to liaise with RBL re: removal of poppies.

Gingerbread / Chocolates

Latte Da, Ginger and Pickles and the Chocolate Shop have all agreed to provide a prize for the treasure trail. The Parish Council will give £100 to each venue and ask them to prepare 150 items as a minimum.

Action – Pete to liaise with Ann re: money (before next week)

Action – Pete to visit the Chocolate shop and Ginger and Pickles and Gordon to visit Latte Da.

Christmas trees

The Christmas trees in planters will be put up the weekend of the 28th November to fit in with the installation of the mini Christmas trees that are put up by the 41 Club.

Action – Lisa to check which sets of lights look better on the trees. The remaining lights will be used in the woodland.

Communication

Solopress is the cheapest quote regarding flyers and Christmas cards so far. These will be ordered as soon as possible.

A message needs to be sent out to the businesses to inform them of the latest plans this week.

Action – Pete to draft a message.

Another message will need to go to all the businesses that are involved in the treasure trail next week (W/C 23rd November)

The treasure trail will be promoted extensively on social media over the coming weeks.

An e-voucher and Santa's letter needs to be created.

Budget

The budget is healthy and plus there will be a reduction in the cost from NCT this year as well.

Rota

A rota will need to be created for people to check the

Treasure trail and lights / batteries

Letters to Santa

Date of next meeting

Monday 23rd November at 630pm

Abbie Webb

Notes of Play Area Working group (via zoom)

Tuesday 17th November 2020

Scope

It was reported that the Deputy Clerk had requested a cost from John Seiler, CW&C Total Environments landscape architect to redesign the play area and that he had requested more details about the scope of the project.

It was agreed that the scope of work would include the design and management of the project. Typically, the charge is 10% of the total cost of the scheme of work.

Project Budget

The Parish Council can apply to FCC funding (previously Wren Funding) of up to £100,000. The Parish Council also has a small budget to contribute to the funding. If required, additional fundraising can take place to raise more funds.

The Clerk has contacted Mary Lavery, CWAC, who will be able to assist with any grant applications for information on alternative funding sources.

The Community Centre has recently applied and was successful for FCC funding for the roof, but this will not affect the Parish Council funding application because it is for a completely different project.

Information from the Brook Road project indicates 3 pieces of wooden play equipment will cost approximately £22,000. Plastic / metal equipment is slightly more expensive, but it has a longer guarantee. It was felt that a mix of metal and wooden equipment would be appropriate to give a variety of textures.

The Community Centre are currently not in a position to contribute to the costs of the project due to the impact of Lockdown and lack of revenue, but the committee are grateful that the Parish Council are looking to improve the play area and will assist in any other ways if possible.

Funding Secured

Although there is no funding secured at the moment, the Parish Council does have a small budget to put towards this project.

Programme of Work

TCC members confirmed the land leased for the play area could be amended possibly by extending the north boundary as the project could possibly address the issue of the steps which are an ongoing problem. It was suggested that path could be moved closer to the boundary of the gardens on The Avenue which has less of a slope.

Use of the bank – this is to be considered as part of the design. A slide or a climbing net could be used on the bank. However due to a lack of drainage on the car park and play area, this area tends to get quite muddy.

Drainage - It was agreed as part of the design work to undertake a review of the drainage as it was noted there are no drains for the car park, play area or playing field which may be contributing the play area surface issues.

Midden – The area to the south of the play area could also be taken into account when developing the scheme noting this area is not overlooked and tends to attract anti-social

behaviour. It was agreed the design must consider sight lines and improve natural surveillance of the play area to reduce anti-social behaviour.

Gas Works – A survey may be required if works are proposed for the area around the former gas works site.

Lease

A copy of the lease between the Parish Council and the Community Centre cannot be found and no evidence from past minutes records this. The Community Centre have a draft copy of a lease.

A new lease will need to be drawn up as soon as possible before making any grant application.

It was agreed that TCC would seek legal advice on this matter and that the Parish Council would contact CW&C to see if they can offer any assistance.

Planning Permission

It was agreed that advice whether or not planning permission is required will be obtained once a design has been produced.

Play Area Equipment

It was agreed additional swings are required due to their popularity.

It was noted Playdale offer a 20-year guarantee on wooden equipment and a 25-year guarantee on steel equipment.

It was suggested that visits to Bunbury and Ashton Hayes play areas would be useful for working group members.

Community Consultation

It was agreed some form of community consultation will be required possibly based on that undertaken for the Brook Road Playing Fields gym equipment.

It was noted that there were a number of individuals in the village who had expressed an interest in joining the working group at the start of 2020, it was agreed to contact them and invite them to join the group.

Time Scales

The below possible timescales were discussed:

Consultation – January / February 2021

Grant Application - March 2021

Decision of Grant application - Summer 2021

Completion – 2022

TCC Update

Concerns were raised regarding the long-term future of the Community Centre trustees / management board as most of the volunteers are over 70 and some are close to 80. The Community Centre are looking for new volunteers to join the management group.

It was agreed that information about becoming a Trustee could be circulated to the Parish Council's volunteers list.

It was agreed a succession plan needs to be developed by TCC which could include becoming a Charitable Incorporated Organisation (CIO) which would mean individual trustees are protected from becoming liable for Community Centre in the way the current Trustees are.

It was agreed to include this discussion as an agenda item for future working group meetings.

Notes of Neighbourhood Plan working group (via zoom)

Thursday 19th November 2020

Present

Tarporley Parish Council - Catherine Helm, Peter Tavernor.
CW&C - Rob Charnley – Head of Planning
Abigail Webb - Clerk

Apologies

Gordon Pearson, Nigel Taylor, Toni Burke, Michael George, Catherine Morgetroyd (CWAC)

Update

The working group have recently met to discuss reviewing the Neighbourhood Plan. The plan is 4 years old and there is concern that it is already out of date and not fit for purpose. The Parish Council are considering whether the plan just needs a few amendments or whether a full review is required. A consultant has been re-engaged to discuss different options regarding the plan, particularly around the issues of settlement boundaries, site allocation and the lack of infrastructure in the ever-growing village.

Call for Sites and Site Allocations

In recent years, two schemes have come forward, both with an offer of providing car parking however none have come to fruition. Going forward the PC sees an opportunity to develop a visitor economy with Tarporley being named as the Heart of the Sandstone Ridge. This could increase the number of visitors into the village and add to the demand on car parking and infrastructure.

In exploring Site Allocations for car parking, it was clarified that this would not be a quick add-on to a NP and would involve the full process being followed (with a referendum).

CWAC Update

The White Paper states that Neighbourhood Plans are to stay however the planning context and housing requirements might change very substantially, resulting now in much uncertainty. CWAC are waiting to find out about the Housing Land Supply and whether this will have an impact, meanwhile though but it is important not to sit back – doing something to refresh a NP might prove important, especially should the whole process drag out. Generally, planning is looking more to design and place making and it appears The White Paper reflects this. Place making relates to the bigger picture and how everything fits together as a place.

Funding

Asked if these uncertainties meant PCs accessing funding for NP updates would be problematic, CWaC confirmed that this should not be an issue and advised to not use this as a reason to not take action.

Settlement Boundary

With the Settlement Boundary being drawn deliberately tight there is no flexibility for any future scheme, so should it be redrawn? For example, the land that was identified for the new Aldi or Nursing Home, with a public car park had additional protections as green space and to the planners the guidance was this was effectively green belt. Again, there were no short cuts on re-defining green space or shifting the Settlement Boundary to enable a scheme.

Two Phase Approach

A two phased approach may be the preferred option at the moment. The Parish Council can make minor amendments to the NP in key areas and this will show the developers that the plan is still fit for purpose. Then at a later date, a full review of the NP can take place with the parameters and direction of travel set out (with the benefit of experience to date)

White Paper

CWAC are planning a series of visibility roadshows as more guidance comes out of the White Paper so there will be more opportunities to engage with CWAC re: LP next year.

Quarterly Meeting

There used to be quarterly meetings between TPC and CWAC re: NP but this has stopped in recent years, but it was felt that it would be a benefit to re-engage these meetings going forward. This will improve a shared understanding between TPC and CWAC.

Date of next meeting: TBC

Abbie Webb

Notes of Christmas Working group (via zoom)**Monday 23rd November 2020****Present (TPC)**

Cllr Gordon Pearson, Cllr Gill Clough, Cllr Catherine Helm, Cllr Peter Tavernor, Cllr Mark Ravenscroft, Cllr Lisa Miller, Cllr Nigel Taylor, Cllr Elaine Chapman, Cllr Andrew Wallace
Abigail Webb – Deputy Clerk

Government announcement

The government will announce on the 25th November which Tier CWAC will be placed in but regardless of the tier, all activities will be going ahead but will be extended until the 2nd January.

Risk Assessment

A full risk assessment will be required to reduce the risk of COVID transmission plus to ensure that it satisfies the public liability insurance.

Action – Peter and Mark to work on risk assessment.

Christmas Trees

The large Christmas trees have been installed and will be dressed this week. Deputy Clerk is struggling to make contact with The Swan Hotel re: accessing power for St Helen's Christmas Tree.

Action – Gordon has provided an email address for Deputy Clerk to use.

The smaller Christmas trees in planters will be put in place the weekend of the 28th November which includes one by the gingerbread house.

Gingerbread House

This will be installed outside Latte Da on Saturday 28th November.

St Helen's Church

The Church will switch their external lights on during the evenings of the treasure trail to illuminate the woodland area.

Blaggs Window

Due to the lack of confirmation of use of Blaggs window, it was decided that the Parish Council would focus on the telephone box instead and place a Christmas tree in a planter with lights on it.

Santa's Float

The 41 Club are organising the Santa's float this year which will take place on Saturday 19th December. Donations will be made online as no cash will be collected on the night.

Communications

Christmas card has been delivered to Pete.

Action – Santa float leaflet to be printed out and circulated with Christmas Card and flyer.

The flyer is in final stages of proofreading and will be printed early next week.

The volunteers will be contacted to ask if they can help deliver the leaflets around the 2/3 December. Social media 'teaser' posts to start this week.

Budget

There is an approximate underspend of £1,000.

Date of next meeting

Monday 30th November at 630pm

Notes of Christmas Working group (via zoom)
Monday 30th November 2020

Present (TPC)

Cllr Gordon Pearson, Cllr Gill Clough, Cllr Catherine Helm, Cllr Peter Tavernor, Cllr Mark Ravenscroft, Cllr Lisa Miller, Cllr Nigel Taylor, Cllr Elaine Chapman, Cllr Andrew Wallace, Abigail Webb – Deputy Clerk

Risk Assessment

Risk assessment is nearly finished, just a couple of minor amendments needed. Mark to make the changes.

Christmas Trees

All trees are now installed and in place. The 41 Club have also installed the mini trees above the shops. The lights in the trees outside of Latte have stopped working.

Action – Abbie to contact landlord to ask if new tenants have switched them off in the flat above Latte Da.

Gingerbread House

The gingerbread house is now in place, a big thanks to Gordon and everyone who worked on the design and installation. The notice board in front of the gingerbread house will have Christmas leaflets, cards and lights installed in it.

Action – Lisa to put flyers and lights in the noticeboard.

Blagg's Window

Peter Blagg has now confirmed that the Parish Council can use the window but due to time constraints, it was decided that the emphasis should be on the telephone box and not on the window. Additional lights to be installed in the telephone box as it looks quite dark at night.

Treasure Trail Prizes

Latte Da confirmed they are happy to provide gingerbreads at no cost to the Council. The Chocolate shop are happy to provide a chocolate prize and still waiting for confirmation from Ginger and Pickle.

Action – Peter to contact Ginger and Pickle this week.

Seasons at 55 have offered prizes for the treasure trail but it was decided that the gingerbread and chocolate prize would suffice on this occasion.

Action – Peter to draft a response for Abbie to contact Seasons at 55 to inform them of this decision.

Information Boards

The information boards should be ready by Thursday this week (3rd) and will be installed on Saturday (5th) in the woodland. A working party will install the information boards, lights and wooden reindeer this weekend.

Communications

Christmas cards and Santa's float leaflets now been delivered to Pete. The flyers have been sent to the printers and should be delivered to Peter's house tomorrow (1st). The volunteers have been informed and are on standby to start delivering on the 2nd/3rd December.

A message to the businesses will be sent out on the 1st to inform them that the elves and reindeer will be delivered on Thursday to be placed in the shop window.

Budget

Still awaiting the invoice from Northwich Town Council re: tree and light installation. Also, additional work is required to convert the light switch at Burton House to a standard socket so that they can be switched on at any time of the year.

Action – Abbie to arrange this work for the New Year.

The budget still looks like around £1,000 underspend at the moment.

Future actions

Santa's letter

Process of posting letters by (via Royal Mail)

Rota from checking lights and Festive Treasure Trail

Date of next meeting

Monday 7th November at 630pm (if required)

Abbie Webb

Notes of informal meeting regarding land for additional parking.**7th December 2020, via Zoom.****Present:**

Tarporley Parish Council (TPC): Cllr Gordon Pearson (Chairman), Cllr Peter Tavernor, Cllr Nigel Taylor, Ann Wright (Deputy Clerk)

Robinsons Brewery: Suzanne O'Sullivan, William Robinson

Purpose of meeting: To discuss possibility of acquiring land for additional car parking.

Cllr Pearson explained that the Parish Council had written to a number of landowners who own land in the centre of the village which would be suitable for a car park noting that parking had been an issue in Tarporley for decades and that the issue had been increased with the additional housing development in Tarporley and in the surrounding areas.

It was reported that CW&C and the Parish Council have undertaken a number of surveys on parking need and that to meet employee and visitors needs an addition 250 parking spaces are required in the village.

It was reported that the Sandstone Ridge Trust is seeking to have the Sandstone Ridge designated as an Area of Outstanding Natural Beauty or National Landscape and that Tarporley is being promoted as the Heart of the Sandstone Ridge to boost the visitor economy in the village which will add additional pressure on existing parking.

It was noted that there are only limited locations where a car park can be provided.

As such the Parish Council working with CW&C is looking to buy or establish a long-term lease on land to create additional parking. CW&C would need a business case for additional parking which demonstrates around a 10 year payback period and discussions with CW&C planners have indicated that planning permission is likely to be granted for a car park.

It was noted that in discussions with CW&C planners that permission for additional housing was not likely to be granted as development outside the settlement boundary is against CW&C policy. It was noted that the recent application for a community car park and care home had been refused due to a number of reasons including the care home was judged as housing and because the land had an additional protection as a designated green space in the Neighbourhood Plan.

It was confirmed 7 landowners have been contacted by the Parish Council.

Representatives of Robinsons Brewery confirmed they were not in a position at the meeting to agree to a scheme.

It was asked how vehicles could access the land if additional parking were permitted, council representatives stated they understood it could be accessed from the existing car park.

It was asked what the overall benefit would be of developing a car park on the land.

It was confirmed by the Council representatives that the primary driver for the scheme was to improve the viability of Tarporley's economy noting that despite a number of shops currently being closed there is not enough parking in the village as was demonstrated by the lack of available parking on the previous Saturday and that additional parking will benefit all business on the High Street including the Rising Sun.

It was noted that the Rising Sun does have its own car park but that it is of limited size and difficult to access.

It was noted a precedent has been established in Tarporley with the gifting of a 32 space car park, bowling green and allotments to the Parish Council on the former British Legion site following the development of a number of houses. Discussions are also ongoing with another landowner elsewhere in the village for a number of houses to be developed along with community infrastructure. As such there is a scope for creative thinking.

It was noted that Robinsons Brewery had gifted the land to create the existing car park which had allowed some development.

It was confirmed that it is not in the Parish Council's gift to grant planning permission and that any development would have to go through the planning process, noting the Parish Council had, following two public consultations, strongly supported the recent care home and community car park application which had been refused by CW&C Planning Committee.

It was noted that there are issues with existing healthcare / doctors surgeries in Tarporley in that they are limited by their locations and that the Neighbourhood Plan specifically supported developments that contributed to the villages infrastructure.

It had previously been thought a short term lease would allow for the development of a 'green' overflow car park but that further research had suggested a long term lease with a more permanent structure would be a better option.

It was noted that land for a 100-space car park would be optimal.

In addition to options to purchase land or establish a long-term lease there was the option that the Brewery construct and operate a car park itself.

Robinson's representatives confirmed they would not rule anything out at this time and asked the Parish Council to provide more detailed proposals in writing including sketches of how the land could be accessed and the land required.

All were thanked for attending the meeting which had been very helpful in allowing both parties to obtain an understanding of the situation.

Ann Wright
07-12-20.