

Tarporey Parish Council Cemetery

Application to Install a Bench or Other Memorial

Tarporley Parish Council Cemetery, rear of St Helen's Church, High Street, Tarporley.

Tarporley Parish Council Cemetery Committee welcomes the placement of bench seats or other memorials when space allows.

Benches

Bench seats must be hardwearing and from a sustainable source. The size must be limited to a "two-seater" and the style must be agreed with the Clerk (a brochure, photograph or sketch must be provided). The bench seat must be installed to ensure stability and may be anchored to the ground if so desired. During installation no damage or modification to any paths, fences or other feature of the cemetery is permitted and all surplus material must be removed.

The bench to be installed at a place and in a manner agreed with the Clerk.

Other Memorials

Other Memorials can include items positioned away from graves in memory of a loved one/s examples may include trees, sundials.

The item should be hard wearing and suitable for installation in a public area. The item must be agreed with the Clerk (a brochure, photograph or sketch must be provided). The item must be installed to ensure stability and may be anchored to the ground if so desired. During installation no damage or modification to any paths, fences or other feature of the cemetery is permitted and all surplus material must be removed.

The item to be installed at a place and in a manner agreed with the Clerk.

Responsibility for Bench or Other Memorial

The person applying will be responsible for the items safe and proper installation and future maintenance. Work within the cemetery and passage to the cemetery through the churchyard must be undertaken with appropriate respect and with consideration for other users, work must not be carried out during a funeral or burial.

The Malpas Joint Burial Committee will not be held responsible for theft, damage or accidents in relation to the item. Should the bench become unsafe or deteriorated the Clerk will endeavour to contact the owner who must repair or remove the item. Once the item has passed the point of economic repair it must be removed and if a replacement is intended then a new request must be made. There is no automatic right in respect of a renewed application.

Should Malpas Joint Burial Board Committee be unable to contact the memorial owner at their last known address or the memorial becomes dangerous the Committee reserves the right to remove it.

The Parish Council reserves the right to consult who it sees fit in agreeing the placement of items in the cemetery and to request the removal or relocation of the items at any time should this be deemed necessary in relation to the good management of the cemetery.

Benches or other memorials placed in the cemetery are not to be considered to be for the exclusive use of the owner and may be enjoyed by all visitors to the cemetery.

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Please complete all sections of the below and returned to: Ann Wright, Clerk to Tarporey Parish Council Cemetery Committee, 62 Well Street, Malpas, SY14 8QH or email to clerk@tarporley.org.uk

Details Bench or Other Memorial Owner

Full name	
Address	
Email Address	
Telephone number	

Details of Bench or Other Memorial – Please attached drawing showing measurements.

Item to be provided	
Material	
Dimensions	
Method of securing item	
Inscription	
Name and plot number of deceased (if item relates to a person interred in the cemetery)	
Please confirm if drawing/diagram is included with application	

Details person installing Bench or other Memorial

Name	
Address	
Telephone number	

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I, the undersigned, agree the conditions stated in this document.

Signed			
Print Full Name		Date	

Application Approval

Application approved by Mrs Ann Wright, Clerk to Malpas Joint Burial Committee on behalf of Said Committee.

Signed		Date	
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The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party without your permission. The only exception would be when we are required to do so by law enforcement authorities. For more information see our [Privacy Notice](#)