

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING  
HELD ON MONDAY 11<sup>TH</sup> OCTOBER 2021 AT TARPORLEY CHAPEL.**

**Present**

Chairman – Cllr Gordon Pearson

Cllr Gill Clough

Cllr Catherine Helm

Cllr Jarina Khan

Cllr Danny Lloyd

Cllr Lisa Miller

Cllr John Millington

Cllr Mark Ravenscroft

Cllr Peter Tavernor

Cllr Nigel Taylor

Cllr Andrew Wallace

Clerk Ann Wright

Deputy Clerk Abbie Webb

**Other**

CW&C Cllr Eveleigh Moore Dutton.

Public 11

**1. Apologies for Absence**

Cllr Andy Hallows - unwell.

CW&C Cllr Eveleigh Moore Dutton attending other meeting will attend as soon as possible.

**2. Declaration of Interests**

Dispensations granted to Cllrs Millington, Pearson and Tavernor regarding the development of Brook Road Playing Fields were noted.

**3. Public Participation**

Nursing Home Application

The follow points were made by members of the public:

A resident objected to the proposed nursing home stating the development of retirement properties would be of more benefit allowing residents to downsize and still attend clubs and societies that they are members of and also access High Street businesses.

It was stated there was no benefit to the nursing home being on the proposed land and it would be better sited away from the High Street.

It was stated the application is a resubmission of an application which was refused by the CW&C planning committee for planning reasons including the proposals detrimental impact on the character and heritage of the surrounding area including the Church, noting the proposed building is larger than the church. It was stated the provision of a nursing home does not meet the special circumstances required to build on open countryside as there are 2 existing nursing homes in the area. It was sated the proposed building is unsympathetic to the prime location it would occupy and that the provision of additional parking is not the right reason to give up this land.

It was stated the entrance of the site onto the High Street on bend was dangerous opposite the exit of a one-way system and near the primary school.

It was suggested that there will never be enough parking in Tarporley particularly with development of more houses at Beeston and that there were alternative ways of increasing parking in the village including on Park Road and by the High School creating parking for students off Nantwich Road.

A person reported that he had owned a number of buildings in the village for over 10 years and had undertaken his own parking survey which had identified a need for 358 additional parking spaces. He reported that people visit Tarporley and due to the lack of parking do not return which has resulted in many businesses closing and high footfall businesses being replaced by lower footfall business. He stated the retail capability in Tarporley is in terminal decline.

He stated the proposed development site is of low value due to its limited views and lack of public access.

It was stated the development fully meets the very special circumstances highlighted in the Neighbourhood Plan by providing nursing care including dementia care, by providing employment and a car park.

It was stated that the application is the fastest and lowest cost option to provide a car park in Tarporley noting that all other possible sites are outside the village and that landowners are not coming forward with alternative sites.

#### **4. Planning**

##### **1) Application 21/02275/FUL – 65-unit Nursing Home & Community Car Park**

**Resolved 21/045** – That the Council submit the following observations:

Following two major public consultations which on balance supported the application and after careful review of the application and the policies in the Tarporley Neighbourhood Plan the Parish Council supports this application which has demonstrated the necessary “very special circumstances” as required by Tarporley Neighbourhood Plan Policy TEH3 (Local Green Spaces) to justify the development of this Local Green Space outside the settlement boundary, based on the following reasons:

1. The proposal meets the requirements of Tarporley Neighbourhood Plan (TNP) policy TE4, Car Parking which states: *“Proposals for new public car parking facilities within or adjoining Tarporley village centre will be supported in their entirety or as part of new developments on suitable sites where: A. There is appropriate vehicular and pedestrian accessibility; and B. Appropriate hard and soft landscaping is provided to ensure the designs are sensitive to the setting of the conservation area and nearby historic buildings.”*

The application has met this requirement through careful design of a much-needed community car park which will be gifted to the Parish Council and will support businesses on the High Street which are currently struggling due to a decline in footfall resulting from a lack of parking. This lack of parking has been identified by three separate car parking reports including the Cheshire West & Chester Parking Strategy produced in January 2019 by Mott MacDonald which identified an immediate need of up to 100 spaces.

2. The proposal meets the requirements of the TNP policy TH3, Housing for Older People, which states: *“New housing, including nursing homes and older persons accommodation, which is designed to meet older peoples’ needs, either as part of mixed developments or as separate schemes, will be encouraged.”*

The application has met this requirement through the provision of a class C2 nursing home on the site which will offer much needed long-term care for the elderly and those suffering from dementia.

3. The proposal meets the requirements of the TNP policy TE1, Additional Business Premises and Employment Opportunities which states: *"The development of new businesses and the expansion of existing businesses in Tarporley will be supported, subject to development respecting local character and residential amenity, and the residual cumulative impacts on highway safety and the local transport network not being severe. The regeneration and small-scale expansion of existing business sites, or the sympathetic conversion of existing buildings, for business and enterprise, will be supported."*

The application has met this requirement by the development of a new business which has been carefully designed to respect local character, residential amenity and nearby Heritage Assets and will create a wide cross section of additional employment opportunities for Tarporley.

4) It should be noted that the very special circumstances required by TNP are only met by the combination of all 3 of these requirements previously stated.

5) The location of the proposed community car park also contributes to the 'very special circumstances' due to it being the only suitable piece of land for a car park which is directly accessible from the High Street in the centre of the village.

6) The Parish Council would like to draw your attention to the fact that this proposal provides much need infrastructure to the village of Tarporley by the provision of a C2 class nursing home and community car park without the development of more housing.

7) The Parish Council also believes that the amenity value of this designated green space is low as it is not accessible or visible to the public. Careful development of this site as proposed in this application and will increase the amenity value of this land and will open up key views into the surround Cheshire Countryside which are currently not available.

In conclusion the Parish Council believes that provision of the C2 class nursing home and community car park in this location on Tarporley High Street , given the design, positioning and landscaping of the proposal has produced a unique opportunity which will benefit the residents of Tarporley and the wider CW&C area by providing much needed infrastructure and will increase the 'natural capital' of Tarporley by opening up this area creating exceptional views of the Countryside which are not currently available and as such has met the very special circumstances required by the Tarporley Neighbourhood Plan.

**Resolved 21/046** – That the Council submit the following planning conditions:

Tarporley Parish Council asks that the following conditions are applied when approving this application:

1) That the application is approved subject to a S106 legal agreement which includes the gifting of the community car park to Tarporley Parish Council, including:

- a. That the car park is transferred Freehold to Tarporley Parish Council
- b. That the car park position, layout, number and size of spaces is delivered as shown in the planning application with "A rated" LED lighting and perimeter landscaping

- c. That transfer occurs at the earliest opportunity and before occupation, terms of which to be agreed as part of the programme of works for the development.
- d. That Tarporley Parish Council is involved with the development of the S106 legal agreement and is a signatory to this agreement.
- e. That the Parish Council is given a legal right of access to the Community Car Park along the access road in perpetuity.
- f. That the nursing home staff are not permitted to park in the community car park while in work.
- g. That the Parish Council's legal costs associated with the above are covered by the developer.

2) That the application is approved as is including the provision of specifically a C2 Class Nursing Home, community car park and landscaping.

3) That appropriate measures are adopted to increase the safety of the vehicle access and exit onto Tarporley High Street noting the busy nature of this stretch of road on route to both the primary and secondary schools, and that a pedestrian crossing is installed on the High Street to provide a safe crossing point.

4) That appropriate measures including monitored CCTV are installed to promote community safety in the community car park.

5) That the access road from the High Street to the boundary between the nursing home and the community car park is built to an adoptable standard and that CW&C adopts this access road.

6) That during construction, workers', contractors' and construction vehicles are parked on site and not on Tarporley High Street, surrounding roads or public car parks and that delivery times to site are outside peak school dropping off and collection times.

7) That the necessary infrastructure is provided on the community car park for the provision of electric vehicle charging points.

8) That measures are put in place to encourage employment of residents from Tarporley through local advertising and promotion of positions.

9) That the developer provides information boards and signage for the community car park and to promote Tarporley to be agreed by the Parish Council.

**Resolved 21/047** – That the Council write to the head of CW&C Planning making the following requests:

Tarporley Parish Council wishes to reemphasize that the Tarporley Neighbourhood Plan (TNP) was written with a tight settlement boundary to ensure that any development of sites adjacent to this boundary was only permitted when it contributed to the infrastructure of

the village, which the Plan identified as 'very special circumstances'. As such the Parish Council asks that the following matters are addressed by the officer in his considerations of the application and in his written report:

That a distinction is drawn between sites classed as open countryside which are adjacent to the settlement boundary and the High Street and those located some distance from the settlement boundary. Noting that the TNP is supporting a development which offers infrastructure outside the settlement boundary. (3.3.3 Strategy page 21 of TNP) and the NPPF 149.e allows for limited infilling in villages on Green Spaces and Green Belt.

That a distinction is drawn between residential development and development of C2 Class Nursing Home a distinction as recognised by the TNP.

## 2) Planning Register

The planning register was approved as circulated.

**21/03452/FUL** – Erection of garage/store – 18 Forest Road, Tarporley, CW6 0HX.

**Resolved 21/048** – That the Council submit the following observations:

No objection.

## 3) Applications received since publication of agenda.

**21/03890CAT** - Complete removal of outgrown Portuguese laurel & replant with evergreen pleached trees x3 along courtyard wall – 1 Millfield Lane, Tarporley, CW6 0BF.

**Resolved 21/049** – That the Council submit the following observations:

No objection.

**21/03935/TPO** - Branches growing from neighbours garden on right hand rear boundary – cut back to boundary. Ash x1 – fell to ground level, due to Ash dieback - 33 Woodlands Way, Tarporley, CW6 0TP.

**Resolved 21/050** – That the Council submit the following observations:

The Council has no objection to the removal of the branches but asks the tree officer confirms the Ash has Ash dieback due to inconsistencies in the submitted application form which states the tree is not diseased.

**21/03522/FUL** – Single storey rear extension, alterations to windows and doors, widening of existing access, new dropped kerbs along with removal of part of existing hedge – Orchard House, Birch Heath Road, Tarporley, CW6 9UR.

**Resolved 21/051** – That the Council submit the following observations:

No objection.

It was noted that application **21/03535/FUL** (Erection of four 2-bed dwellings for elderly people in affordable housing need, six pairs 3-bed semidetached dwellings and two 4-bed detached dwellings – 10 Birch Heath Road, Tarporley, CW6 9UR) will be considered in the November meeting of the Parish Council.

## 5. Minutes

**Resolved 21/052** – That the Council approve the minutes of the meetings held on the 13th September as a true and proper record.

## 6. Minutes of Working Groups and Other Meetings

The Council noted the notes of working groups and other meetings, from page 56 of the minutes book.

## 7. Brook Road Pitch Use

The Council noted the notes of meeting held on the 15<sup>th</sup> and 23<sup>rd</sup> September, Minutes book pages 59 and 71.

**Resolved 21/051** – That the Council confirm that Tarporley Victoria Junior Football Club (TVJFC) be given use of the football pitches throughout the 2021-2022 season on Saturday mornings and that authority be delegated to the Clerk to agree a hiring fee for the season in consultation with Councillors and representatives of TVJFC.

## 8. Brook Road Grounds Maintenance

**Resolved 21/052** – That the Council suspend standing orders to allow for the consideration of one quote for maintenance of the pitch due to the expertise of the company and based on price comparisons having taken place.

**Resolved 21/053** – That the Council appoint the proposed company to undertake the grounds maintenance on the Brook Road Playing Fields and Country Park 2021-2022.

## 9. Accounts & Payments

### 1) Half Year Accounts & Payments

**Resolved 21/054** – That the Council approve the accounts and payments and reconciliation as listed on page 004 of the cash book including the below payments:

Cestrain Loos	Toilet Hire TBW	312.00
Instar	Art Project	3000.00
C. Newbury	Art Project – Artist appointment support	1800.00
F. Morrey & Son	Plants – Burton Square	40.80
J. Millington	Reimbursement – Goal Posts	1183.94

### 2) Accounts & Payments

**Resolved 21/055** – That the Council approve the accounts and payments as listed on page 005 of the cash book including the below payments and additional invoices received since publication of the agenda:

J. Millington	Watering	110.00
Accounts Centre	Payroll services	24.00
Play Inspection Company	Play area inspection (TCC)	81.00
A. Webb	Salary	814.72
A. Wright	Salary	754.14
HMRC	PAYE/NI	231.64
Nest	Pension contribution	151.63
Grants Gardening Services	June Grounds Maintenance	1440.00

Gaskells	Cemetery & Brook Road Bins	149.16
Cheshire Woodlands	Tree Survey – Chestnut Tree & Brook Road	453.60

**Meeting closed: 8.44pm.**

Signed:

Dated:

Ann Wright 12-10-2021

**Next Scheduled Parish Council Meeting:**

Monday 8<sup>th</sup> November 2021 - 7pm  
Tarpoley Chapel.

DRAFT

Tarporley Parish Council Minute Book  
Committees, Working Groups and Other Meetings  
Presented at the October 2021 Meeting

Notes Included:

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<b>Notes of meeting with Tarporley Victoria Junior Football Club (TVJFC) – Use of Brook Road Field</b> Wednesday 15 <sup>th</sup> September 2021, 6:15pm, Brook Road Playing Field & Country Park	59
<b>Notes of S106 Arts Project Meeting with Instar (via zoom)</b> Tuesday 21 <sup>st</sup> September 2021	63
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## **Notes of Tarporley Big Weekend (via zoom)**

**Monday 2nd August 2021**

Present (TPC)

Peter Tavernor, Lisa Miller, Nigel Taylor, Gill Clough, Danny Lloyd, John Millington, Catherine Helm, Gordon Pearson

Abigail Webb – Deputy Clerk

**Junior Football:** looking like focus on u11 teams (5) playing 10min games and using cones for 2x pitches (marked pitch not required). Details being progressed (Andy)

**Brook Rd readiness:** pitch would be playable, albeit concerns needing to be resolved following independent report. Just in time mowing by Dunkil being organised, plus a volunteer tidy up session before hand required. Also acknowledged that if appropriately sized permanent street signs were not going to be in place in time (via Highways? Abbie/Ann to check) then some temporary event signs would be required (John)

**PCSO presence:** understood they will be present. Suggested that parking their vehicle on Brook Rd might help slow traffic down, plus putting police cones along the road by the pedestrian entrance to stop any parking (Abbie and Lisa to confirm)

**Catering:** Rising Sun will step in to run a snack stall with own gazebo, Guides will sell soft drinks as a fund raiser

**Ice Cream:** still to be resolved. Jim was enquiring for the TCC field as well as Brook Rd; Fire Service were also being chased to see if they can do something as per carnival

**Portaloos:** Blue Loos had no availability, so dependent on main booking via Jim for 4

**TCC Play area:** whilst there would be no focused fund raising on the field, still hoped that from any overall profits there would be a donation. Agreed that we would have an organisers/TPC gazebo for the day, giving the option for some information on the TCC play area project

**Instinct:** as day sponsors, they will be present with their own gazebo and run some introductory sessions on the gym equipment

Other aspects:

**Risk Assessment:** Coordination team wanted each group to prepare for own elements, need to contact Ian Tordoff to see his expectation on timing and format (Abbie/Ann). For the Sunday, a TPC draft would be prepared in the regular format (Mark, Andy, Peter)

**Social Media:** besides the central marketing, agreed some FB teasers etc would be required to promote the family day out for the Sunday and not least to encourage some turnout regardless of the weather!

**St Helens woodland:** central area would need to be cut back again as a children's storytelling session was being planned

**High Street closure:** being progressed for 5-9pm, usual stretch, costs being covered. Quotes and timely notifications to CWaC required (Abbie with Danny)

**Field layout:** where things go on the day to be finalised (John, Peter)

**Marshalling:** looks like around half of TPC will definitely be available, so some supplementary volunteers will be necessary

**Christmas:** Currently, proceed as normal on Saturday 4 December ie. with reindeer already booked, NTC to price trees and lights, plus street closure. Andrew W prepared to be Santa subject to C-19 restrictions.

Date of next meeting  
Monday 30<sup>th</sup> August at 630pm

### **Tarporley Parish Council (TPC)**

#### **Meeting with Tarporley Victoria Junior Football Club (TVJFC) – Use of Brook Road Field**

**Wednesday 15<sup>th</sup> September 2021, 6:15pm, Brook Road Playing Field & Country Park**

#### **In Attendance:**

Gavin Nicholson – TVJFC Club Chairperson (GN)

Lisa Hazeldine -TVJFC Club Treasurer (LH)

Matt Hazeldine – TVJFC Club Secretary (MH)

Gordon Pearson - TPC Chairman (GP)

John Millington –TPC Councillor (JM)

#### **Evolution of the Brook Road Pitches**

TPC started by explaining that they were not quite satisfied with the condition of the pitches yet and that had delayed bringing them into use. The Parish Council has recently commissioned a report from an agronomist to look at why the grass was flourishing in some areas but struggling in other areas. A report and recommendations have now been received and some remedial work is planned, but this is best done early next Spring. The Parish Council are therefore happy for the pitches to be used now, but will require them not to be played on for a period of about 6 weeks around April/May 2022 to allow the works to be carried out (adequate notice of this will be given). It is hoped that this will future-proof the pitches, and any maintenance in following years can be undertaken outside of the playing season.

TPC are currently obtaining quotes from professional pitch maintenance companies for the long-term maintenance of the pitches. Currently, the pitches are being maintained by the landscape contractor for the Brook Road facility under the original construction contract. Once the new arrangements are in place TPC will expect grass cutting to be weekly during the growing season.

#### **Pitches Available at Brook Road**

TPC explained that there were two pitches:

1. The main pitch which is playable as a full 11v11 (100x64m) pitch or two smaller U9/U10s (55x37m) pitches across the width. The main pitch has drainage installed.
2. An U7/U8s pitch (37x27m) behind the gym equipment. This hasn't had under pitch drainage installed but seems to drain well.

All pitches have a minimum 3m run-off all around.

A drawing showing the pitches was handed over together with a copy of the 'Community Use Agreement'.

#### **TVJFC Teams & Pitch Requirements**

TVJFC explained that they currently have 7 teams with the following pitch requirements. As teams move up an age group each season, they are likely to be replaced by new teams in the lower age groups as the club expands. There is also a girls' team, but this currently just trains.

<b>Tarporley Vics Teams</b>	<b>Pitch Requirements</b>	<b>Match Length (excluding breaks, and set up times)</b>
U17s	Full size	90 mins
U11s (2 teams)	Full size played between the 18 yard boxes	60 mins

U9s	55x37m	60 mins
U8s (2 teams)	37x27m	40 mins
U7s	37x27m	40mins

All but the U17s play with portable self-assembly ('Samba') goals and line markings defined by cones. The U17s will require full size removeable metal goals and a properly marked out pitch.

The FA requires all matches to be completed by 13:00 (1:00pm) on a Saturday.

TPC noted that they had not held any discussions with any other clubs to date. The preference was to ensure that Tarporley based teams were accommodated first and ensure that the facility received adequate use but not overuse leading to pitch degradation.

TVJFC expressed a preference for a season-by-season block booking. Given the number of TVJFC teams, across the age groups, they can fully utilise the available pitches at Brook Road and will still need to retain the use of other facilities, such as Tarporley Community Centre. This suggested arrangement appeared to make sense to TPC, simplifying arrangements and leaving TVJFC to sort out the logistical challenge of which combination of pitches to use and coordinate this with their home and away fixtures.

TVJFC stated that they would monitor the condition of the pitches (particularly in spells of bad weather) and, if necessary, ensure that matches were rescheduled to prevent damage. TPC stated that they have received an enquiry from Tarvin AFC regarding use of the full sized pitch for season 2022-23. TVJFC stated that it may be possible to coordinate this with their own use as they believed that the Tarvin team play in a Sunday league.

### **Goal Posts**

TVJFC currently have no funds for purchasing full sized goals, having recently invested in new goals for younger age groups. TPC explained that they had made an allowance in their Brook Road development budget for goals but hadn't ordered them until the requirements of potential users was known.

TVJFC recommended removeable posts set into sockets concreted into the ground. TVJFC will remove these after each match to prevent erosion of the goal mouths. A storage location will be agreed where the posts can be secured.

TVJFC to forward details of goals for the Parish Council's consideration. Clearly, there will be a lead time for ordering and installation, however TPC will progress as quickly as possible.

TVJFC will provide their own nets.

### **Pitch Markings**

It was agreed that a practical way forward could be for TPC to get the full size pitch markings established at the start of each season (the pitch maintenance contractors are able to this), and TVJFC to remark after grass cuts and before matches, as necessary, during the season. TVJFC uses cones mark the pitches for all age groups not using the full-sized pitch.

### **Storage Facility**

TPC now has funds to order a planned storage facility which will be located on the concrete slab adjacent to the car park. This will incorporate a bin/TPC store at one end and sports equipment store at the other end. This has not yet been ordered, so there will be a lead

time. In the interim, TVJFC will have to transport equipment to Brook Road for each match, which is what they currently do at other facilities.

TPC stated that there are no toilet facilities at Brook Road. TVJFC noted that this is no different to most other venues that they use. Portaloos were hired in for the Tarporley Big Weekend Event, and these might be an option for any tournaments or the like.

### **Hire Charges**

TPC have received some hire charge data from other Parish and District Councils but haven't finalised a charging structure. TPC are not expecting pitch hire to cover all the Council's maintenance costs, but there is a need to recover a reasonable proportion of these.

TVJFC were asked what their expectations were, and similarly hadn't formed a view pending this meeting. TVJFC to carry out some research on what other clubs are paying for season long arrangements and report back to TPC.

TPC noted that the hire charge structure would need ratification by the full Parish Council, but this shouldn't take long once a provisional agreement was reached.

TVJFC stated that there were Football Foundation grants available for pitch upkeep were used by more than 5 teams (so TVJFC use would meet this threshold). These would have to be applied for by the landowner (TPC), but TVJFC could advise on what was available, and when, and assist in the process.

### **Use of Facility**

TVJFC stated that some of their teams are currently without pitches for the season which has already commenced and asked when they could start to use the pitches.

GP and JM said that TVJFC could commence use of the pitches immediately, pending agreement of a hire arrangement. It was agreed that it was in the interests of both parties to come to a mutually acceptable arrangement.

Use of the full-sized pitch for U17s games would be dependent on goal post installation. It was agreed to target a period of 6 weeks to get this done.

TVJFC requested a copy of TPC's Brook Road Risk Assessments so that they can incorporate any relevant points in their own.

First use by TVFC is likely to be 25<sup>th</sup> September, but TVJFC will forward a schedule of expected use on a weekly basis for TPC's info.

TPC noted that the car park is opened at 8:00am in the morning and locked at dusk (times included in the Community Use Agreement handed over to TVJFC). TPC will supply the padlock combination number for use if gates are still locked when TVJFC arrive.

TVJFC should discourage car parking by home and away teams/supporters on Brook Road or in the estate off Farmers Lane. The main Car Park holds 20 vehicles, but there is a reinforced grass overflow car park which can be opened (same padlock combination as main gate), which will accommodate a further 19 cars (and potentially more if people are happy to block in fellow team members).

There are 6 simple rules of use outlined in the Community Use Agreement and on the signs at the entrance of the facility:

1. No dogs
2. No smoking or vaping
3. No littering
4. No loud music

5. No fires or BBQs
6. No glass or alcohol

TVJFC should ensure that home and away teams/supporters area aware of and observe these.

**Contact Details**

Those at the meeting agreed to share contact email addresses and mobile phone numbers to facilitate communication and any issues.

GP offered to post calls for players and coaching staff on the Tarporley Facebook pages. TVJFC to provide information.

**Notes of S106 Arts Project Meeting with Instar  
21<sup>st</sup> September 2021, Held virtually via Zoom.**

**Present:**

Catherin Helm, Gordon Pearson, Mark Ravenscroft (Chair), Peter Tavernor, Nigel Taylor, Ann Wright (Clerk).

Cathy Newbery - Public Art Consultant & Curator

Instar – Trish Evans, Nick Humphreys

**Purpose of Meeting: To discuss outcomes from Tarporley Big Weekend and future consultation.**

Tarporley Big Weekend (10 – 12 September 2021)

Instar circulated a report from the Big Weekend (attached).

It was noted the creative waymarker had worked well with lots of engagement with families and local people of all ages as well as people visiting Tarporley, who had been asked why they had chosen to visit the area. It reported that many of the residents spoken to were new to Tarporley and had only moved in during the last year or two.

It had been noted at the Art event that there is a large amount of creative talent and enthusiasm for art in Tarporley, and it was good to see a large amount of the art exhibited was nature focused.

Ideas & Thinking

- There was support and encouragement for the project.
- Support for a trail rather than a single piece of art.
- No one single location for a single piece of art to be displayed.
- Community showed pride in nature in the area.
- There was a desire to discover the art and explore the area, and to be able to take other people around to do the same.
- There was support for a mixture of contemporary and tradition art forms but not abstract arts.
- There was a desire to keep the traditional features of Tarporley but also not to be stuck in the past.

It was thought that over 80 conversations had taken place over the weekend.

Trail Thinking

- There is no clear one location for one piece of art to be displayed.
- The available budget would be challenging to produce one piece of art particularly as materials prices have increased significantly recently.
- A trail allowed for exploration and possible connect to the sandstone ridge.
- People tended to list the same key places in the village, Chocolate Shop, Hospital, churches, Brook Road Playing Fields and schools.
- If art was located in a number of places at least one location should connect with everyone.
- It was suggested if something was located away from these key areas it could appear forgotten.

- It was suggested the trail could have a unifying theme, noting 'nature' was too broad a theme, and that the identity for Tarporley should be able to grow from the theme.

### Materials

Materials used should be in keeping with the village infrastructure, e.g., stained glass at the church, and should complement the existing environment.

It was suggested that the project could be a phase 1 creating the groundwork for it to be developed further by local artists.

The project would have the potential to attract tourism to the area.

### Comments

- The idea of a trail was welcomed as well as the use of different media and artists to produce different pieces for the trail.
- The balance between discovery and exploration was highlighted as important and that exploration could take the trail beyond Tarporley itself.
- The idea of new art in new key locations in the village was supported. It was suggested it would be good to introduce something to reduce the gap between the village centre and Brook Road facilities.
- The concept of further phases was supported and linked to the concept of having empty plinths for future works.
- It was noted Burton Square could be a location for art, and it was agreed the group would forward further suggestions.
- It was suggested the art does not need to be in a key location but could be on the route to that location. On the way to a popular walk or view.
- It was stated that some attention should be paid to how visitors move around the village when considering locations for the art.
- It was suggested the trail should not be based on set number of items, e.g., the 7 wonders of Tarporley, particularly in the long term as number of pieces of art is likely to grow over time.
- It was noted in the past an art walk was set up in the woodland by St Helen's of art from the High Schools GCSE and A-Level students who will have now moved on to university etc and it would be good to include them in the project if possible. It was suggested a call could be put out to families who have children away at university etc to get involved.
- A discussion took place regarding a feature for the roundabout and identifying a concept which could be developed in the future. It was suggested that given the scope and resources for the current project it was unlikely that the roundabout could be included in the project given its different scale and energy. It was agreed to revisit this subject towards the end of the project. It was noted that there could be many things which follow on from the project including the roundabout and entrance signs to the village.
- It was noted running parallel to this is a project to develop a website for Tarporley residents and visitors which does not have a logo and that this could come out of the project.

### Facebook

It was agreed to use existing Facebook pages for updates on the project.



### Christmas

It was noted work is underway to plan Christmas activities in Tarporley, it was not clear what form these will take however the date of the 4<sup>th</sup> December has been agreed.

### Next Steps

- Instar will continue to consult with the community and local artists.
- Contact list to be finalised and Clerk to contact number of people to confirm they are happy for their details to be forward to Instar.
- Instar will contact wider stakeholders e.g., Woodlands trust, Cheshire Wildlife Trust, and cultural network.
- Nigel Taylor to identify best mechanism to contact the High School including past students.
- Instar will circulate possible dates for further consultation which it was hoped would happen in October/November to keep the project flowing.
- It was agreed further information could be circulated by email.

### **Next Meeting**

Wednesday 27<sup>th</sup> October – 6.30pm – Zoom

Ann Wright  
22 09 2021

## Tarporley Big Weekend consultation Sept 2021



Not too abstract  
 Pear Trees  
 Tree Trail, family attraction  
 Art Trail, cultural attraction  
 Wildlife walks to school  
 Brook fields  
 Sculpture – nature – floral  
 Centre of the village – abstract metal –  
 buzzards – fox life – badgers –  
 contemporary – walks – church  
 A homely place full of visual art – love  
 sketches  
 Village cherry trees  
 We need more greenery  
 Delamere Forest – a wonderful feature

Coaching route – London – milestone  
 Tarporley Hospital  
 Moss fields / Moss cottage  
 Meadows, fields and foxes  
 Traditional and historic  
 Sniff Snoff (fragrance of flowers) – sensory  
 – aroma – lavender  
 Hidden uprisers  
 Burton square  
 A destination to discover  
 Sense of humour  
 Crazy art  
 The green park next to the church  
 Art to transform – from tradition to  
 modern (not to be set in our ways)

Art to make us stop and think of the  
bigger picture (not just about ourselves)  
Sculpture nature park  
Telling a story  
Interactive – a photo opportunity  
Central location  
Night time, stars, fairy lights, foxes  
Chestnut Tree – a living sculpture  
Timeless – symbolic of community  
A statement – A hub piece with a trail in a  
future phase  
Dragonfly  
Brook park  
Contemporary  
Art in the chocolate shop  
Art at the antique shop  
Art off the walls (no clutter on the street)  
Archway over the road  
Organic and evolving  
Tarporeley is unique  
Chestnut tree  
Adventure  
Have fun here in Tarporeley  
I love foxes  
Abstract art  
Lots of trees in Tarporeley  
A statement piece  
Inclusive  
Large oak tree  
The park  
Back to life  
Foxes and owls  
Cobblers cross  
Phil's field  
Wildlife walks

## Observations

### Art exhibition event

- Abundance of nature themed artwork
- Quality and diversity of local art inspiring and encouraging
- Young representatives interested in getting involved
- Rachel (sunflower) and Rachel (exhibition organiser) are 2 very influential and connected local people
- Huge enthusiasm for the commission project by many artists
- Opportunity to host a creative networking event with artists as part of the consultation, first phase of engagement and to inspire future cultural programming and offer
- Strong views and ideas expressed, some artists more dominant than others, so important to be clear what our offer and their involvement is, not to raise expectations but to enable opportunities for artists in the future, to support their practices
- Strong sense of creative pride in the village
- It would be interesting to know about artists working in other artforms (not just visual)

### Street and festival consultation

- New artwork for the village was welcomed by everyone we spoke to
- A trail of artwork was a more popular choice for residents
- There are not many options for a large artwork in the village. Main options for a large piece would be the green area next to the church or the area in front of 'death row' shops
- The nature and situation of the village was celebrated and appreciated by many
- Opportunities to discover and look for art, is important for everyone, an engaging opportunity and great for families
- Families visit Tarporley for the places where children can play, the parks and to enjoy what the village has to offer for everyone
- Mixed views on contemporary vs traditional, contemporary was more of a preference but not abstract and this was not just a view of younger people we spoke to but all ages.
- Abstract art was not a popular choice.
- Visitors were visiting Tarporley for its individuality, its independent shops and character
- New residents to Tarporley shared their love for the community of the village and how this was a significant strength of character. They mainly moved to the area for work and to commute
- There was a general desire to retain the traditions of the village but to transform the village to a more contemporary place with a new outlook for the future. Not to get too stuck in its ways.

## Our thoughts

### Singular artwork

No singular location stands out at the village. Whilst the green area next to the church is the most popular and viable option, it is off the high street and hidden away. The death row area is off the main high street also and is privately owned which could be challenging

- The budget is quite small for a large statement piece
- A singular piece would not embrace the diversity of interest expressed by residents
- There would be little opportunity to explore, discover and walk around the village with just one artwork

### Trail of artworks

- A trail will be engaging for all ages and interests
- Local children could inspire the production of one of the pieces, a sense of ownership could be achieved
- A trail allows people to experience and explore the village and connect to the spirit of place
- The village has a number of key locations of village importance and pride which could be the locations (visitor destinations) for artwork, these include:

The War Memorial Hospital

The green next to the Church – or inside the Church(s)

Community Centre

The chocolate Shop / Fire Station / antique charity shop

Moss fields / Moss cottage

Primary School and or Secondary School

High Street

Cobblers Cross

Woodland area / pathways leading to Ridge Walk

After the festival consultation we conclude that a trail of artworks is the preferred choice and the impactful and beneficial to the village.

#### Ideas for artworks

We believe a **singular theme** for the artworks will tie in the commissions, but for each commission to have a unique artform and producer.

Nature is too broad as a theme, so we want to develop ideas further through continued consultation. The theme will need to be focussed, cohesive and strong. Providing a characterful profile and identity (and potential brand) for the village and invite visitors and participants to.. find the 7 xxxx of Tarporley.

We are inspired by the idea of commissioning artworks which complement existing infrastructure and character of each location. For example, to commission a stained-glass panel for the church or a tapestry for the hospital entrance area or a creative waymark for the high street. Artforms (contemporary and modern) *could* include:

Sandstone / stone sculpture

Stained glass

Tapestry / woven / textiles

Ceramic sculpture or relief

Metal

#### Next steps

- Continued consultation
  - Schools
  - Public
  - Artist community
- Agree commission theme
- Confirm number of commissions and locations
- Identify artists to commission

**Notes of informal meeting to discuss Allotments Lease****23<sup>rd</sup> September 2021, Tarporley High Street.****Present:****Tarporley Parish Council (TPC) – Gill Clough, Jarina Khan, Peter Tavernor.****Purpose of meeting: To consider next steps regarding outstanding Allotments Lease.**

It was noted that despite several attempts to contact Gary Bell at Storrar Cowdry regarding outstanding issues/queries relating to the allotments lease, including a request for a virtual meeting, no response had been received.

It was noted the National Allotments Society Holders (NSALG) had provided a model agreement for the lease and had raised it should not be a bare land lease as the land has established allotments on it.

It was suggested that Gary Bell had included a number of useful clauses in the lease, and it was discussed if these could be transferred into the NSALG model or vice versa.

It was noted the 'Warning Notice' which Gary Bell had agreed to provide had not been supplied to date.

It was agreed that a letter should be sent to Gary Bell stating the Parish Council was dissatisfied with the level of service which has been provided and wished to raise a complaint and requesting a response within 2 weeks.

Raising the following points to be addressed:

- The lease is based on a bare land lease rather than land which has allotments on it, what would be the process and consequences of changing this.
- That the warning notice (clause 25) be provided.
- That clarification is provided as to who is responsible for registering the allotments site lease with the land registry.
- What would be the implications of removing the existing termination clause (18) and replacing it with that suggested by the NSALG clause (6).
- Explain the reason for not referencing the Allotments Legislation, Allotments Legislation 1908-1950 under the 1925 Allotments Act.

Ann Wright  
24 09 21

## **Notes of informal meeting regarding hiring of Brook Road Playing Fields.**

**23<sup>rd</sup> September 2021, held virtually via Zoom.**

### **Present:**

Tarporley Parish Council – John Millington (JM), Gordon Pearson, Mark Ravenscroft (MR), Peter Tavernor, Ann Wright (Clerk)

### **Purpose of meeting: To discuss hiring out of Brook Road Playing Fields**

#### Maintenance

It was noted that a maintenance working group meeting has been scheduled for the 7th October which will discuss future maintenance including Brook Road. However, it was noted that maintenance for Brook Road will need to be in place before the maintenance contracts for elsewhere in the village have ended.

It was agreed that MR would pull together a specification for the maintenance to go out to quote.

#### Bookings & Usage

It was noted that JM had circulated notes from the meeting held on site with representatives of Tarporley Vics Juniors (TVJFC) on the 15<sup>th</sup> September. He confirmed he was impressed by the club's level of activity with 7 teams at present and more being introduced as coaches become available.

It was noted the TVJFC would like to have an annual agreement in place for use of Brook Road which would allow them to allocate the pitches to their different teams.

It had been agreed at the meeting that both the Council and TVJFC would undertake research and undertake further discussions regarding the cost of the annual hire.

It was suggested that it had never been expected that the pitch hire would cover all the maintenance for the site particularly given that for a large proportion of time it would be being used by the community rather than for bookings.

It was noted that junior football matches are played on Saturday mornings before 1pm as stated by FA<sup>1</sup> regulations.

Representatives of TVJFC had suggested that grants could be applied for by the Parish Council for goalposts and maintenance, this was to be investigated.

#### Rates Calculations

It was discussed that the booking rate could be calculated based on maximum usage of the site noting juniors probably play around 35 matches per season, and the different teams playing. It was also agreed to seek costs from other providers including CW&C.

It was highlighted that there is a difference between a team who hire a pitch for a year that no one else has access to and one where the community uses it when the team is not playing matches or training.

#### Proposal

That TVJFC have exclusive use of the pitches on Saturday morning until 1pm.

It was noted that there had been a large amount of ad hoc use of the pitches by families and that the proposed agreement would still allow the pitch to be used by the community for a large proportion of the time.

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<sup>1</sup> Football Association

It was noted that an exclusive agreement would reduce the administrative burden of taking bookings, including providing instructions for use of the site and parking. This sort of arrangement has also been recommended by CW&C.

However, it was agreed that a structured pricing and booking procedure needed to be in place for any one-off bookings in the future.

It was noted the community use agreement would need to be updated.

#### Actions

- JM/Clerk to order goal posts.
- Maintenance proposal to be circulated by email for informal approval by Councillors and confirmed at PC meeting.
- Proposal to establish annual hire agreement with TVJFC for 2021-2022 to be circulated by email for informal approval by Councillors and confirmed at PC meeting.
- Booking form/agreement to be created including invoicing procedure.
- Further costing info to be obtained including from CW&C.
- Clerk to review VAT implications.
- Clerk to forward current Risk Assessment to MR for review and to be forwarded to TVJFC.

Ann Wright  
24 09 2021



## Notes of Tarporley Christmas & Jubilee (via zoom)

**Monday 27<sup>th</sup> September 2021**

Present

(TPC) - Peter Tavernor, Mark Ravenscroft, Lisa Miller, Nigel Taylor, John Millington, Catherine Helm,

Abigail Webb – Deputy Clerk

Apologies - Andrew Wallace, Jarina Khan, Gordon Pearson, Gill Clough, Andy Hallows

**Family Funday:** regarded as a success, summary of learnings to be extended to include further points from Gordon and Nigel

**Christmas:** There is no appetite to close the road with the risk and costs involved, believing it best to have a more flexible event again. The Country market is taking place in the morning at TCC, to have some High Street presence through Saturday 4 December from late morning. The preferred option is to have the Gingerbread House on the woodland and part of a new festive trail looking for snowmen (in woodland and shop windows). Ideally, have some new and better lighting in the woodland (although not so critical if afternoon).

Regarding Santa, it remains sensible to rely on Rotary and the 'mobile' Santa again going around the village, although Santa could turn up on the afternoon but not be installed in the grotto and seeing children. There could be a couple of Gazebos (mince pies and mulled wine etc, possibly public engagement or feedback on public art progress). Afternoon could conclude with community carols around the St Helen's tree (also to investigate possibility of buskers through the day, including Silverband).

If supported, actions would include,

- Permission to use woodland and have extra power and lights available (Church and The Swan)
- Confirming with Rotary that the HS Christmas trees would be installed before 4 December, previous weekend preferably; also plans and dates for 'mobile' Santa in the village
- Enquiry about shifting times for reindeer to 2-4, not 4-6; alternatively could see about reverting to them visiting school
- Developing a new Snowmen trail and quiz
- Seeing if we can find/hire a Christmas Story teller of similar (could use indoor venue like The Swan?) or alternative Children's entertainment
- Contacting Deb Jowett about buskers; also pursuing Silverband

TPC confirmed we were happy to use NTC again as per their quote to install the 4x trees.

Combined with the reindeer, we will then have committed c.5k of the 10k budget, which would mean we have some scope for new extra lighting in the woodland, gazebo purchase and an additional entertainment for children if possible.

**Platinum Jubilee:** No enthusiasm to coordinate a major holiday weekend event, not least thinking that with half term many families (and volunteers) could be away. However, if other community groups were prepared to coordinate, we would join for something on the High Street or Community field (bringing forward Tarpfest and Carnival for example). Believed important that the High Street should be decked out with bunting and flags, plus extra effort on flower displays (need to connect with Rotary). Should there be nothing led by other community groups, we could organise a Village Picnic on Brook Rd for the Sunday afternoon with similar

format to the family funday but perhaps adding a open-sided marquee with a jazz band/buskers.

## Family Funday, Sunday 12 September 2021

### Brook Road Playing Field and Country Park

#### Observations and lessons learned:

- Set-up (and dismantling) of field was straightforward and achieved substantially ahead of start; bringing event vehicles onto field was also not problematic (although the space on the field opposite the gate needs to be clear to allow trailers to turn). All Risk Assessments were in place beforehand, together with various Marshal protocols etc.
- Extra (Green) litter bins worked well and were used, very little litter-picking was necessary post event. Hand sanitiser was also well used.
- Probably time for TPC to invest in 2x substantial pop-up Gazebos (like Rotary or Police one) together with pop up tables – *could be used at Christmas on High Street and put on that budget?*
- Bunting, balloons, banners and temporary signs worked well and were sufficient at entrances; *add temporary sign at pedestrian entrance directing cars towards car park, as well as existing No Parking.*
- **Marshalling:** 2x per entrance (4), 2x roaming and 2x on Info Stand was enough, although for any more extended event stricter rotation and an extra crew would be necessary.
- Police presence was very helpful and appreciated (3 officers), besides looking to be a useful community engagement exercise for them.
- **Dogs:** some people did come with dogs and had to be turned away politely; need to include in marshals brief and continuing reference to 'no dogs' in advance publicity.
- **Car Parking:** the car park and overflow were well used and approached capacity, requiring marshalling. Signs to highlight the overflow carpark would also be helpful as it isn't obvious, but also needing to realise that another marshal would be needed to guide cars as spacing is narrower. Street parking on Brook Road did upset one resident but thankfully the Police supported and with marshals went round field to get one vehicle owner to move on. *Police No parking cones at least in proximity to Rue de Bohars junction and both sides in front of pedestrian entrance would be preferred another time.*
- **Portaloos:** were required, although not major usage; could probably have got away with fewer than 4 but on balance probably about right (£260 for 4 was not prohibitive). Cestrain loos were local (village) supplier, very efficient service, clean and looked new. Locating on the footpath adjacent to disabled parking worked well.
- **Activities:** having 3-4 things running concurrently (Circus workshop, Instinct, Premier Education and occasional story told) seemed about right and a good use of the space available. Last minute addition of the storyteller was a bonus and the Circus entertainer was also excellent, able to work with a large group of children (and parents) on activities. Play equipment was in good use throughout, with the swings in constant use. Ad hoc exit survey confirmed everything seemed appreciated, with surprise it was free.
- The wildlife area however got very little attention. Something focused on that area might be good, possibly some separate events in the summer (eg. Bat detection). Expert advice would be a good idea on how to enhance the area.
- **Premier Education:** despite what was promised, they only came equipped for archery and some other bat and ball games (but not family rounders). It was for free though and primary school kids seemed to like having known trainers on the field. In the end it worked quite well, but thankfully wasn't required to be a centrepiece (*in which case paying and contracting would be preferable in future...*).
- **Junior Football:** although there wasn't a competition per se with other teams, the field was very well set up (thanks Andy) and in good use. *With hindsight, we could perhaps*

*have run concurrently with other activities from midday and got some wider participation from children with 'beat the goalie' and other exercises etc that Premier did not come equipped to do.*

- **Catering:** with the Rising Sun, Instinct/Fuel, Girl Guides drinks and Ice Cream/Hot drinks, there looked to be sufficient coverage, with some queues at peak times and all doing reasonable business. Several families were bringing their own picnics and setting themselves up. *Another time, a large gazebo/open marque (like the Prosecco tent on the community field the previous day) would serve as a covered food court for use and perhaps be a focal point for any buskers or the like, besides being extra weather protection.*
- We didn't miss having a sound system for this kind of event.
- **Costs:** Fairly modest, well under the 1k budget – probably around 800 all-in (portaloo costs with TBW, but offset by us including summer planting costs for village centre on this budget).

Overall, it was well attended and everything available was well used and appreciated, with lots of positive feedback. It was a fun and relaxed day out for everyone, passing off pretty smoothly.

27 September 2021