

**Tarporley Parish Council Cemetery Management Committee Meeting
Held in the Done Room & Tarporley Cemetery
on Thursday 3rd August 2023**

Committee Members

Chairman – Cllr Catherine Helm

Cllr David Harrison

Cllr John Millington

Cllr Peter Tavernor

Clerk – Ann Wright

Visiting Councillors – Charlotte Hodgkinson

David Holmes.

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1. Chairman

Resolved – that Cllr. Catherine Helm be elected Committee Chairman for 2023-2024.

2. Apologies for Absence

All members present.

3. Declaration of Interests

No interests declared.

4. Minutes

Resolved - The minutes of the meeting held 12th September 2023 were approved as a true and proper record.

5. Public Participation

No matters raised.

6. Cemetery Rules & Application Forms

Resolved – that the Committee agree the Cemetery Rules noting they were amended in January 2023.

7. Cemetery Fees

Resolved – that the cemetery fees remain unchanged, as below:

EXCLUSIVE RIGHTS (Including pre purchase)

Exclusive right of burial in an earthen grave	500
Exclusive right of burial of cremated remains in Cremated remains burial plot	250

INTERMENT FEES

Adult	375
Child up to 16 years	no charge
Public grave (Adult)	375
Public grave (Child up to 16 years)	no charge
Cremated remains plot	
Adult	145
Child up to 16 years	no charge

OTHER CHARGES

For the right to erect a headstone inc. first inscription	120
For the right to each additional subscription	50
Transfer of burial rights	50
Certified copy of the records	50
Search in the Register per year	50

8. Cemetery Risk Assessment

It was agreed to review and update the risk assessment by email.

9. Wildflower Area

It was reported that CW&C are scheduled to prepare the wildflower area in the Cemetery for seeding in early September and that P J Hellmers Ltd will mow the area ready.

It was noted the Cemetery records are all uploaded to the software agreed in 2022 and that the ledgers are now stored in a fireproof bag.

10. Cemetery Maintenance & Inspection

The Committee undertook an inspection of the Cemetery and agreed the following actions:
The strips either side of the footpath to be cleared of debris as far as possible and seeded with wildflower seeds by the fence and grass seed by the graves.

It was agreed to obtain a price to install a wooden hit and miss fence matching the fence with the Done Room at the bottom of the path for soil to be stored behind (approx. 7m, 1.4m high).

It was agreed to remove debris and growth from bottom of the Cemetery north of the asphalt path, next to the hedge and grass seed the area.

Signed _____ Date_____

Ann Wright
7th August 2023