

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD ON MONDAY 13th MARCH 2023
TARPORLEY PRIMARY SCHOOL, PARK ROAD, TARPORLEY.**

Present

Chairman – Cllr Gordon Pearson

Cllr Gill Clough

Cllr Andy Hallows

Cllr Jarina Khan

Cllr Danny Lloyd

Cllr Lisa Miller

Cllr John Millington

Cllr Mark Ravenscroft

Cllr Peter Tavernor

Cllr Nigel Taylor

Cllr Andrew Wallace

Clerk Ann Wright

Deputy Clerk Abigail Webb

Other

CW&C Cllr Eveleigh Moore Dutton.

Public – 6

1. Apologies for Absence

Cllr Catherine Helm- family commitment.

2. Declaration of Interests

Dispensations were noted for Cllrs Millington, Pearson, Tavernor in relation to Brook Road playing field.

3. Public Participation

CW&C Cllr Moore Dutton Report

The Council noted the report provided by CW&C Cllr Moore-Dutton, from page 291 of the Minutes.

Tarporley Community Centre (TCC)

The Council was thanked for providing the notes from the meeting with TCC and confirmed they had forwarded their maintenance costs for the playing field and had contacted their solicitors for legal advice on the possible leasing of the field to the Parish Council.

4. Minutes

Resolved 23/189 – That the Council approve the minutes of the meeting held on the 16th January 2023.

5. Minutes of Working Groups and Other Meetings

The Council noted the notes of working groups and other meetings, from page 292 of the minutes, including the notes of the Roundels meeting held on the 7th March.

6. Planning

1) Planning Register

The planning register was approved as circulated.

2) Planning Applications

23/0075/FUL – Residential development for 17 dwellings comprising of 3no 2-bed dwellings (affordable housing), 12no 3-bed semi-detached dwellings and 2no 4-bed detached

dwelling – amendment to application 21/03535/FUL – 10 Birch Heath Road, Tarporley, CW6 9UR.

Resolved 23/190 – That the Council submit the following comments:

Tarporley Parish Council objects to this planning application on the following grounds:

The Parish Council's previous objection still stands in that a large proportion of the development is outside the settlement boundary.

The Council has concerns that the proposals to address loss of biodiversity resulting from the development are not adequate.

The Parish Council strongly believes that replacement trees to address the removal of trees from the site should be planted on site allowing for the creation of more green open space in the development or at least in the vicinity of the development.

22/00423/106 – Erection of 2 bedroom split level dwelling – Land off Tor Rise, Torr Rise, Tarporley.

Resolved 23/191 – The Parish Council submit the following comments:

Tarporley Parish Council strongly objects to this application on the following grounds:

The proposal will result in overdevelopment of what is a tiny and awkward site.

The height and location of the site will result in the proposed property being intrusive and overlooking adjacent properties resulting in a severe loss of amenity for those residents, the height difference will also result in the proposed development dominating dwellings on Oathills Drive.

The proposed development is out of keeping with character and Streetscene of that area and will result in a loss of open space which contributes to that character.

The Council has concerns regarding the stability of the site particularly given the removal of trees on the site and believes neighbouring properties would require retaining walls should the development take place.

The Council also has concerns regarding the impact on drainage and run off from the site should it be developed.

The Council ask if the site has a right of access onto Torr Rise.

The Parish Council wishes to highlight that development of this site was previously refused twice (09/01924/OUT and 10/01273/OUT) and the refusal upheld at appeal.

3) Lead Planners

The following lead planners were noted:

Until 10th April – Cllrs Catherine Helm, Jarina Khan & Gordon Pearson.

Until 16th May – Cllrs John Millington, Mark Ravenscroft & Nigel Taylor.

7. Poppy Lane Path & Lighting

The Clerk reported that CW&C will prepare a quote for these works once the new contractor is in place at the start of the new financial year, other quotes were also being pursued, including from the company who undertook the works to the Cemetery path.

It was suggested the Council review lighting once the cost of the path works have been identified and the impact of the lighting from the new development can be judged, noting neighbouring residents have raised complaints regarding lighting that has been installed in the parking area.

8. Brook Road Licence

It was noted a copy of the licence had been forwarded to the Tarporley Vics Juniors Football Club however their response had only been received this morning, it was agreed to defer this item until a future meeting.

9. Play Area Lease

It was agreed the Council should continue to discuss the possibility of agreeing a long term lease of the playing field with Tarporley Community Centre.

10. Bus Service

It was noted that Arriva who currently provide the bus service through Tarporley have announced the service will cease on the 23rd April. CW&C Cllr Moore Dutton reported that Stagecoach has registered an interest to run the service with the North West Traffic Commissioner stating it would be a day time service and would not run Sundays. She confirmed she has requested clarification on what is a day time service and has raised strong concerns about the lack of a Sunday service.

Resolved 23/192 – The Parish Council write to CW&C Officers and the traffic commissioner highlighting the social and economic impact on the village which is a service centre on offering no Sunday service which is relied upon by residents and those employed in the village. It was also agreed to highlight that a half-hourly service at peaks times would also make the service more viable.

It was agreed a copy of the letter should be sent to other Parish Councils on the bus route.

11. Village Centre (St Helen's Entrance)

It was agreed to discuss this item in Part 2 so that costing can be fully considered.

12. Coronation

The Council noted the report as circulated, from page 306 of the minutes.

It was noted the Council's budget of £3.5k has been reached and it is now important to see what fund raising and donations are collected for the event.

It was noted a souvenir programme will be created for the event which will include information about the last Coronation and Charles III's connection to Tarporley .

The Council recorded its thanks for the hard work of Cllr Tavernor and the Deputy Clerk.

13. Accounts & Payments

1) Accounts & Payments

Resolved 23/193 – That the Council approve the accounts, payments and bank reconciliation as on page 33 of the cash book including the below payments:

41 Club	6x 4ft Xmas Trees	108.00
EDF	Storage Building Power	14.00
Accounts Centre	Payroll - January	24.00
Play Inspection Company	Play Area inspections	141.60
Tarporley Community Centre	Grant - Room Hire for Event	197.60
A. Wright	Reim: Phone & Shelves	216.95
L. Miller	Reim: Mileage	12.42
A. Wright	REIM: Litter Hoops x10	69.90
PJ Hellmers Ltd	Lychgate Chain & Play area bin	229.20

Beechwoods Industries	Brook Road Grounds Maintenance	810.49
PJ Hellmers Ltd	Brook Road Hedge Cut	270.00
Countrywide Grounds Maintenance	Grounds Maintenance	1012.40
PJ Hellmers Ltd	Gritting - footpaths & car parks	1389.12
Gaskells	Cemetery & Brook Road Bin Collections	144.44
Talkabout Publishing	Tarporley Talk	151.20
L. Miller	REIM: Wheelbarrow	26.00
Tarporley Primary School	Room Hire - January	25.00
ThenMedia	Tarporley Website	600.00
Nest	Pension Contribution	169.27
HMRC	PAYE/NI	228.56
A. Webb	Salary	924.48
A. Wright	Salary	857.00
Old Chad Orchard Ltd	Cemetery Prog & Data Entry	742.80
A. Wright	REIM: Google, Folders	64.85
HAGS	Play area maintenance	5980.22
John Harding & Son Ltd	Footpath 11 Surfacing	2280.00
EDF	Storage Building Power	14.00
Accounts Centre	Payroll - February	24.00
W. Connors Property	No32 Rook Inspection	75.00
P J Hellmers Ltd	Cemetery Clearance	600.00
P J Hellmers Ltd	Gritting - footpaths & car parks	700.00
P J Hellmers Ltd	Gritting - footpaths & car parks	140.00
NatWest	Bank Charge - Main Account	12.25
NatWest	Bank Charge - Brook Road Account	1.05
Boston Seeds Ltd	Cemetery Wildflower Seed	329.99
Beechwood Industries	Brook Road Grounds Maintenance	810.49
Countrywide Grounds Maintenance	Grounds Maintenance	1012.40
Tarporley Silver Band	Christmas Event	250.00
Roston's	Allotments Land Registry Plan	211.62
Gaskells	Cemetery & Brook Road Bin Collections	143.00
County Loos	Toilet Hire	480.00
Tarporley Community Centre	Room Hire - FEB	22.40

Resolved 23/194 – That the Council approve the following payments:

A. Webb	REIM - Coronation Signs & tablecloths	387.60
M. Ravenscroft	REIM - Coronation Plywood	100.00
CW&C	Tarporley Library Children's Event	100.00
Nest	Pension Contribution	169.27
A. Webb	Salary	924.48
A. Wright	Salary	857.20
HMRC	PAYE/NI	228.36
A. Wright	REIM: Google, Stall & fireproof bag	114.74
Tree Musketeers Ltd	Works of Woodland Way (Grant)	108.00
PCSO	Mini-Cops Grant	250.00
CW&C	Roundels (20mph)	400.00

2) Purchase of Giant Deckchair

It was agreed to defer this matter until it is known if the Coronation grant is awarded.

3) Purchase of Play area Safety gates

Resolved 23/195 – That the Council agree purchase and installation of to safety gates on the play area at the rear of the Community Centre.

4) Easter Fundraising Bingo

Resolved 23/196 – That the Council agree a budget of up to £290 for the Easter Fundraising Bingo.

5) Risk Assessment

Resolved 23/197 – That the Council agree the risk assessment as circulated.

6) Asset Register

Resolved 23/198 – That the Council agree the asset register as circulated.

14. Meeting Venue

It was agreed the meeting on 16th May 2023 and future meetings be held at Tarporley Community Centre or the Chapel depending on availability.

15. Pre-Election Period

It was agreed the guidance on the pre-election period will be circulated to councillors which will come into force when the election is called on Thursday 16th March.

Part 2

Resolved 23/199 – That the Council move into a Part 2 to ask the press and public to leave.

16. Cemetery Maintenance

Resolved 23/200 – That the Council appoint PJ Hellmers Ltd to undertake the Cemetery Maintenance of 2023-2024

17. Purchase of Street Furniture

Resolved 23/201 – That the Council purchase the prestige range 3 door notice board from the Parishnoticeboardcompany.

Resolved 20/202 – That the Council delegate authority to the Clerk to purchase the semi-circular backless bench with armrests to go around the Fox Fir Tree in consultation with Councillors based on the warranty, size and planter appearance.

18. Lighting of Fox Fir Tree & Chestnut Tree

It was agreed that further options and prices be obtained for these projects.

Meeting closed: 8.45pm.

Signed:

Dated:

Ann Wright 17-01-2023

**Next Scheduled Meeting - Annual or First Meeting Parish Council Meeting
Tuesday 16th May 2023 - 7pm**

Cllr Moore Dutton Report – March 2023Local Public Transport

The last week or two has been very busy with the sudden announcement by Arriva that they were stopping the 84 bus route. Users of the service have found them to be rather unreliable which is frankly not good enough. It was with a sense of relief that I heard that D & G were prepared to put themselves forward to the North West Public Transport Commissioner as an operator of the route. It is the Commissioner that is the final arbitrator of the matter but I am very optimistic that the changeover will happen as smoothly as possible.

For the removal of doubt it may be worth mentioning that the route is a commercial route and not subject to local authority funding.

I am still hoping to find a way to improve local public transport in this area. Beeston Station has long been one aspiration but the recent news about possible delays to HS2 may kick this further down the line. (Please excuse the pun).

Pothole Repairs

I am sure you will have seen the generally very positive feedback about the new JCB pothole repairing machine? The good news is that the recent CWaC budget this has allocated a further £200,000 for trials and quality and economic assessments. If these go as well as I hope there may be a switch over from the less than satisfactory current practice of pothole repair.

Community Innovation Fund

Further good news is that the Community Innovation Fund will provide another £250,000 to assist with community led initiatives such as the improvements to the Tarporley Community Centre that will help to ensure that the Centre and other village assets will be viable in the future as well as reducing the negative environmental impact.

CWaC Budget

I am sorry that the Council Tax rise is more than one might have hoped but only one budget was tabled at the meeting after months of deliberation. No political groups were able to propose an alternative budget that cost less, protected vital services and met the legal requirements that ensure fiscal responsibility.

Tarporley Parish Council Minute Book Committees, Working Groups and Other Meetings Presented at the March 2023 Meeting

Notes Included:

	Page
Informal Site Meeting Community Centre Play Area 17 th January 2023	
Notes from Meeting with 'Artist in Residence' 19 th January 2023	
Coronation Meeting via zoom 30 th January 2023	
Notes of Informal Meeting Regarding Poppy Lane Path 10 th February 2023	
Coronation Meeting at Tarporley Community Centre 13 th February 2023	
Notes of S106 Arts Project Update via Zoom 16 th February 2023	
Meeting between Tarporley Parish Council and Tarporley Community Centre via zoom 20 th February 2023	
Notes of Tarporley Parish Council Informal Discussion & Briefing session 27 th February 2023	
Notes of High Street Roundels Site Meeting. 7 th March 2023	

Informal Site Meeting Community Centre Play Area
Tuesday 17th January 2023 at 1.00 pm

Present:

Tarporley Parish Council – Mark Ravenscroft, Lisa Miller, Ann Wright (Clerk), Abbie Webb (Deputy Clerk)

Purpose of Meeting

To consider recent comments to Play Area proposal from neighbouring properties and discuss how to address them. Suggested changes have been marked up on the Masterplan drg 141-1002 for clarity

Proposals

1. Zip wire could be relocated away from houses to utilize the slope from the embankment to the play area.
2. The climbing unit could be moved more into the corner to further increase distance from houses
3. The location of MUGA and swings on the field could be swapped. This would further reduce the risks of balls hitting the pole transformer. Consider net protection in front of transformer.
4. Show that current “Teen Shelter” will be removed from current location.
5. Proposed location of new youth pod to be moved away from houses along proposed path. This location is supported by PC Paul Gilchrist.
6. Relocate seats and tables from pedestrian entrance to the existing hard standing. This moves them away from the houses to where seats and tables are currently located.
7. Remove concrete posts along path. They are not used and are an eyesore.
8. Resurface existing hard standing area.
9. Remove tables and benches from grassed area near Corbiere.

Next Steps

1. Forward proposed changes to Mike Holmes and ask him to update Masterplan (Mark)
2. Arrange working group meeting
3. Letter drop (including updated Masterplan) to all neighbouring properties inviting them to a public meeting.

Mark Ravenscroft
18th January 2023

Notes from Meeting with 'Artist in Residence'

19th January 2021

Present: Rachel Davies, Nigel Taylor, Peter Tavernor, Catherine Helm (part time), Mark Ravenscroft (part time)

The main takeaways with actions were as follows:

The Flyer (drafted by Rachel)

Would benefit now from a refresh to include latest news and positioning vis-à-vis a target launch date (17 June). Specifically, also some input from Instar's latest school visits and consults (with photos), plus mention on groups to be approached (U3A, Guides etc) and 3 locations (Spar, Tarp DIY, Baille up Park Rd) to pick up paper etc. Ideally should be available for distribution first part of February. **Action:** Ann and Rachel

Target Launch date

With calendars filling, it was felt important to target a date, even should it have to be changed later. Saturday 17 June was preferred. Planning permissions required mean there were still some uncertainties.

Origami Foxes

These would be concentrated in the Grotto and the phone box. Permission to leave the Grotto in situ was being sought. If the Grotto was available, it was suggested it could be a workshop venue for children and families to make origami foxes on selected dates.

Art Exhibition for launch

Rachel Carr was interested to be involved and suggested a more contained effort compared to the TBW exhibition. She proposed to get the 15 adults and 30 children who attended her art workshops to produce fox and Sandstone Ridge themed pieces that would be exhibited over the launch weekend. Preferred venue would be the large room at The Swan. This meant there could be a drinks and nibbles function the night before (16 June) that would be ticketed to recover costs; some marshalling would also be required to curate on subsequent opening times. **Action:** Rachels and Mark to approach The Swan on possibilities

There would need to be some recognition of Rachel Carr's efforts and contribution. On the basis it was an event, subject to whole Council support, a fee similar to our regular grant level (£250) was thought appropriate. The budget had been raised for 2023/24 to accommodate such needs.

Action: Councillors to confirm at next meeting

Pre-Launch event: Easter Saturday, 8th April?

In discussion, the idea arose of having a pre-launch event that combined a simple Easter Trail with some foxes included (together with our existing eggs). There could be an origami workshop at the same time. All that might be required is a High Street gazebo, opening the grotto and creating the trail with eggs and foxes (even sheep) in the woodland. This would be an opportunity to publicise and build momentum for the main event and take advantage of probably needing to do something at Easter in any case for families. Charles Hardy could be approached to see if he'd make some chocolate foxes for prizes. **Action:** Councillors to review feasibility.

Wooden foxes

It was agreed to make some prototype foxes in MDF. These could feature in an Easter trail

event and subsequently could be available for groups to paint in their own ways for display later at the main launch event.

Action: Mark, Peter with Rachel

Launch Trail

There could usefully be some discussion with Instar about putting together some trail (in a quiz format?) that would cause families to see all the new art, including the origami foxes at two venues, the exhibition, and maybe the wooden foxes from various groups in the woodland or elsewhere. This might prompt a higher turnout and High Street buzz. **Action:** Rachel with Instar initially

Finally, it was agreed Rachel should proceed to get the orange paper for the origami foxes.

Coronation Meeting via zoom

Monday 30th January 2023 at 630pm

Present:

Tarporley Parish Council – Peter Tavernor, Lisa Miller, Gill Clough, Danny Lloyd, John Millington, Mark Ravenscroft, Catherine Helm, Abbie Webb (Deputy Clerk)

Apologies Andy Hallows, Nigel Taylor, Andrew Wallace

Availability of Councillors

Only 3 Councillors will be available during the Coronation weekend, but many councillors said they will be around to help with preparation work running up to the weekend.

It was felt that the Parish Council was not able to organise and run an event (such as the Camp Out or Big Weekend) but would support other events taking place.

Decorating the High Street

The Parish Council will work with Rotary and CWAC to ensure that bunting is erected across the High Street for the Coronation weekend and if needed, new bunting will be purchased.

Ann is meeting with Highways in the next couple of weeks to review the bunting fixtures.

Coronation signs will be purchased to put on the lamppost on the High Street.

New planters to be purchased to commemorate the Coronation (awaiting prices) which will replace the 2 wedding planters. The Parish Council will liaise with the two schools in the village and anyone who enjoys crafts to create bunting which will decorate the High Street / Chestnut tree.

Enquires will be made about a crown silhouette (like the Christmas silhouette) to be made and will be placed on the slated area (where the crib was located).

The Parish Council will encourage the businesses on the High Street to decorate their shop windows with bunting for the coronation.

Saturday 6th May

The Parish Council will liaise with the Community Centre and Churches to see if they intend on showing the Coronation Service, if not, the Council may look at hiring a large screen to show the Coronation.

Sunday 7th May

Ian Diskin has suggested holding a street party on this day. The Parish Council will discuss this with him with the view to contributing towards the cost of the event. The Parish Council may be able to pay for face painting, fox origami and storytelling at the event.

Monday 8th May

The Parish Council will liaise with local café to see if they can provide cream tea parcels that can be delivered to elderly people (using volunteers, guides/scouts).

The opportunity for volunteers to plant some bulbs/wild flowers either at Poppy Lane or Cemetery.

Communication

The Parish Council will arrange a meeting with businesses / church reps and community groups to discuss their plans for the Coronation and how the Parish Council can support / promote their events.

The Parish Council will produce a programme of events which will be delivered to every household in the village.

The Coronation weekend will be promoted through social media and flyers in the notice board.

Funding

The National Lottery are offering grants again of up to £10,000. Once the programme of events is confirmed, an application will be submitted.

Confirmed needed as to whether there is any funding left from Cllr Eveleigh Moore Duttons grant.

Next Steps

Meet with businesses and community groups to discuss the Coronation weekend. Meeting will take place on Monday 13th February at 530pm in Craven Room, Tarporley Community Centre.

Abigail Webb
31st January 2023

Notes of Informal Meeting Regarding Poppy Lane Path**10th February – Poppy Lane Path****Present:**

Tarporley Parish Council - Lisa Miller, John Millington, Ann Wright (Clerk).

Weaver Vale Housing Trust – Sean Cheeseman, Nicola Shortland, Paul (Casey - site manager)

Purpose of meeting: To discuss Poppy Lane footpath.

The following points were discussed:

- The path will be resurfaced from the tree at the entrance to the Poppy Lane houses to the end of the path by the entrance to Oathills Lea (not to the High Street).
- There are no plans to remove the existing hedge, which has been retained as part of the planning application for biodiversity. It was confirmed that mature hedging plants will be planted to fill the various gap.
- There is no right of way through the site for non-residents and there will be a gate for residents to access Poppy Lane.
- The Path will be cleared of debris, a tack coat applied and then an **Asphalt wearing course** installed. The intention is to maintain the width of the path from the tree for the length of the path. The path will not be widened or levelled.
- It was noted the path will remain the responsibility of CW&C after the works.
- It was highlighted that there was a gap between the wooden fence and retaining wall towards the entrance to the Oathills site. WVHT confirmed they will not be removing the wooden fence.
- It was agreed that Mr Cheeseman would confirm who has ownership/responsibility for the wooden fence.
- The steps and ramp will be resurfaced and the fall on the steps evened out as much as possible.

Ann Wright
20/12/22.

Coronation Meeting at Tarporley Community Centre Monday 13th February at 530pm

Present:

Tarporley Parish Council – Peter Tavernor, Lisa Miller, Andrew Wallace, Danny Lloyd, Abbie Webb (Deputy Clerk)

Community – Ian Diskin, Connor Diskin, Charles Hardy, Peter Manby, Liz Neely (St Helen's), Nikki Fieldhouse (Enigma Wellness), Rep from The Swan Hotel.

Update

St Helens Church will have a Songs of Praise style event over the Coronation weekend. No date or time confirmed at this time. Liz told the group that she was the Coronation baby at the last coronation and that she received a cup (which she still has). This could be something we could arrange for Tarporley.

Tarporley Parish Council

Due to resource issues, the Parish Council is limited on what they can organise. Already committed to decorating the High Street with flags and bunting. Investment through new seating and planters to commemorate the Coronation are being planned.

Live Stream the Coronation

There was also consensus about having existing venues host 'big screen' opportunities to view the Coronation on the Saturday, rather than have a single pop-up outside location.

Street Party

Following the success of the Jubilee Street Party in 2022, it was felt that the Council should be coordinating/sponsoring The Big Lunch on the Sunday as a High Street party, even though significant elements could be delegated and resourced separately. Ian Diskin is going to provide a full cost and activity breakdown and indicated he is prepared to organise several aspects.

Action - This matter will be brought to the full Parish Council for decision as soon as possible.

Abigail Webb
17th February 2023

Notes of S106 Arts Project Update via Zoom**16th February 2023****Present:**

Catherine Helm

Mark Ravenscroft (MR)

Peter Tavernor

Nigel Taylor

Ann Wright

Instar – Trish Evans Artist in Residence – Rachel Davies (RD)

Purpose of Meeting: To receive S106 Arts Project Update**Fox Fir Tree & Fox Trot Planning Applications**

It was noted that comments from the planners regarding the Fox Fir Tree application seem to be generally positive and the requested image of the tree in situ had been submitted.

No update had been received regarding the Fox Trot application.

It was agreed the Clerk would contact the planning officer to see when decisions are likely to be received.

It was noted the measurements had been taken of the roof and that the company who had taken these were happy to be involved with the installation and provide a scaffolding tower.

It was thought the tower could also be used for installing the mosaic sign.

Instar to request the artist for detailed mounting instructions, e.g. possibly fixing with long bolts that go through the top plinth to the brick below.

Micro-Commissions Update**Mosaic**

Wording has been selected from the school workshops to be included on the sign, fauna side will be 'mysterious & graceful' and flora side will say 'Love the wildness of nature'.

It was noted a large number of images, words and haiku poems had been gathered from the school visits which can be used on the website, Tarporley Talk reports and flyers.

Manhole Cover

It was confirmed that Instar are still waiting for approval from the management company for the location for the design and will chase this up.

Way Marker

Instar are in communication with the artist for this and hope to forward designs by email for approval.

Willow Foxes

The Clerk confirmed she had had a discussion with the planning officer and that the foxes would be moveable and that the Parish Council may position them in different locations, if they are to be fixed in one location a planning application could be submitted then.

Installation

It was agreed that all the art should be installed as close together as possible to have an impact.

MR agreed to contact Sarah Gallagher regarding installation of the willow foxes and if they will require storing.

Engagement & Art Trail Launch**Installation**

It was agreed to aim for installation week commencing 5th June for a launch events on Sunday 11th June and possible school tours on Monday 12th June.

It was agreed that there should be drinks available at the launch possibly at the Swan or No.32.

It was agreed the origami foxes display will also be launched in the 'grotto' and phone kiosk.

Origami Foxes

It was agreed Instar would review the instruction sheet and that the video would be posted on YouTube with a QR code for people to use to access it.

RD agreed to have a discussion with **MR** and **PT** about installing hanging rails and the door in the 'grotto'.

RD will be starting to make the foxes with various groups including the Beavers, there will also be sessions with adults including the U3A. It was suggested sessions could be held at the warm spaces sessions and also Opal club.

It was agreed that there could be a fox workshop at the coronation street party possibly hosted in the grotto.

Large Fox

RD has created a cardboard template for large wooden foxes to be decorated by various groups. **MR** and **RD** to meet to discuss their creation.

It was agreed some of the large foxes with crowns would make up part of the Coronation Trail.

Village Sign

MR and **PT** confirmed they are due to meet with Peter Willis regarding the replacement sign.

Communication with Artists

It was confirmed Instar would contact all the artists regarding the installation dates and launch.

They would also obtain installation instructions for all pieces.

Meeting with Swan

MR & RD to arrange meeting with Swan to discuss launch event and Exhibition as soon as possible.

Exhibition

It was agreed the Exhibition would take place early September.

It was suggested events could be free ticketed (via Eventbrite) as this would manage numbers.

Instar will develop a scope / strategy for the launch and the opportunities it will create in the village for the future.

Flyer

It was agreed the flyer would be circulated early March and would include the following:

- RD report and introduction (1 side A4)
- Origami fox instruction sheet with video link (1 side A4)
- Instar school report (1 side A4)
- Coronation Event introduction (1 side A4)

**Meeting between Tarporley Parish Council and Tarporley Community Centre via zoom
Monday 20th February 2023 at 7pm**

Present:

Tarporley Parish Council – Peter Tavernor, Lisa Miller, Catherine Helm, Mark Ravenscroft, Andy Hallows, Gill Clough, Abbie Webb (Deputy Clerk)

Tarporley Community Centre (TCC) - Matthew Grant, Tony Yeates, Linda Martin

Update from TCC

The TCC Committee want to start a discussion with TPC regarding the ongoing and increasing costs incurred with the running costs of the community centre and playing field. Currently the TCC is in a 3 year fixed rate energy contract which commenced in 2021 which will come to an end in 2024. Negotiations for a new contract can start around Autumn 2023 but it is anticipated that the energy costs will increase significantly (possibly an increase of around £4,000)

One of the biggest issues is the playing field. Currently the community spend approximately £6-£7,000 per year in maintaining the playing field but it does not generate any income for the Community Centre. After recent discussions with the Committee, it was calculated that an increase of 20% to service users would need to be implemented to cover the increasing costs however the Committee does not want to increase that much (around 5%).

The alternatives to increase the costs for the service users, is to look at alternatives to generate income from the playing field such as approach the tennis club etc. This could mean that the discussion regarding the lease may need to be put on hold until the longer-term plan for the community centre and playing fields is known. Currently, what is proposed in the master plan for the play area and playing field, whilst benefitting the community of Tarporley, is not necessarily in the best interests for the Community Centre.

The cost to hire TCC is expensive compared to other community centres / halls, but the money is being reinvested back into the building with new double glazing and looking at alternative energy options.

Update from TPC

It would be disappointing if the discussion/ transfer of lease is put on hold as a lot of work has already taken place with regards to refurbishing / improving the play area. For TPC to apply for any grant funding, the lease needs to be in place. If there were significant changes made to the playing field i.e., a tennis court, this would have a huge impact on the master plan for the playing field.

An option for the Parish Council is to lease the whole playing field from the Community Centre. This would mean that the Council would take on the maintenance costs for the field but would allow the play area project to carry on without any delays.

Action – TCC to contact the Charity Commission to ask whether this is possible.

Action – TCC to seek legal advice on options for the lease.

Over the last few years, the Parish Council has taken on additional maintenance costs for new areas such as Brook Road playing field and Poppy Lane car park but there may be an opportunity for economies of scale. The actual costs for maintaining Brook Road playing field

is not as much as what is budgeted for so some of this money may be able to cover some of the costs of maintaining the playing field.

The Parish Council could increase the precept to cover additional maintenance costs of the playing field to tie in with the new play area in the village.

A concern would be the maintenance of trees on the playing field as maintaining these could have a significant cost. Tony stated that a comprehensive tree survey has just been carried out and that any work from this report will be covered by TCC.

The Parish Council asked for a breakdown of maintenance cost for the playing field, including mowing, hedge trimming and general maintenance.

Action – Tony to send this information to Abbie to share with the rest of the Council.

Abigail Webb
23 February 2023

**NOTES OF TARPORLEY PARISH COUNCIL INFORMAL DISCUSSION & BRIEFING SESSION
HELD ON MONDAY 27th FEBRUARY 2023 VIRTUALLY VIA ZOOM.**

Present

Gill Clough	Andy Hallows	Catherine Helm	Danny Lloyd
Lisa Miller	John Millington	Mark Ravenscroft	Peter Tavernor
Nigel Taylor	Andrew Wallace		

Clerk Ann Wright
Deputy Clerk Abigail Webb

Apologies

Gordon Pearson.

Village Centre – Planters, Benches & Noticeboards

The meeting reviewed the three layout options circulated, preferring the third option. It was agreed the two noticeboards would be replaced by 1, 3 panel metal noticeboard in either black or green.

It was agreed the planters and benches installed should match those by the Fox Fir Tree. The meeting reviewed furniture supplied by Street Design stating they preferred furniture with black metal legs.

It was agreed the Clerk and Cllr Ravenscroft would work up a final design and costings inc. from other suppliers.

It was agreed the Clerk contact Openreach to see if the green cabinets can be decorated.

Public Notice Board

It was agreed the open noticeboard would be moved from its current location, options for its new location included on the end wall of the Rising Sun or bus shelters.

It was agreed the Clerk should contact CW&C to see if the suitable noticeboards could be installed in the glass bus shelters.

Tarporley Sign

Work is progressing on the sign and Cllr Ravenscroft will be contacting blacksmiths about obtaining a new mount /post.

It was agreed to look into if the Parish Council will own the rights to duplicate the picture.

Burton Square

Two quotes have been received for the removal of the Laurel hedge at Burton Square however CW&C have not confirmed if its removal requires permission as it is in a conservation area and the bird nesting season restrictions start on the 1st March.

It was agreed a working group of Councillors Clough, Helm, Miller and Taylor draw up for plans for the area for works to commence after the summer.

Cllr Hallows left the meeting.

Arts S106 Project

Councillors will be circulated the notes of the last working group meeting. Planning application decisions are awaited for the Fox Fir Tree and Fox Trot.

It is planned that the art will be installed week commencing the 5th June with launch events the following weekend. This will be followed in September with an art exhibition.

Tarporley Community Centre

It was noted that a meeting had taken place with representatives from Tarporley Community Centre where the Parish Council taking over the management of the playing field was discussed.

It was confirmed the Council will consider this at their March meeting but it would be inappropriate to make a final decision until May follow in the elections.

Village Play Area

It was noted the play area last inspection highlighted the self-closing gates are still not closing properly, it was confirmed that they have been adjusted as much as possible as such the Council should consider purchasing new ones, it was agreed to obtain prices for the March meeting.

Coronation

It was agreed the Council would host a street party on Sunday 7th May approx. 12 until 3, road closure 11 to 4. The cost of the event was estimated at £6 to £6.5k and the Deputy Clerk has submitted a grant application to cover this.

It was noted a meeting was proposed with the churches to coordinate the event with morning services if possible and that further conversations were needed with Cllr Lloyd and Ian Diskin about additional fund raising.

The meeting thanked the Deputy Clerk and Cllr Tavernor for their hard work on this project.

Next Parish Council Meeting
Monday 13th March 2023 at Tarporley Primary School

Ann Wright
01/03/23.

Notes of High Street Roundels Site Meeting.**7th March 2023, Tarporey High Street.****Present:****CW&C Highways Department – Ian Lovatt****Tarporey Parish Council (TPC) – Andy Hallows, Ann Wright (Clerk)****Purpose of meeting: To review positioning of roundels.**

It was noted the site meeting was being held due to concerns regarding the positioning of the roundel near the Forest Road junction which councillors understood was to be positioned to avoid parked vehicles.

It was noted that the Department for Transport's (DFT) guidance is that roundels should only be installed where there is a change in speed limit.

It was discussed that a better location for a roundel would be where repeater signs are placed for example by the Old Police House, however this is against DFT guidance.

It was discussed that the roundel by the bathroom shop (24 High Street) could not be moved towards the Forest Road junction without changing the speed limit which would be expensive.

It was discussed that the 20 mph signs are not that obvious as drivers will be watching the junction, parked vehicles etc. It was noted the positioning of signs takes into account visibility from a distance as such if the 20mph was extended it may need start before Utkinton Road.

It was discussed if an interactive sign could be installed. It was noted that solar powered signs cost approximately £9k. If the Parish Council was to purchase a sign that displays speeds being driven it would be responsible for the sign's installation and maintenance.

It was noted the meeting will be reported back to the Parish Council.

It was noted the invoice for the roundels was reduced as the works were done when other lining was taking place.

Ann Wright
07/03/2023

Coronation Update

Tarpurley Parish Council meeting - 13 March, 2023

1. Major items are largely sorted for **The Big Lunch** on Sunday 7th with timing agreed to be 1-4pm. This comprises: High Street Road closure via Duttons (12pm-5pm), table and chair hire (600 chairs, 75 tables), St Johns Ambulance and portaloos. Storage for chairs and tables over the weekend will be in the scout hut).
2. **Big Screen** events on Saturday 6th: Chapel and St Helen's are keen to host with technical issues being resolved. Country Market scheduled that day has been cancelled by Rotary, we're clarifying whether they would host at Community Centre screening. However, with the St, Helen's, chapel and the pubs, that may be sufficient opportunity for those interested.
3. We've met with Rev Jim who will coordinate with churches some possible formalities (blessing, loyal toast, National anthem etc) to kick-off The Big Lunch, hopefully preceded with bells ringing out. Also agreed use of St Helen's woodland, positioning of portaloos (passing place on the side road) and potential to use church for any display on the 1953 Coronation.
4. A Coronation trail is being put together – replica St Edward's and Imperial State Crowns on the wedding cake planters, crowns in the woodland to find (as well as some foxes) and an exhibition in St Helen's on the 1953 Coronation. Gill, Catherine, Peter Willis and Liz Neely will be working on getting a display together. Cafes (including Weaver Green) will be asked to provide gingerbread crowns and we're looking to source chocolate crowns as a special gift to handover from the TPC gazebo.
5. Currently we've got face painting booked, a circus act (a different one that will mix and mingle) and Rachel Davies making origami foxes, plus a portable sound system for formalities/announcements. Maximillian pizza is booked together with a traditional Ice Cream van; however, we want to encourage pubs, restaurants and cafes to do pavement sales. Fairy Tale postman is not available, but we are looking to rebook the children's disco that was popular for the Jubilee Street party.
6. ***Main current concern is a current lack of musical entertainment.*** The full silver band isn't available, but we're hoping an ensemble can play the National Anthem; enquiries are also out to Decibellas. We're also talking with Myles at Little Tap for ideas on buskers or similar. Whilst we want something, we really don't want this to become a significant cost item or dominate the occasion.
7. Following a meeting with Ian Diskin (Abbie, Andrew, Peter on 6th March), it's confirmed he will now be going out to get donations and sponsorship, aiming to at least cover costs of the table and chair hire and any brochure (c.£3,000). He will also lead on setting up the High Street once all is agreed and the publication to go to all households (with us deciding main content). Regarding funding, it's agreed that should National Lottery funding come through, or any other grants, any surplus monies raised will go to the playground renovation as our next major project.
8. A meeting on 16th March involving Rotary and contractor should resolve where new brackets for bunting will be required. Regarding other decoration, medallions from the RBL are being ordered for lamp posts and the Pre-School is planning to have children to make bunting to hang in shops. We will be having a push to try and get a lot of quality handmade bunting for around the Tarpurley sign, our gazebos and possibly to decorate around the Chestnut tree in some fashion.

9. **Communications.** We're deferring any public announcement until late next week to allow Ian Diskin to undertake some fundraising with key contributors, but then plan to have a Facebook posting and a piece in Tarporley Talk. We're also going to put together a message for all those on the High Street/Park Road who may be affected by the road closure – we're hoping to get use of the Accountancy firm car park for resident's temporary off street parking. There will also be a message to all the businesses seeking their support.
10. We've got a WhatsApp group to help speedy connection with those coordinating (Abbie, Andrew, Ian and Connor Diskin, Peter) and will refer key decisions and issues to full council as appropriate.

DRAFT